Newmarket Public Library Board

Regular Board Meeting Minutes

Wednesday, October 10, 2018
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Darcy McNeill
Jane Twinney

Absent: Kelly Broome
Venkatesh Rajaraman
Tom Vegh

Staff Present: Todd Kyle, CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of the Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of the Consent Agenda Items

The Chair asked if there were any additions to the agenda.

Motion 18.10.309
Moved by Tara Brown
Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations
None were declared.

**Consent Agenda Items:**

4. Adoption of the Regular Board Meeting Minutes for Wednesday, September 12, 2018
5. Strategic Operations Report for September, 2018
6. Third Quarter Library Statistical Data
7. Monthly Bank Transfer

**Motion 18.10.310**
Moved by Darcy McNeill
Seconded by Tara Brown

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

**Reports**

8. 2018 Third Quarter Financial Statement
The Library continues to be on target for the third quarter of 2018 in both expenditures and revenue.

**Motion 18.10.311**
Moved by Jane Twinney
Seconded by Darcy McNeill

That the Library Board receive the Third Quarter Financial Statement as presented.

Carried

9. Room Rental Rate Increases
The Board reviewed the report on Room Rental Rate Increases that will be effective January 1, 2019.

**Motion 18.10.312**
Moved by Tara Brown
Seconded by Jane Twinney

That the Library Board receive the report on Room Rental Rate Increases.

Carried

**Business Arising**

10. Library Board Action List
The Library Board reviewed the Action list.

**Motion 18.10.313**  
Moved by Tara Brown  
Seconded by Darcy McNeill

That the Library Board receive the Action List as presented.
Carried

**New Business**  
There was no new business

**Closed Session**  
There were no Closed Session items.

**Dates of Future Meetings**  
The next Regular Library Board meeting is scheduled for Wednesday, November 21, 2018 at 5:30 pm in the Library Board room.

**Adjournment**

**Motion 18.10.314**  
Moved by Jane Twinney  
Seconded by Darcy McNeill

That there being no further business the meeting adjourn at 6:00 pm.
Carried

___________________________  ______________________________
Joan Stonehocker, Chair    Todd Kyle, Secretary/Treasurer