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Newmarket Public Library Board

Regular Board Meeting Minutes

Wednesday, October 10, 2018
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Darcy McNeill
Jane Twinney

Absent: Kelly Broome
Venkatesh Rajaraman
Tom Vegh

Staff Present: Todd Kyle, CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of the Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of the Consent Agenda Items

The Chair asked if there were any additions to the agenda.

Motion 18.10.309

Moved by Tara Brown

Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, September 12, 2018
5. Strategic Operations Report for September, 2018
6. Third Quarter Library Statistical Data
7. Monthly Bank Transfer

Motion 18.10.310

Moved by Darcy McNeill

Seconded by Tara Brown

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

Reports

8. 2018 Third Quarter Financial Statement

The Library continues to be on target for the third quarter of 2018 in both expenditures and revenue.

Motion 18.10.311

Moved by Jane Twinney

Seconded by Darcy McNeill

That the Library Board receive the Third Quarter Financial Statement as presented.

Carried

9. Room Rental Rate Increases

The Board reviewed the report on Room Rental Rate Increases that will be effective January 1, 2019.

Motion 18.10.312

Moved by Tara Brown

Seconded by Jane Twinney

That the Library Board receive the report on Room Rental Rate Increases.

Carried

Business Arising

10. Library Board Action List

The Library Board reviewed the Action list.

Motion 18.10.313

Moved by Tara Brown

Seconded by Darcy McNeill

That the Library Board receive the Action List as presented.

Carried

New Business

There was no new business

Closed Session

There were no Closed Session items.

Dates of Future Meetings

The next Regular Library Board meeting is scheduled for Wednesday, November 21, 2018 at 5:30 pm in the Library Board room.

Adjournment

Motion 18.10.314

Moved by Jane Twinney

Seconded by Darcy McNeill

That there being no further business the meeting adjourn at 6:00 pm.

Carried

Joan Stonehocker, Chair

Todd Kyle, Secretary/Treasurer