Newmarket Public Library Board

Regular Board Meeting Minutes

Tuesday, May 15, 2018
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome
Darcy McNeill
Jane Twinney
Tom Vegh

Regrets: Venkatesh Rajaraman

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items
1. Adoption of the Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of the Consent Agenda Items

The Chair asked if there were any additions to the agenda.

Motion 18.05.284
Moved by Kelly Broome
Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried
Declarations
None were declared.

Consent Agenda Items:
4. Adoption of the Regular Board Meeting Minutes for Wednesday, April 18, 2018
5. Adoption of the Closed Session Meeting Minutes for Wednesday, April 18, 2018
6. Strategic Operations Report for April, 2018
7. Monthly Bank Transfer

Motion 18.05.285
Moved by Tara Brown
Seconded by Tom Vegh

That Consent Agenda items 4) to 7) be received and approved as presented.
Carried

Reports
8. 2017 Audited Financial Statement
A copy of the 2017 Audited Financial Statements were distributed to Library Board members for review.

Motion 18.05.286
Moved by Tom Vegh
Seconded by Jane Twinney

That the Library Board defer approval of the 2017 Audited Statements to the next Regular Board meeting on June 20, 2018.
Carried

Business Arising
9. Library Board Action List
The Library Board reviewed and updated the Action list.

Motion 18.05.287
Moved by Tom Vegh
Seconded by Tara Brown

That the Library Board receive the Action List as presented.
Carried
New Business

10. 2019 Capital and Operating Budget
The Town of Newmarket Finance Department have requested preliminary draft capital and operating budgets be submitted by the end of June. The CEO discussed with the Library Board drivers to consider for the Library base operating budget and enhancement requests.

Motion 18.05.288
Moved by Darcy McNeill
Seconded by Kelly Broome

That the Library Board receive the report on 2019 Operating and Capital Budgets.
Carried

Closed Session
Motion 18.04.289
Moved by Tara Brown
Seconded by Tom Vegh

That the Library Board move in to a Closed Session at 6:15 pm to discuss matters pertaining to Labour relations.
Carried

Motion 18.05.290
Moved by Tara Brown
Seconded by

That the Library Board move out of Closed Session at 6:20 pm.
Carried

Motions Arising from Closed Session
Motion 18.05.291
Moved by Jane Twinney
Seconded by Tom Vegh

That the Library Board receive the report on matters pertaining to Labour relations.
Carried
Dates of Future Meetings
The next Regular Library Board meeting will be Wednesday, June 20, 2018 at 5:30 pm in the Library Board room.

Adjournment

Motion 18.05.292
Moved by Tara Brown
Seconded by Kelly Broome

That there being no further business the meeting adjourn at 6:21 pm.

Carried

_________________________________  ____________________________________
Joan Stonehocker, Chair             Todd Kyle, Secretary/Treasurer