



## Minutes

## Central York Fire Services - Joint Council Committee

Tuesday, March 6, 2018 at 9:30 AM

Town of Aurora

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The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, March 6, 2018 in the Holland Room, Town of Aurora, 100 John West Way, Aurora, Ontario.

### Members Present

Newmarket:	Councillor Twinney, Chair Councillor Hempen
Aurora:	Councillor Thompson, Vice Chair Councillor Abel
Regrets:	Councillor Bisanz, Newmarket Councillor Mrakas, Aurora

### Staff Present

Newmarket:	R.N. Shelton, Chief Administrative Officer M. Mayes, Director of Financial Services/Treasurer D. Schellenberg, Manager of Finance & Accounting L. Georgeff, Director of Human Resources K. Saini, Deputy Town Clerk, Recording Secretary
Aurora:	D. Nadorozny, Chief Administrative Officer D. Elliot, Director of Financial Services/Town Treasurer
Central York Fire Services:	I. Laing, Fire Chief R. Comeau, Deputy Fire Chief

The meeting was called to order at 9:38 AM with Councillor Twinney in the Chair.

## **Additions & Corrections to Agenda**

There were no additions or corrections to the agenda.

## **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

## **Presentations**

### **1. Central York Fire Services 10-year Financial Plan**

There was discussion regarding Key Performance Indicators, such as response times, Fire Master Plan, Asset Management Plan (includes conducting a review of the status of the local infrastructure, replacement of trucks, expected end of useful life, data management, desired level of service, financial strategy), 10-year financial outlook for annual budgets, capital budget, cost allocation, detail allocation. Next steps were discussed, and the first draft of the Financial Plan and Outlook is anticipated in May and will be updated on an annual basis going forward. The Development Charges update and Fire Master Plan will also be updated in 2019.

There were questions with regards to municipalities being required to report on their response times to their respective Councils.

Moved by: Councillor Hempen  
Seconded by: Councillor Thompson

1. That the presentation provided by Fire Chief Laing, Mr. Mike Mayes, Director of Financial Services/Town of Newmarket Treasurer, and Ms. Dawn Schellenberg, Manager of Finance & Accounting, Town of Newmarket entitled "Central York Fire Services 10-year Financial Plan" be received.

**Carried**

## **Deputations**

There were no deputations.

## **Approval of Minutes**

### **2. Central York Fire Services – Joint Council Committee Meeting Minutes of January 9, 2018**

It was noted that Fire Medic resolutions were approved by both Councils and sent to the Province.

Moved by: Councillor Abel  
Seconded by: Councillor Thompson

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of January 9, 2018 be approved.

**Carried**

## **Items**

### **3. Central York Fire Services Preliminary Budget Report - Fourth Quarter**

Ms. Schellenberg provided a brief overview of the report. There were questions about the reserve fund. It was noted that these would be captured in the Asset Replacement Fund.

Moved by: Councillor Thompson  
Seconded by: Councillor Abel

1. That the report entitled "Central York Fire Services Preliminary Budget Report - Fourth Quarter" dated March 6, 2018 be received for information purposes.

**Carried**

### **4. Naloxone Agreement between Fire Services and the Region of York**

The Fire Chief provided an overview of the agreement in place between CYFS and Region of York. He noted that the Region will provide Naloxone to CYFS at no cost.

Moved by: Councillor Abel  
Seconded by: Councillor Hempen

1. That the verbal update provided by the Fire Chief regarding the Naloxone Agreement between Fire Services and the Region of York be received.

**Carried**

## **New Business**

- (1) Amendments to the Fire Prevention and Protection Act

The Fire Chief notes that the legislation is being amended and includes: (1) mandatory certification (new) & training of firefighters; (2) community information; and (3) public reporting of fire response times.

## **Closed Session (if required)**

Councillor Twinney advised that there was no requirement for a closed session.

## **Adjournment**

Moved by: Councillor Thompson  
Seconded by: Councillor Hempen

1. That the Central York Fire Services Joint Council Committee adjourn at 10:42 AM

**Carried**

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Date

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Councillor Twinney, Chair