

Tuesday, April 1, 2014 at 7:00 p.m.
Cane A & B, 395 Mulock Drive

The regular meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, April 1, 2014 at 7:00 p.m. in the Mulock Room at 395 Mulock Drive, Newmarket.

Members R. Caister
Present: S. Fuller
 A. Hart
 B. Locke
 M. Watts
 N. Friend
 Councillor Hempen

Staff: Barb Mendonca, Administrative Assistant

Guests: Janice Jiang – The Fresh Tea Shop Canada Corporation
 Joseph Zhang – The Fresh Tea Shop Canada Corporation

The meeting was called to order at 7:04 p.m.

Athol Hart in the Chair.

**1. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014 –
ITEM 1 – THE FRESH TEA SHOP CANADA CORPORATION PRESENTATION**

The Fresh Tea Shop Canada Corporation made a presentation to the Heritage Newmarket Advisory Committee regarding the opening of the shop at 262 Main Street South. The owners are requesting the Heritage Newmarket Advisory Committee assist with maintaining the heritage look of the building.

DECLARATIONS OF INTEREST

None.

ADDITIONS TO THE AGENDA

None.

**2. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 2 – HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES**

Heritage Newmarket Advisory Committee Minutes of March 4, 2014.

**Moved by Ross Caister
Seconded by Norman Friend**

THAT the Heritage Newmarket Advisory Committee Minutes of March 4, 2014 be approved.

CARRIED

**3. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 3 – CORRESPONDENCE**

- a) Proposed Zoning By-law Amendment and Site Plan Application, 345 and 351 Davis Drive.

**Moved by Ross Caister
Seconded by Norman Friend**

THAT the Proposed Zoning By-law Amendment and Site Plan Application, 345 and 351 Davis Drive be received as information.

CARRIED

**4. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 4 – FINANCIAL REPORT**

The Treasurer provided a verbal financial report.

**Moved by Sandra Fuller
Seconded by Billie Locke**

THAT the verbal report of the Treasurer be received;

AND THAT the Heritage Newmarket Advisory Committee authorize research payments of up to \$200.00 to the Treasurer.

CARRIED

**5. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 5 – PLAQUES**

- a) Site Plaques

The Treasurer will provide an up to date quote at the next Heritage Newmarket Advisory Committee meeting.

- b) Residence Plaques

The Treasurer will update the Committee at the next Heritage Newmarket Advisory Committee meeting. Discussion ensued regarding the City of London plaques.

c) Heritage Location Plaques

Discussion ensued regarding a real estate seminar to discuss designation for homes in the Town of Newmarket.

6. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 6 – INVENTORY SUB-COMMITTEE

The Chair advised that there may be a proposed Public Meeting on April 29, 2014 regarding designation of properties.

7. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 7 – DESIGNATED MAINTENANCE PROPERTY AND CONCERNS

There is currently nothing to report.

8. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 8 – REPORTS OF COMMITTEE MEMBERS

a) Historical Society

Norman Friend gave an update regarding the Historical Society.

b) Museum

Ross Caister gave an update regarding the Museum.

c) A.R.C.H.

The Chair gave an update regarding the A.R.C.H. Committee.

Moved by Ross Caister
Seconded by Billie Locke

THAT the reports of Committee members be received as information.

CARRIED

9. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – APRIL 1, 2014
ITEM 9 – NEW BUSINESS

- a) The Chair reported that the Walking Restaurant Tour was a success. The Chair will be stepping down as the representative from the Heritage Newmarket Advisory Committee to the Walking Restaurant Tour organizers.

Moved by Malcolm Watts
Seconded by Sandra Fuller

THAT the Heritage Newmarket Advisory Committee accept the resignation of the Chair of the Heritage Newmarket Advisory Committee from the Walking Restaurant Tour organizers.

AND THAT a new representative be appointed from the Heritage Newmarket Advisory Committee at the next Heritage Newmarket Advisory Committee meeting.

CARRIED

b) The Heritage Newmarket Advisory Committee recommends to Council:

Moved by Ross Caister

Seconded by Sandra Fuller

Having consulted with the Planning Department, the Heritage Newmarket Advisory Committee recommends to Council that as the Heritage District is imminent and many of the applications to the subcommittee are within the district boundaries, that Council direct the membership of the NDDS be revised to include a member of the Heritage Newmarket Advisory Committee to begin in the 2014 term.

CARRIED

c) The Street Naming Committee has requested that the Heritage Newmarket Advisory Committee appoint a member.

Moved by Ross Caister

Seconded by Malcolm Watts

THAT Norman Friend be appointed as a member of the Street Naming Committee.

CARRIED

d) Members were provided with a copy of the Revised Draft Newmarket Urban Centres Secondary Plan. The Chair requested that members of the Heritage Newmarket Advisory Committee read the document and that the Committee provide their comments via e-mail by April 22, 2014.

Moved by Ross Caister

Seconded by Norman Friend

THAT the meeting adjourn.

CARRIED

There being no further business the meeting adjourned at 9:30 p.m.

May 6, 2014
Date


Athol Hart, Chair

Tuesday, May 6, 2014, 2014 at 7:00 p.m.
Mulock Room, 395 Mulock Drive

The regular meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, May 6, 2014 at 7:00 p.m. in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Ross Caister
Sandra Fuller
Athol Hart
Billie Locke
Malcolm Watts
Norman Friend

Absent: Councillor Hempen

Staff: C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:03 p.m.

Athol Hart in the Chair.

ADDITIONS TO THE AGENDA

None.

DECLARATIONS OF INTEREST

None.

1. **HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
– ITEM 1 – HERITAGE NEWMARKET ADVISORY COMMITTEE MEETING
MINUTES OF APRIL 1, 2014**

Moved by Ross Caister
Seconded by Billie Locke

**THAT the Heritage Newmarket Advisory Committee Minutes of April 1, 2014
be approved.**

CARRIED

2. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 2 – CORRESPONDENCE

- a) Application for Consent, 171 and 173 Matthew Boyd Crescent

Moved by Norman Friend
Seconded by Sandra Fuller

THAT the Application for Consent, 171 and 173 Matthew Boyd Crescent be received for information purposes.

CARRIED

- b) Ministry of Tourism, Culture and Sport regarding Letter of Authority

Moved by Ross Caister
Seconded by Malcolm Watts

THAT the letter from the Ministry of Tourism, Culture and Sport dated March 6, 2014 regarding Letter of Authority be received for information purposes.

CARRIED

- c) Union Hotel – Site Plan 2014

Moved by Norman Friend
Seconded by Ross Caister

THAT the Union Hotel – Site Plan 2014 be received for information purposes.

CARRIED

3. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 3 – FINANCIAL REPORT

The Treasurer provided a verbal update regarding the financial report distributed with the agenda. Discussion ensued regarding attendance at the Ontario Heritage Conference scheduled for May 23 – 25, 2014 in Cornwall, Ontario.

**Moved by Billie Locke
Seconded by Norman Friend**

- a) **THAT the Heritage Newmarket Advisory Committee Financial Report be received;**
- b) **AND THAT up to five members of the Heritage Newmarket Advisory Committee be registered to attend the Ontario Heritage Conference;**
- c) **AND THAT the conference costs be paid through the Heritage Newmarket Advisory Committee budget.**

CARRIED

**4. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 4 – PLAQUES**

- a) **Site plaques**

Sandra Fuller has obtained a quote for three site plaques. The cost for file setup has been included in the quote and an option for a fourth sign has been discussed with the vendor.

**Moved by Sandra Fuller
Seconded by Billie Locke**

THAT the site plaque quote be received;

AND THAT the Heritage Newmarket Advisory Committee finalize the number of site plaques required prior to finalizing an order.

CARRIED

- b) **Residence plaques**

Sandra Fuller advised that requests have been received to replace existing residence plaques as they show signs of wear or are destroyed and require replacement.

**Moved by Billie Locke
Seconded by Ross Caister**

- a) **THAT residence plaques be ordered for the following properties:**
 - i) **357 Timothy Street**
 - ii) **425 Davis Drive**
 - iii) **431 Davis Drive**
 - iv) **170 Lorne Avenue**

v) 313 Second Street

CARRIED

c) Heritage location plaque

The Chair advised that there was no update to provide. A more substantive discussion will occur once a decision regarding site plaques is made.

5. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 5 – INVENTORY SUB-COMMITTEE

The Chair advised that the Public Information Centre that occurred on April 29, 2014 was well attended and considered a success.

6. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 6 – DESIGNATED MAINTENANCE PROPERTY AND CONCERNS

a) Bogart House

The Bogart House property has been sold to a developer who has since agreed to protect and preserve the historical value of the property.

Moved by Malcolm Watts
Seconded by Sandra Fuller

THAT Heritage Newmarket Advisory Committee prepare a letter to the owner of the Bogart House to confirm their intentions regarding the disposition of the home.

CARRIED

7. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 7 – REPORTS OF COMMITTEE MEMBERS

a) Historical Society

Norman Friend advised that quorum was not achieved for the last meeting and therefore there was no update to provide.

b) Museum

Ross Caister gave an update regarding the Museum. Volunteers are requested for the Victorian Mother's Day Tea event on Saturday, May 10, 2014 and the Garage Sale on Saturday, May 31, 2014.

c) A.R.C.H.

The Chair advised that the A.R.C.H. Committee has been put on hold pending an update from the Chief Administrative Officer regarding its future.

d) Street Naming Committee

Norman Friend advised that two street names have been submitted for consideration by the Street Naming Committee.

**Moved by Sandra Fuller
Seconded by Billie Locke**

THAT the reports of Committee members be received.

CARRIED

**8. HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES – MAY 6, 2014
ITEM 8 – NEW BUSINESS**

- a) The Chair suggested that Committee Members confirm the expectation for a plaque for the Union Hotel.
- b) Sandra Fuller advised that there was some time spent on confusion at the Heritage Registry Public Information Centre that may have been avoided by including a brief presentation by the Senior Planner or the Chair of Heritage Newmarket Advisory Committee.
- c) Sandra Fuller advised that a request for designation for 275 Park Avenue has been received. Sandra Fuller and Ross Caister have performed a site visit and determined that the home merits designation.

**Moved by Billie Locke
Seconded by Malcolm Watts**

THAT the letter from Ms. Jennifer Lumsden of 275 Park Avenue requesting designation under the Ontario Heritage Act be received;

AND THAT the Heritage Newmarket Advisory Committee recommend that staff be directed to initiate the heritage designation process under the Ontario Heritage Act for 275 Park Avenue.

CARRIED

- d) The Committee discussed hosting a seminar on heritage designation for Real Estate professionals to outline the heritage designation program and processes.

Moved by Sandra Fuller
Seconded by Ross Caister

THAT Heritage Newmarket Advisory Committee host an information seminar for Real Estate professionals.

CARRIED

Moved by Ross Caister
Seconded by Billie Locke

THAT the meeting adjourn.

CARRIED

There being no further business the meeting adjourned at 8:20 p.m.

June 3/14
Date

Athol Hart
Athol Hart, Chair