



Library Board Action Tracking List

Item No.	Action Item	Updates	Target/Completion date
1.	Policy reviews	2025 Policy reviews completed: <ul style="list-style-type: none"> • Information Services • Sponsorship and Advertising • Non-Union Personnel • Integrated Accessibility • Workplace Violence • Workplace Harassment • Health and Safety • Public Computer Access • Customer Code of Conduct • Room rental and rates 	Ongoing
2.	CEO Annual Performance Review Assigned to: Executive Committee	Next review due August, 2025	In-Progress
5.	Strategic Plan Implementation	Conduct a welcoming places and spaces design services	RFQ posted July 25, 2023 Contract awarded December 2023 Design charrettes held April 9 th and 25 th Update reported to Board September 18, 2024 Board approved Building Revitalization Projects for 2025 presented at March 19, 2025 meeting

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6.	Library Board Strategic Priorities	Establish priority areas for Board to focus on	Board Workshop held November 8, 2023 Discussion held at Board meeting April 17, 2024, and priorities identified. Revisit Strategic priorities in 6 months. Board Workshop held April 16, 2025
7.	Ontario Library Service Board Assembly	Board member Appointment to OLS Board Assembly	
8.	Library Board Advocacy Committee	Develop Advocacy Strategies to support Library	<ul style="list-style-type: none"> • Committee met August 13, 2025 • Committee met September 17, 2025
9.	Library Board Fundraising Committee	Committee to fundraise for high level events such as author series	<ul style="list-style-type: none"> • Fundraising Committee established at January 15, 2025 Board • Author series event held March 7, 2025
10.	Library Metrics Working Group	Board and staff members to review and recommend key statistics, performance measures	<ul style="list-style-type: none"> • Q1 with Working Group reporting findings in Q2 • Update presented at Board meeting March 18, 2026

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11.	Library Outreach Vehicle Working Group	Board and staff members to explore options for outreach vehicle	