



Newmarket Public Library Board

Minutes

Date: Wednesday, January 21, 2026
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darryl Gray
Kelly Broome
Councillor Morrison
Neila Poscente
Beth Stevenson
Rex Taylor

Members Absent: Victor Woodhouse

Staff Present: Tracy Munusami, CEO
David di Giovanni, Manager, Programs and Community Engagement
Biagio Rachiele, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. Call to Order

The Chair called the meeting to order at 5:30 pm

2. Adoption of Agenda Items

- 2.1 Adoption of the Regular Agenda
- 2.2 Adoption of the Closed Session Agenda
- 2.3 Adoption of the Consent Agenda Items

Motion 26-01-197

Moved by Rex Taylor

Seconded by Trevor Morrison

That 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

There were no declarations.

4. Consent Agenda Items

4.1 Adoption of the regular Library Board meeting minutes for Wednesday, December 17, 2025

4.2 Strategic Operations Report for December, 2025

4.3 Library Bank Transfer

Motion 26-01-198

Moved by Neila Poscente

Seconded by Trevor Morrison

That items 4.1 to 4.3 be approved and adopted as presented.

Carried

5. Reports

There were no reports.

6. Business Arising

6.1 Library Board Action List

The Library Board reviewed the Action List.

Motion 26-01-199

Moved by Beth Stevenson

Seconded by Rex Taylor

That the Library Board receive the Action List as presented.

Carried

7. New Business

7.1 Library Metrics Working Group

Library Board members participating in the Metrics Working Group presented a recommended approach for the reporting of Library performance measurements.

Motion 26-01-200

Moved by Trevor Morrison

Seconded by Beth Stevenson

That the Library Board receive the presentation from the Metrics Working Group on the recommended approach for reporting library statistics including the framework and timelines presented.

Carried

8. Closed Session

8.1 Adoption of Library Closed Session Minutes for Wednesday, December 17, 2025

8.2 Labour Relations Update

Motion 26-01-201

Moved by Rex Taylor

Seconded by Beth Stevenson

That the Library Board move into a Closed Session at 6:18 pm to discuss matters pertaining to Labour relations.

Carried

Motion 26-01-201

Moved by Beth Stevenson

Seconded by Rex Taylor

That the Library Board move out of Closed Session at 6:30 pm.

Carried

Motion 26-01-03

Moved by Kelly Broome

Seconded by Trevor Morrison

Motion Arising from Closed Session:

That the Closed Session minutes for Wednesday, December 17, 2025 be approved and adopted as presented.

And That the Library Board receive the report on Non-union Personnel Policy updates;

And That the Board approve the additional update to the Non-union Personnel policy as presented.

Carried

9. Dates of Future Meetings

The next regular Library Board meeting is scheduled for Wednesday, February 18, 2026 at 5:30 pm, Library Board room.

10. Adjournment

Motion 26-01-04

Moved by Kelly Broome

Seconded by Trevor Morrison

That there being no further business the meeting adjourn at 6:32 pm.

Carried

Darryl Gray, Chair

Tracy Munusami, Secretary/Treasurer