



Newmarket Public Library Board

Minutes

Date: Wednesday, May 21, 2025
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darryl Gray
Kelly Broome
Victor Woodhouse
Trevor Morrison
Neila Poscente
Beth Stevenson
Rex Taylor

Staff Present: Tracy Munusami, CEO
David di Giovanni, Manager, Programs and Community
Engagement
Jennifer Leveridge, Manager, Collections and Customer
Experience
Biagio Rachiele, Manager, Library Operations
Lianne Bond, Administrative Coordinator
Lisa Cunningham, Supervisor, Programs

1. Call to Order

The Chair called the meeting to order at 5:35 pm.

2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

Motion 2025-05-158

Moved by Victor Woodhouse

Seconded by Kelly Broome

That items 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

None were declared.

4. Presentation - TD Summer Reading Club 2025

The Supervisor, Programs presented the plans for this years TD Summer Reading Club running from June 10th to August 30th.

5. Consent Agenda Items

5.1 Adoption of the Regular Board meeting minutes for Wednesday, March 19, 2025

5.2 Adoption of the Closed Session Minutes for Wednesday, March 19, 2025

5.3 Strategic Operations Report for March and April, 2025

5.4 First Quarter 2025 Statistics Dashboard

5.5 First Quarter Financial Statement for 2025

5.6 Newmarket Public Library Bank Account - Fund Transfer

Motion 2025-05-159

Moved by Trevor Morrison

Seconded by Rex Taylor

That Consent Agenda items 5.4 to 5.6 be approved and adopted as presented.

Carried

6. Policies

6.1 Integrated Accessibility Policy

Motion 25-05-160

Moved by Victor Woodhouse

Seconded by Kelly Broome

That the Library Board approve the Integrated Accessibility Policy as presented

Carried

7. Reports

There were no reports.

8. Business Arising

8.1 Library Board Action List

Motion 25-05-161

Moved by Trevor Morrison

Seconded by Kelly Broome

That the Library Board receive the Action List as presented.

Carried

9. New Business

9.1 Ward 6 Easter Egg Hunt

A thank you to Library staff for participating in the Ward 6 Easter Egg Hunt on April 19th. The event was a great success.

9.2 2025 Fairy Trail Walk for Ester

Library Board members were invited to attend the 2025 Fairy Trail Walk for Ester on Sunday, June 8th. The walk begins at the Fairy Lake Amphitheatre starting at 1:30 pm.

10. Closed Session (if required)

11. Dates of Future Meetings

11.1 The next Regular Board meeting will be held on Wednesday, June 18, 2025 at 5:30 pm, Library Board room

12. Adjournment

Motion 25-05-162

Moved by Beth Stevenson

Seconded by Trevor Morrison

That there being no further business the meeting adjourn at 6:15 pm.

Carried

Darryl Gray, Chair

Tracy Munusami, Secretary/Treasurer