



# **Central York Fire Services**

## **Minutes**

### **Joint Council Committee**

Date: Tuesday, March 4, 2025

Time: 9:30 AM

Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Councillor Gilliland, Town of Aurora, Vice-Chair  
Councillor Broome, Town of Newmarket, Chair  
Councillor Morrison, Town of Newmarket  
Councillor Simon, Town of Newmarket (9:30 to 11:03 AM)  
Councillor Kim, Town of Aurora  
Councillor Thompson, Town of Aurora (9:30 AM to 11:00 AM)

Staff Present: I. McDougall, Chief Administrative Officer  
R. Volpe, Fire Chief, Central York Fire Services  
D. Waters - Deputy Fire Chief, Central York Fire Services  
L Zwicker – Deputy Fire Chief, Central York Fire Services  
A. Tang, Director of Financial Services/Treasurer Town of Newmarket  
R. Wainwright-van Kessel, Director of Finance – Treasurer, Town of Aurora  
K. Saini, Deputy Town Clerk, Town of Newmarket  
S. Granat, Legislative Coordinator

The meeting was called to order at 9:30 AM.

Simon Granat, Legislative Coordinator in the Chair for items 1, 2, 3 and 7.1.

Councillor Broome in Chair for Items 4, 5, 6 and 7.2 to adjournment.

#### **1. Notice**

Simon Granat, Legislative Coordinator advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings).

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Presentations**

**4.1 Welcome Councillor Kim**

Chair Broome and Fire Chief Volpe welcomed Councillor Kim as a new member to the Joint Council Committee

**4.2 Introduction to Deputy Chiefs Waters and Zwicker**

The Fire Chief welcomed Deputy Chiefs Waters and Zwicker to their positions.

**4.3 Trailblazers: The Central York Fire Services Youth Volunteer Program**

The Administrative Assistant provided a presentation regarding Trailblazers: the Central York Fire Services Youth Volunteer program including introduction to the Trailblazers program, community engagement and education - empowering youth through volunteering, hands on learning, mentorship opportunities, building community connections, leadership and diversity - core values and training, impact and growth, commitment to community, and how youth can participate.

Members of the Council thanked the presenter and queried regarding the type of learning experiences, the age range for youth participating in the program, and participating community events.

Moved by: Councillor Morrison

Seconded by: Councillor Gilliland

1. That the presentation provided by Azeema Husain, Administrative Assistant regarding Trailblazers: The Central York Fire Services Youth Volunteer Program be received.

**Carried**

**5. Deputations**

**6. Approval of Minutes**

**6.1 Central York Fire Services Joint Council Committee meeting minutes of December 3, 2024**

Moved by: Councillor Gilliland

Seconded by: Councillor Simon

1. That the Central York Fire Services Joint Council Committee meeting minutes of December 3, 2024 be approved.

**Carried**

**7. Items**

**7.1 Confirmation of Chair**

Moved by: Councillor Gilliland

Seconded by: Councillor Morrison

1. That Councillor Broome be confirmed Chair of the Joint Council Committee.

**Carried**

**7.2 Appointment of Vice Chair**

Moved by: Councillor Thompson

Seconded by: Councillor Simon

1. That Councillor Rachel Gilliland be appointed Vice-Chair of the Joint Council Committee.

**Carried**

### **7.3 2024 Annual Summary Report - Central York Fire Services**

Fire Chief Volpe provided introductory remarks regarding the 2024 Annual Summary Report - Central York Fire Services including the context of this report, a summary of calls, call data, incident types, top training subjects by hours, response times, training and fire prevention, and follow up comprehensive report to come.

Members of the Joint Council Committee queried staff regarding station departures, Stay Fire Smart home visits and the number of total inspections, door-to-door experiences, response data targets set and progress, metrics for response time, call to arrival times, 2024 top training subject by hours, clarification on fire injury categorization, Stay Fire Smart Community events, call metrics and measurements, metric comparators with other fire departments, percent of fires in Aurora compared to Newmarket, turnout and response times.

Moved by: Councillor Gilliland

Seconded by: Councillor Thompson

1. That the 2024 Annual Summary Report be received.

**Carried**

### **7.4 Housekeeping Amendments to the Consolidated Fire Agreement**

Moved by: Councillor Gilliland

Seconded by: Councillor Simon

1. That the report entitled Housekeeping Amendments to the Consolidated Fire Agreement dated March 3, 2025 be received; and,
2. That the Joint Council Committee recommend the amendments to the Consolidated Fire Services Agreement to the Town Councils of Aurora and Newmarket; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **7.5 Preliminary Fourth Quarter 2024 CYFS Financial Results**

The Director of Financial Services / Treasurer, Newmarket provided introductory remarks regarding the Preliminary Fourth Quarter 2024 CYFS Financial Results including variances, training, capital, and surplus funding.

Members of the Joint Council Committee queried staff regarding the contingency account and overrun on the account, forecasting budget and reallocations, charging stations and fire fighter certification, process when there is an overall surplus, and the Fire Marque cost recovery program.

Moved by: Councillor Gilliland

Seconded by: Councillor Morrison

1. That Fire Services Report JCC-2025-05 Preliminary Fourth Quarter 2024 CYFS Financial Update dated March 4, 2025, be received; and,
2. That the Joint Council Committee approve the 2024 Operating Surplus transfer to CYFS General Reserve Fund; and,
3. That the Joint Council Committee approve the 2024 Capital Carryovers as additions to the 2025 Capital Budget program.

**Carried**

## **7.6 Call2Recycle - Partnership**

Deputy Chief Zwicker provided introductory remarks regarding the Call2Recycle - Partnership including Provincial battery recycling goals, background on the partnership, and educational initiatives.

Members of the Joint Council Committee queried staff regarding operating hours for the recycling stations and storing batteries at home.

Moved by: Councillor Morrison

Seconded by: Councillor Gilliland

1. That Fire Services Report CL-JCC-2025-02 dated March 4, 2025, entitled Call2Recycle - Partnership be received for information purposes.

**Carried**

## **7.7 National Research Council - Collaboration**

Deputy Chief Zwicker provided introductory comments regarding National Research Council - Collaboration including partnership with the National Research Council of Canada, status and process for research agreement, development of a decision making tool, and future policy paper.

Members of the Joint Council Committee queried staff regarding the estimated project start date.

Moved by: Councillor Simon

Seconded by: Councillor Gilliland

1. That Fire Services Report CL-JCC-2025-03 dated March 4, 2025, entitled National Research Council - Collaboration be received for information purposes.

**Carried**

## **7.8 Community Risk Assessment – Live Portal**

Deputy Chief Zwicker provided introductory remarks regarding Community Risk Assessment - Live Portal including provincial mandates, and live portal implementation.

Members of the Joint Council Committee queried staff regarding communications tool, costs, and future reporting to the Joint Council Committee.

Moved by: Councillor Gilliland

Seconded by: Councillor Kim

1. That Fire Services Report CL-JCC-2025-04 dated March 4, 2025, entitled Community Risk Assessment – Live Portal be received for information purposes.

**Carried**

**8. New Business**

**8.1 Central York Fire Services - Community Events**

The Fire Chief provided a verbal update regarding Central York Fire Services - Community Events including the INSPIRE event, new recruits graduation, the United Way campaign and car wash.

**9. Closed Session (if required)**

The Joint Council Committee did not resolve into Closed Session.

**9.1 Fire Protection Agreement Financial Analysis**

**9.2 Preliminary Fourth Quarter 2024 CYFS Financial Results (if required)**

**10. Adjournment**

Moved by: Councillor Gilliland

Seconded by: Councillor Morrison

1. That the meeting be adjourned at 11:07 AM.

**Carried**

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Councillor Broome, Chair

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Date