



# **Town of Newmarket**

## **Minutes**

### **Accessibility Advisory Committee**

Date: Thursday, March 20, 2025  
Time: 10:30 AM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Steve Foglia, Chair  
Jeffrey Fabian  
Huma Tahir  
Kelly Broome  
Kathleen Kedzierski  
Kevin Mills

Members Absent: Bev Moffatt  
Mitsy Jones-Bailey

Staff Present: Victoria Kendra  
K. Saini, Deputy Town Clerk  
Simon Granat  
E. Thomas-Hopkins, Legislative Coordinator

The meeting was called to order at 10:30 AM. Steve Foglia in the Chair.

#### **1. Notice**

Steve Foglia advised that members of the public may view this meeting through the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings), or attend in person at the Council Chambers at 395 Mulock Drive.

#### **2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Deputations**

None.

**5. Presentations and Recognitions**

**5.1 Welcome to New Committee Member Kevin Mills**

Steve Foglia provided a welcome to new Committee Member Kevin Mills.

Committee Members then introduced themselves to Kevin. Kevin Mills then provided a brief introduction of himself.

**5.2 Multi-Year Accessibility Plan**

Simon Grant, Legislative Coordinator provided a presentation regarding Multi-Year Accessibility Plan including purpose of the presentation, multi-year accessibility plan overview and legislative requirements, what is included in the draft plan, 2023 and 2024 status update, message for inclusion from the Accessibility Advisory Committee, and next steps.

Committee Members queried the presenter regarding message from the Accessibility Advisory Committee, annual report and letter from the Chair, and next steps.

Moved by: Kathleen Kedzierski

Seconded by: Kelly Broome

1. That the presentation provided by Simon Granat, Legislative Coordinator regarding Multi-Year Accessibility Plan be received.

**Carried**

**5.3 Parking on Main Street Update**

Mark Kryzanowski, Manager, Transportation Services provided a presentation regarding Parking on Main Street Update including sidelading van siding, analysis of installation of signage, actioning sign installation, parking legislation within AODA, analysis of parking availability on Main Street, addition of accessible parking space on Main Street.

Committee Members queried the presenter regarding location of additional accessible parking space, installation of new van signage, and existing accessible parking spaces on Main Street.

Moved by: Jeffrey Fabian

Seconded by: Huma Tahir

1. That the presentation provided by Mark Kryzanowski, Manager, Transportation Services regarding Parking on Main Street Update be received.

**Carried**

Moved by: Kelly Broome

Seconded by: Jeffrey Fabian

1. That the Accessibility Advisory Committee receive Staff recommendation to proceed with installation of new accessible van signage.

**Carried**

#### **5.4 Pedestrian Crossover**

Mark Kryzanowski, Manager, Transportation Services provided a presentation regarding Pedestrian Crossover including an overview of Type B pedestrian crossovers, legislative requirements, key components of a Type B pedestrian crossover, proposed location, AODA compliance features, benefits of a new pedestrian crossover and next steps.

Committee Members queried the presenter regarding crosswalk monitoring, placement of crosswalk button in relation to sidewalk for accessibility, crosswalk time,

Moved by: Kathleen Kedzierski

Seconded by: Jeffrey Fabian

1. That the presentation provided by Mark Kryzanowski, Manager, Transportation Services regarding Pedestrian Crossover be received.

**Carried**

## **6. Approval of Minutes**

### **6.1 Accessibility Advisory Committee Meeting Minutes of November 21, 2024**

Moved by: Jeffrey Fabian

Seconded by: Kevin Mills

1. That the Accessibility Advisory Committee Meeting Minutes of November 21, 2024 be approved.

**Carried**

### **6.2 Accessibility Advisory Committee Meeting Minutes of November 28, 2024**

Moved by: Kelly Broome

Seconded by: Huma Tahir

1. That the Accessibility Advisory Committee Meeting Minutes of November 28, 2024 be approved.

**Carried**

## **7. Items**

### **7.1 Multi-Year Accessibility Plan**

Moved by: Kathleen Kedzierski

Seconded by: Kelly Broome

1. That the Accessibility Advisory Committee endorse the Multi-Year Accessibility Plan.

**Carried**

## **7.2 Communications Update**

Amber Blackburn, Communications Specialist provided a verbal update regarding Communications Update including website revamp, auditing of webpage and content, providing content for committee to review, consistency among committee webpages, communications update regarding the universal washroom at the mall, expectations from the committee for support from communications in 2025,

Committee Members queried staff regarding providing an annual report, incorporating accessible search functions into website, and events to highlight in 2025 including new accessible van signage.

Moved by: Jeffrey Fabian

Seconded by: Kathleen Kedzierski

1. That the verbal update provided by Amber Blackburn, Communications Specialist regarding Communications Update be received.

**Carried**

## **7.3 Committee Checklist**

The Committee reviewed and discussed the current checklist.

## **7.4 Accessibility for Ontarians with Disabilities Act Training**

Committee Members completed an online module regarding training on Accessibility for Ontarians with Disabilities Act (AODA) legislation. This training is free and is available to the public at <https://aoda.ca/free-online-training/>.

## **8. New Business**

### **8.1 New York Region Accessibility Advisory Committee Member**

Steve Foglia congratulated Kathleen Kedzierski on becoming a York Region Accessibility Advisory Committee Member.

**9. Adjournment**

Moved by: Jeffrey Fabian

Seconded by: Kelly Broome

- 1. That the meeting be adjourned at 12:05 PM.

**Carried**

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Steven Foglia, Chair

\_\_\_\_\_  
Date