



# Newmarket Public Library Board

## Minutes

Date: Wednesday, February 19, 2025  
Time: 5:30 PM

Members Present: Darryl Gray  
Kelly Broome  
Victor Woodhouse  
Trevor Morrison  
Neila Poscente  
Beth Stevenson

Members Absent: Rex Taylor

Staff Present: Tracy Munusami, CEO  
Lianne Bond, Administrative Coordinator  
David di Giovanni, Manager, Programs and Community  
Engagement  
Jennifer Leveridge, Manager, Collections and Customer  
Experience  
Biagio Rachiele, Manager, Library Operations

### 1. Location of Meeting

Newmarket Magna Centre, 800 Mulock Drive, Newmarket L3Y 931, Boardroom #1.

### 2. Call to Order

The Chair called the meeting to order at 6 pm.

### 3. Adoption of Agenda Items

3.1 Adoption of the Regular Agenda

3.2 Adoption of the Closed Session Agenda

3.3 Adoption of the Consent Agenda Items

**Motion 25-02-141**

**Moved by** Trevor Morrison

**Seconded by** Beth Stevenson

**That** agenda items 3.1 to 3.3 be adopted as presented

**Carried**

**4. Declarations**

None were declared.

**5. Presentation - Newmarket Library Outreach Strategy 2025-2026**

The Manager, Community Engagement and Programs presented the Library's Outreach strategy plan. The Outreach Team has identified the strategic priorities and goals that will centre the library as a community resource and act as a bridge between residents and the library system.

**Motion 25-02-142**

**Moved by** Neila Poscente

**Seconded by** Beth Stevenson

**That** the Library Board receive the presentation on Newmarket Library Outreach Strategy 2025-2026 as presented.

**Carried**

**6. Consent Agenda Items**

6.1 Adoption of the Regular Board meeting minutes for Wednesday, January 15, 2025

6.2 Strategic Operations Report for January, 2025

**Motion 25-02-143**

**Moved by** Kelly Broome

**Seconded by** Beth Stevenson

**That** Consent Agenda items 6.1 to 6.2 be approved and adopted as presented.

**Carried**

**7. Policies**

7.1 Information Services

Revisions to the Information Services Policy improves accessibility and equitable access to information.

7.2 Sponsorship and Advertising

The Sponsorship policy was reviewed with minimal changes. A Sponsorship Agreement Schedule A has been added to the policy.

**Motion 25-02-144**

**Moved by** Beth Stevenson

**Seconded by** Victor Woodhouse

**That** the Library Board approve the Information Services Policy and Sponsorship and Advertising Policy as presented.

**Carried**

**8. Reports**

There were no reports.

**9. Business Arising**

9.1 Library Board Action List

Fundraising Committee members updated the Library Board on Item 9 and the plans for the upcoming author event on March 7th at Old Town Hall.

**Motion 25-02-145**

**Moved by** Trevor Morrison

**Seconded by** Kelly Broome

**That** the Library Board receive the Action List as presented.

**Carried**

**10. New Business**

There was no new business.

**11. Closed Session (if required)**

**12. Dates of Future Meetings**

12.1 Library Board Workshop Wednesday, March 19, 2025 at 5:30 pm, Library Board meeting

12.2 The next regular Library Board meeting is scheduled for Wednesday, April 16, 2025 at 5:30 pm., Library Board room

**13. Adjournment**

**Motion 25-02-146**

**Moved by** Victor Woodhouse

**Seconded by** Kelly Broome

**That** there being no further business the meeting adjourned at 7:00 pm.

**Carried**

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Darryl Gray, Chair

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Tracy Munusami, Secretary/Treasurer