



# **Town of Newmarket**

## **Minutes**

### **Main Street District Business Improvement Area Board of Management**

Date: Wednesday, February 5, 2025  
Time: 8:30 AM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Tom Hempen, Chair  
Dominic Pede, Treasurer  
Patricia Carmichael  
Sheila Stewart  
Norm Pereira  
Councillor Kwapis  
Mike D'Angela

Members Absent: Allan Cockburn  
Ken Sparks  
George Karahalios

Staff Present: E. Hawkins, Strategic Business Leader  
E. Thomas-Hopkins, Legislative Coordinator

The meeting was called to order at 8:32 AM. Tom Hempen in the Chair.

#### **1. Notice**

Tom Hempen advised that members of the public were encouraged to attend an Advisory Committee or Board Meeting by viewing the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings) or attending in person at the Council Chambers at 395 Mulock Drive.

**2. Additions and Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Presentations & Recognitions**

None.

**5. Deputations**

None.

**6. Approval of Minutes**

**6.1 Main Street District Business Improvement Area Board of Management Meeting Minutes of January 8, 2025**

Moved by: Norm Pereira

Seconded by: Councillor Kwapis

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of January 8, 2025 be approved.

**Carried**

**7. Items**

**7.1 Sub-Committee Reports**

**7.1.1 Marketing**

Sheila Stewart provided a verbal update regarding Marketing including coordinating upcoming events throughout 2025 and a request for additional event funding that will come forward at an upcoming meeting.

**7.1.2 Working Group**

None.

**7.1.3 Events**

Norm Pereira provided a verbal update regarding Events including upcoming events for 2025, Ice Lounge on Main and a thank you to sponsors, Mayor and Members of Council and Staff.

Councillor Kwapis provided a verbal update regarding Ice Lounge on Main including an overview of events throughout the weekend and shop local initiatives.

## **7.2 Parking Update**

Councillor Kwapis provided a verbal update regarding Parking Update including ongoing Metrolinx construction on the train tracks in parking lot 3, timing of the construction work, and the Queen Street Bridge reconstruction project and timeline.

Board Members queried Councillor Kwapis regarding the timeline of when parking lot 3 will be paved.

## **7.3 Financial Update**

The Treasurer provided a verbal update regarding Financial Update including spending of the budget up to and including November 2024 and reminded members to submit outstanding expenses.

## **7.4 Staff Update**

### **7.4.1 Financial Incentive Program Staff Working Group Update**

None.

## **8. New Business**

### **8.1 Queen Street Bridge Reconstruction**

Councilor Kwapis provided a verbal update regarding the Queen Street Bridge Reconstruction project including an overview of the project, previous closures, and traffic diversion.

Members queried Councillor Kwapis regarding construction timeline.

## **9. Closed Session (if required)**

The Board did not resolve into Closed Session.

## **10. Adjournment**

Moved by: Mike D'Angela

Seconded by: Norm Pereira

1. That the meeting be adjourned at 8:47 AM.

**Carried**

---

Tom Hempen, Chair

---

Date