



Newmarket Public Library Board

Minutes

Date: Wednesday, February 19, 2025
Time: 5:30 PM

Members Present: Darryl Gray
Kelly Broome
Victor Woodhouse
Trevor Morrison
Neila Poscente
Beth Stevenson

Members Absent: Rex Taylor

Staff Present: Tracy Munusami, CEO
Lianne Bond, Administrative Coordinator
David di Giovanni, Manager, Programs and Community Engagement
Jennifer Leveridge, Manager, Collections and Customer Experience
Biagio Rachiele, Manager, Library Operations

1. Location of Meeting

Newmarket Magna Centre, 800 Mulock Drive, Newmarket L3Y 931, Boardroom #1.

2. Call to Order

The Chair called the meeting to order at 6 pm.

3. Adoption of Agenda Items

3.1 Adoption of the Regular Agenda

3.2 Adoption of the Closed Session Agenda

3.3 Adoption of the Consent Agenda Items

Motion 25-02-141

Moved by Trevor Morrison

Seconded by Beth Stevenson

That agenda items 3.1 to 3.3 be adopted as presented

Carried

4. Declarations

None were declared.

5. Presentation - Newmarket Library Outreach Strategy 2025-2026

The Manager, Community Engagement and Programs presented the Library's Outreach strategy plan. The Outreach Team has identified the strategic priorities and goals that will centre the library as a community resource and act as a bridge between residents and the library system.

Motion 25-02-142

Moved by Neila Poscente

Seconded by Beth Stevenson

That the Library Board receive the presentation on Newmarket Library Outreach Strategy 2025-2026 as presented.

Carried

6. Consent Agenda Items

6.1 Adoption of the Regular Board meeting minutes for Wednesday, January 15, 2025

6.2 Strategic Operations Report for January, 2025

Motion 25-02-143

Moved by Kelly Broome

Seconded by Beth Stevenson

That Consent Agenda items 6.1 to 6.2 be approved and adopted as presented.

Carried

7. Policies

7.1 Information Services

Revisions to the Information Services Policy improves accessibility and equitable access to information.

7.2 Sponsorship and Advertising

The Sponsorship policy was reviewed with minimal changes. A Sponsorship Agreement Schedule A has been added to the policy.

Motion 25-02-144

Moved by Beth Stevenson

Seconded by Victor Woodhouse

That the Library Board approve the Information Services Policy and Sponsorship and Advertising Policy as presented.

Carried

8. Reports

There were no reports.

9. Business Arising

9.1 Library Board Action List

Fundraising Committee members updated the Library Board on Item 9 and the plans for the upcoming author event on March 7th at Old Town Hall.

Motion 25-02-145

Moved by Trevor Morrison

Seconded by Kelly Broome

That the Library Board receive the Action List as presented.

Carried

10. New Business

There was no new business.

11. Closed Session (if required)

12. Dates of Future Meetings

12.1 Library Board Workshop Wednesday, March 19, 2025 at 5:30 pm, Library Board meeting

12.2 The next regular Library Board meeting is scheduled for Wednesday, April 16, 2025 at 5:30 pm., Library Board room

13. Adjournment

Motion 25-02-146

Moved by Victor Woodhouse

Seconded by Kelly Broome

That there being no further business the meeting adjourned at 7:00 pm.

Carried

Darryl Gray, Chair

Tracy Munusami, Secretary/Treasurer