



Town of Newmarket
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Final Update for 2024 to the Outstanding Matters List Staff Report to Council

Report Number: 2025-02

Department(s): Legislative Services

Author(s): Emily Thomas-Hopkins, Legislative Coordinator

Meeting Date: January 13, 2025

Recommendations

1. That the report entitled Final Update for 2024 to the Outstanding Matters List dated January 13, 2025 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment 1**); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to present Council with the final semi-annual update to the Outstanding Matters List for 2024.

Background

Staff have presented regular updates to the Outstanding Matters List ("List"). This report presents the final semi-annual update of 2024, from a previous reporting period of quarterly updates to Council.

Discussion

An updated List (**Attachment 1**) has been provided and is presented to Council for adoption. The items included in the attachment are only items from the List which require Council decision or consideration. The chart does not depict other projects or work to which staff continue to dedicate resources. The chart does not include the Council-approved action items in Council's Priorities. Items in the attachment are

enumerated for ease of reference for specific matters if there are questions about associated timeframes or subject matter.

Staff have completed three (3) items on the Outstanding Matters List

(1) Twinney Drive Parking

Recommendation:

1. That Council direct staff to review and engage with local businesses regarding parking restrictions on Twinney Drive.

A review was completed and [By-law 2024-47](#) was established and adopted by Council on September 16, 2024.

(2) Bristol Road Stop Sign

Recommendation:

1. That Staff bring forward an information report on the technical merits of a stop sign at either the Bristol Road and Dorchester Street intersection or Bristol Road and Elman Crescent intersection.

A review was completed and an Information Report ([INFO-2024-24](#)) was circulated to Council on November 19, 2024.

(3) Bolton Avenue No Stopping

Recommendation:

1. That Staff review no stopping on Bolton Avenue.

A review was completed and Staff report [2024-63](#) was brought forward to the November 11, 2024 Committee of the Whole and subsequently adopted at the November 18, 2024 Council meeting.

Conclusion

Staff will continue to present to Council with an updated Outstanding Matters List on a semi-annually basis.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all Council's Priorities.

Consultation

Members of the Strategic Leadership Team (SLT) and Operational Leadership Team (OLT) were consulted.

Human Resource Considerations

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resource impacts and any such considerations will be noted in individual reports on those matters.

Budget Impact

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts and any such considerations will be noted in individual reports on those matters.

Attachments

Attachment 1 – Outstanding Matters List

Approval

Kiran Saini, Manager, Legislative Services/Deputy Clerk

Lisa Lyons, Director, Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Peter Noehammer, Commissioner, Development and Infrastructure Services

Jeff Payne, Commissioner, Community Services

Ian McDougall, Chief Administrative Officer

Contact

For information about individual projects in **Attachment 1**, please contact the responsible department Director or Commissioner.

If you require this document in an alternative format, please contact the Town of Newmarket at 905-895-5193