



# Newmarket Public Library Board

## Minutes

Date: Wednesday, November 20, 2024  
Time: 5:30 PM  
Location: Newmarket Public Library Boardroom  
Newmarket Public Library  
438 Park Avenue  
Newmarket ON L3Y 1W1

Members Present: Darryl Gray  
Kelly Broome  
Victor Woodhouse  
Trevor Morrison  
Neila Poscente  
Beth Stevenson  
Rex Taylor

Staff Present: Tracy Munusami, CEO  
David di Giovanni, Manager, Programs and Community Engagement  
Jennifer Leveridge, Manager, Collections and Customer Experience  
Biagio Rachiele, Manager, Library Operations  
Lianne Bond, Administrative Coordinator  
Susan Hoffman, Supervisor Collections

### 1. Call to Order

The Chair called the meeting to order at 5:35 pm.

### 2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

**Motion 24-11-120**

**Moved by** Victor Woodhouse

**Seconded by** Neila Poscente

**That** Agenda items 2.1 to 2.3 be adopted as presented

**Carried**

**3. Declarations**

None were declared.

**4. Presentation: Building a Diverse and Inclusive Collection**

The Supervisor, Collections updated the Library Board on the progress made to date in the auditing of the Library's collection to ensure it is diverse and inclusive to meet the community it serves.

**Motion 24-11-121**

**Moved by** Neila Poscente

**Seconded by** Rex Taylor

**That** the Library Board receive the Presentation on Building a Diverse and Inclusive Collection as presented.

**Carried**

**5. Consent Agenda Items**

5.1 Adoption of the Regular Board meeting minutes for Wednesday, October 16, 2024

5.2 Strategic Operations Report for October

5.3 Third Quarter Financial Statement

**Motion 24-11-122**

**Moved by** Kelly Broome

**Seconded by** Beth Stevenson

**That** Consent Agenda items 5.1 to 5.3 be approved and adopted as presented.

**Carried**

**6. Reports**

There were no reports.

**7. Business Arising**

7.1 The Lendery at Newmarket Library

Additional information on the Lendery was reported to the Library Board. The report detailed the top circulating items and the impact this collection has that extends beyond waste reduction. The collection promotes a circular economy and provides access to items that might otherwise be financially inaccessible to some.

**Motion 24-11-123**

**Moved by** Trevor Morrison

**Seconded by** Victor Woodhouse

**That** the Library Board receive the report on the Lendery at Newmarket Library as presented.

**Carried**

7.2 Library Board Action List

The Library Board reviewed the Action List.

**Motion 24-11-124**

**Moved by** Rex Taylor

**Seconded by** Kelly Broome

**That** the Library Board receive the Action List as presented.

**Carried**

**8. New Business**

There was no new business.

**9. Closed Session**

**10. Dates of Future Meetings**

10.1 The next Regular Board meeting is scheduled for Wednesday, December 18, 2024 at 5:30 pm in the Library Board room.

**11. Adjournment**

**Motion 24-11-125**

**Moved by** Neila Poscente

**Seconded by** Beth Stevenson

**That** there being no further business the meeting adjourn at 6:27 pm.

**Carried**

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Darryl Gray, Chair

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Tracy Munusami, Secretary/Treasurer