



# Newmarket Public Library Board

## Minutes

Date: Wednesday, December 18, 2024  
Time: 5:30 PM  
Location: Newmarket Public Library Boardroom  
Newmarket Public Library  
438 Park Avenue  
Newmarket ON L3Y 1W1

Members Present: Darryl Gray  
Kelly Broome  
Neila Poscente  
Rex Taylor

Members Absent: Victor Woodhouse  
Trevor Morrison  
Beth Stevenson

Staff Present: Tracy Munusami, CEO  
David di Giovanni, Manager, Programs and Community Engagement  
Jennifer Leveridge, Manager, Collections and Customer Experience  
Biagio Rachiele, Manager, Library Operations  
Lianne Bond, Administrative Coordinator

### 1. Call to Order

The Chair called the meeting to order at 5:35 pm.

### 2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

**Motion 24-12-126**

**Moved by** Rex Taylor

**Seconded by** Kelly Broome

**That** items 2.1 to 2.3 be adopted as presented.

**Carried**

**3. Declarations**

None were declared.

**4. Presentation - 2024 Library Building Projects Update**

The Manager, Library Operations reviewed with the Library Board the Capital projects and critical building improvements completed in 2024. The upgrades and improvements to the library's facility have enhanced accessibility, upgraded safety systems and addressed essential maintenance to ensure the library is an inviting space for the community.

**Motion 24-12-127**

**Moved by** Rex Taylor

**Seconded by** Kelly Broome

**That** the 2024 Library Building Project updates be received as presented.

**Carried**

**5. Consent Agenda Items**

5.1 Adoption of the Regular Board meeting minutes for Wednesday, November 20, 2024

5.2 Strategic Operations Report for November, 2024

**Motion 24-12-128**

**Moved by** Kelly Broome

**Seconded by** Neila Poscente

**That** items 5.1 to 5.2 be approved and adopted as presented,

**Carried**

**6. Reports**

There were no reports.

**7. Business Arising**

7.1 Library Board Action List

The Library Board reviewed the Action List.

**Motion 24-12-129**

**Moved by** Kelly Broome

**Seconded by** Rex Taylor

**That** the Library Board receive the Library Board Action List as presented.

**Carried**

**8. New Business**

There was no new business.

**9. Closed Session (if required)**

9.1 Personal matters regarding an identifiable individual and labour relations or employee negotiations per section (b); (d) of the Public Libraries Act R.S.O. 1990

**Motion 24-12-130**

**Moved by** Rex Taylor

**Seconded by** Kelly Broome

**That** the Library Board move into a Closed Session at 5:52 pm for personal matters pertaining to an identifiable individual and labour relations or employee negotiations.

**Carried**

**Motion 24-12-131**

**Moved by** Kelly Broome

**Seconded by** Neila Poscente

**That** the Library Board move out of Closed Session at 6:27 pm.

**Carried**

**Motion 24-12-132**

**Moved by** Neila Poscente  
**Seconded by** Kelly Broome

**Motion arising from Closed Session**

**That** the Library Board receive the verbal update on labour relations as presented.

**Carried**

**10. Dates of Future Meetings**

10.1 The next regular Library Board meeting is scheduled for Wednesday, January 15, 2025 at 5:30 pm., Library Board room

**11. Adjournment**

**Motion 24-12-133**

**Moved by** Neila Poscente  
**Seconded by** Rex Taylor

**That** there being no further business the meeting adjourn at 6:29 pm.

**Carried**

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Darryl Gray, Chair

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Tracy Munusami, Secretary/Treasurer