



# Central York Fire Services

## Minutes

### Joint Council Committee

Date: Tuesday, October 1, 2024  
Time: 9:30 AM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Councillor Gilliland, Town of Aurora, Chair  
Councillor Broome, Town of Newmarket, Vice Chair  
Councillor Simon, Town of Newmarket  
Councillor Thompson, Town of Aurora

Members Absent: Councillor Gaertner, Town of Aurora  
Councillor Morrison, Town of Newmarket

Staff Present: R. Volpe, Fire Chief, Central York Fire Services  
Daniel Waters, Platoon Chief, Central York Fire Services  
A. Tang, Manager of Finance & Accounting, Town of Newmarket  
R. Wainwright-van Kessel, Director of Finance – Treasurer,  
Town of Aurora  
A. Gibson, Senior Financial Analyst, Town of Newmarket  
K. Saini, Deputy Town Clerk/Manager Legislative Services,  
Town of Newmarket  
S. Granat, Legislative Coordinator

The meeting was called to order at 9:31 AM  
Councillor Gilliland in the Chair

#### 1. Notice

Chair Gilliland advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings).

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Presentations**

**4.1 Pre-Incident Planning and the After the Fire Program**

Chief Schell provided a presentation regarding Pre-Incident Planning and the After the Fire Program including what is a pre-incident plan, benefits, information gathered, current program status, distribution of pre-plans, and the After the Fire Program.

Committee Members queried the presenter regarding updates to the Pre-Incident Plans, and the effect on insurance.

Moved by: Councillor Broome

Seconded by: Councillor Thompson

1. That the presentation by Ryan Schell, Chief Fire Prevention Officer regarding Pre-Incident Planning and the After the Fire Program be received.

**Carried**

**4.2 Central York Fire Services (CYFS) Draft 2025 Operating and Capital Budgets**

Anita Gibson, Supervisor Financial Reporting and Analysis provided a presentation regarding the Central York Fire Services Draft 2025 Operating and Capital Budgets including the budget process, the operating budget, correction to wage inflation, shared service allocation, capital budget, and next steps.

Committee Members queried Staff regarding additional information on vehicles, operational expenses associated with the training building, annual salary increases compared to other municipalities, and lieu time.

Moved by: Councillor Simon

Seconded by: Councillor Thompson

1. That the presentation by Anita Gibson, Supervisor Financial Reporting and Analysis regarding the CYFS Draft 2025 Operating and Capital Budgets be received.

**Carried**

**5. Deputations**

None.

**6. Approval of Minutes**

**6.1 Central York Fire Services - Joint Council Committee Meeting Minutes of September 10, 2024**

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the Central York Fire Services Joint Council Committee meeting minutes of September 10, 2024 be approved.

**Carried**

**7. Items**

**7.1 Central York Fire Services (CYFS) Draft 2025 Operating and Capital Budgets**

Moved by: Councillor Simon

Seconded by: Councillor Thompson

1. That Fire Services Report JCC-2024-05 Central York Fire Services (CYFS) Draft 2025 Operating and Capital Budgets dated October

1, 2024, Draft 2025 CYFS Operating Budget (Appendix A), and Draft 2025 CYFS Capital Budget (Appendix B) be received; and,

2. That the Joint Council Committee recommends the draft budgets to the Town of Aurora Council for review and then to the Town of Newmarket Council for approval, per the Joint Services Agreement.

**Carried**

## **7.2 Letter to Mayor and Council regarding the Ontario Skills Development Fund**

Fire Chief Volpe provided a verbal update regarding the Letter to Mayor and Council regarding the Ontario Skills Development Fund including background, partnerships, funding use, and workshops.

Members of Council queried Staff regarding the opening date.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the Letter to Mayor and Council regarding the Ontario Skills Development Fund is received.

**Carried**

## **7.3 Event Recap – Open House and Naming of Station 4-5**

Fire Chief Volpe provided a verbal update regarding the Event Recap - Open House and Naming of Station 4-5 including thanking the public for attending, the ceremony held, the number of attendees, the number of volunteers and fundraising.

## **8. New Business**

None.

## **9. Closed Session (if required)**

The Central York Fire Services Joint Council Committee did not resolve into Closed Session.

**10. Adjournment**

Moved by: Councillor Broome

Seconded by: Councillor Thompson

1. That the meeting be adjourned at 10:36 AM.

**Carried**

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Councillor Gilliland, Chair

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Date