



Town of Newmarket

Minutes

Elman W. Campbell Museum Board of Management

Date: Wednesday, October 30, 2024

Time: 7:00 PM

Location: Cane Room
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Jackie Playter, Chair
Ron Atkins
Billie Locke
Alexis Gada
Nancy Fish
Councillor Woodhouse
Krista Rauchenstein
Dan MacPherson

Staff Present: W. Broydell, Cultural Programmer - History and Heritage
S. Granat, Legislative Coordinator
J. Charpentier, Curatorial Assistant

The meeting was called to order at 7:00 PM
Jackie Playter in the Chair.

1. Notice

Jackie Playter advised that members of the public can attend this meeting of the Elman W. Campbell Museum Board in person in the Cane A and B Rooms located at the Municipal Offices (395 Mulock Drive).

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Approval of Minutes

4.1 Minutes of the September 25, 2024 meeting of the Elman W. Campbell Museum Board

Moved by: Nancy Fish

Seconded by: Billie Locke

1. That the meeting minutes of the September 25, 2024 meeting of the Elman W. Campbell Museum Board be approved.

Carried

5. Items

5.1 Tip Tap Machine

Board Members discussed a Tip Tap machine, including about the machine, fundraising amounts, overhead costs, other organizations that have a Tip Tap machine, donations, other options for digital fundraising, QR codes, the website, and leveraging other Town payment solutions.

5.2 Elman W. Campbell Museum Monthly Report

The Cultural Planner History and Heritage provided a verbal update on the Elman W. Campbell Museum Monthly Report including the museum closure and roof work status.

Board Members queried staff regarding the Indigenous training session.

Moved by: Ron Atkins

Seconded by: Billie Locke

1. That the report entitled Elman W. Campbell Museum Monthly Report dated October 30, 2024, be received.

Carried

5.3 Museum Reserve and Elman W. Campbell Reserve Accounts

Moved by: Councillor Woodhouse

Seconded by: Nancy Fish

1. That the Museum Reserve and Elman W. Campbell Reserve Accounts be received.

Carried

5.4 Friends of the Museum Report

Board Members discussed the number of members of Friends of the Museum.

5.5 Strategic Planning Session Summary Notes

The Cultural Programmer, History and Heritage provided a verbal summary of the Strategic Plan Summary Notes including themes and focus areas and additional discussion questions.

Board Members discussed scheduling a strategic planning discussion at an upcoming meeting, duration of a meeting, and focus areas.

Board Members queried Staff regarding any preparatory work needed.

Moved by: Dan MacPherson

Seconded by: Nancy Fish

1. That the Strategic Planning Session Summary Notes be received.

Carried

5.6 Memorandum - Elman W. Campbell Museum Board Accomplishments 2024

Moved by: Dan MacPherson

Seconded by: Councillor Woodhouse

1. That the Memorandum regarding Elman W. Campbell Museum Board Accomplishments 2024 be approved.

Carried

6. New Business

7. Adjournment

Moved by: Nancy Fish

Seconded by: Dan MacPherson

1. That the meeting be adjourned at 7:46 PM.

Carried

Jackie Playter, Chair

Date