



## MEMORANDUM

**To:** Newmarket Public Library Board

**From:** Todd Kyle, CEO

**Date:** January 18, 2016

**Re:** 2016 Business Plan Success Report

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I am pleased to present the Board with the success report on the 2016 operational Business Plan.

Typically this would be used as a basis for the annual Report to the Community which would be prepared for an April release. As this is a final year of the current Strategic Plan, this report is being offered to the Board as part of its discussion on strategic planning renewal. Any guidance the Board may have on this and on annual reporting would be appreciated.

The following motion is recommended:

**THAT the Library Board receive the 2016 Business Plan Success Report.**