



DEVELOPMENT & INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES  
TOWN OF NEWMARKET  
395 Mulock Drive  
P.O. Box 328  
Newmarket, ON L3Y 4X7  
www.newmarket.ca  
planning@newmarket.ca  
905.895.5193

February 26, 2014

**DEVELOPMENT & INFRASTRUCTURE SERVICES  
PLANNING & BUILDING SERVICES  
REPORT 2014-12**

TO: Committee of the Whole  
SUBJECT: Municipal Energy Plan Budget  
ORIGIN: Planning and Building Services

---

**RECOMMENDATIONS**

**THAT Development & Infrastructure Services/Planning & Building Services Report 2014-12 dated February 26, 2014 regarding the Municipal Energy Plan Budget be received and the following recommendation(s) be adopted:**

**THAT Finance transfer \$100,000 from the 2013 Community Improvement Plan for Urban Centers and Brownfield Developments Budget to a new budget for the Municipal Energy Plan.**

**COMMENTS**

**The Ministry of Energy currently has a funding program to support the creation of Municipal Energy Plans.**

The Ministry of Energy's Municipal Energy Plan Program ("MEP Program") is designed to help municipalities understand their energy use through a community energy planning process. The program provides up to \$90,000 per project or 50% of total project costs, whichever is less, for the development of a municipal energy plan ("MEP"). This funding is for stakeholder engagement, the gathering and analysis of baseline data, which may include energy mapping, and the creation of the MEP.

**The creation of a MEP is a requirement of the Regional Official Plan for the "Newmarket Centre" Regional Centre (Provincial Urban Growth Centre) and the DRAFT Urban Centres Secondary Plan**

The Regional Official Plan requires that municipalities prepare energy plans for Regional Centres, while the draft Secondary Plan directs that the Town will develop a Community Energy Plan that will include the urban centres. While the focus of the MEP will likely be on the centres, other areas of Town such as the industrial areas and/or other commercial and residential areas will also likely be addressed.

It is anticipated that the MEP will bring financial, social, and environmental benefits to the municipality, residents, businesses, existing and future academic institutions, developers, and major institutions. It is expected that the MEP will address such things as energy efficient buildings and neighbourhoods (for example the "character areas" in the Secondary Plan), energy-efficient transportation systems, efficient

energy distribution, clean and renewable energy, and greenhouse gas emissions, in addition to other areas that may be identified through the public consultation process.

The Regional Official Plan, Town Official Plan, draft Secondary Plan, and the Town's Site Plan Manual all contain sustainability provisions that are to be encouraged or required for new development, and it is anticipated that the MEP could integrate these objectives and provide additional targets to be achieved as the Town and in particular the urban centres develop over time.

**Staff has applied for and has been successful in securing funding (up to \$90,000) through the MEP Program for the creation of a MEP**

The Ministry of Energy has recently advised that our application has been reviewed and recommended for funding. The program includes various milestones that must be met, as follows:

Stage 1 – Stakeholder Engagement (6 months after execution of funding agreement)

Stage 2 – Gathering and analysis of baseline data (6 months after completion of Stage 1)

Stage 3 – Creation of the MEP (12 months after completion of Stage 2)

It is staff's intention to hire a consultant to carry out the above duties.

**BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

The creation of a Municipal Energy Plan will help implement key elements of the Town's Strategic Plan, Official Plan, and Secondary Plan which together provide a basis for planning policy, including maintaining and promoting a healthy community, encouraging growth in support of a sustainable community, and a focus on environmental protection. It is anticipated that the MEP will identify long-term energy conservation strategies in support of these goals.

**CONSULTATION**

No public consultation was required for this report

Some of the key stakeholders that have been identified to-date that staff expects will work with the Town in the development of the MEP include the Upper Canada Mall, Southlake Regional Health Centre, York Region, Rogers, Hydro One, the YRDSB and YCSB, Bell, NEDAC, NEAC, Enbridge and Newmarket-Tay Hydro.

**HUMAN RESOURCE CONSIDERATIONS**

It is staff's intention to hire a consultant to carry out the consultation process, data gathering, and preparation of the MEP with the assistance of the program funding.

**BUDGET IMPACT**

The 2013 Budget included \$250,000 for the Community Improvement Plan for Urban Centers and Brownfield Developments Study (CIP). Due to timing of priorities, the CIP will not be initiated until 2015 at the earliest, and as a result staff has carried over the budget for 2014. With recent transfers from this budget to the Secondary Plan (\$50,000) and the Corridor Streetscape Plan, (\$100,000), the CIP budget

currently has \$100,000 remaining, which staff recommends be transferred into a new Municipal Energy Plan budget. In 2015 staff will request additional budget \$250,000 to complete the CIP as originally contemplated.

## **CONTACT**

For more information on this report, contact R. Nethery, Director, Planning & Building Services, ext. 2451, ([rnethery@newmarket.ca](mailto:rnethery@newmarket.ca)), or L. Ellis, Business Performance Coordinator, ext. 2515.

  
Assistant Director of Planning  
Director of Planning & Building Services  
Commissioner of Development &  
Infrastructure Services