

## STRATEGIC OPERATIONS REPORT – NOVEMBER, 2016

|                                    | <b>Igniting Community Dialogue, Discovery and Debate</b>  | <b>Leading a Learning Community</b>   | <b>Readying our Capabilities</b>   |
|------------------------------------|---|---|--|
| <b>Collaborative Relationships</b> | <ul style="list-style-type: none"> <li>IdeaMarket on the topic of teens and stress attracted 12 participants</li> <li><i>Dentistry for Children</i> made presentation at Stories for Threes session</li> <li>Program with Ontario Bar Assoc on landlord &amp; tenant law attracted 56 participants</li> </ul> | <ul style="list-style-type: none"> <li>Lawrence Hill author visit confirmed for January 13 1pm prior to his appearance at Newmarket Theatre</li> <li>4 First Lego League Junior robotics teams registered; \$1600 in FLL grant funding received</li> <li>Shakespeare Allowed program wrapped up for the year; average 10 participants each month</li> </ul>   | <ul style="list-style-type: none"> <li>Library to offer 2 new e-resources in 2017 as part of N6 consortium: Law Depot (legal forms) and Comics Plus</li> <li>Staff attended YCDSB secondary school teacher-librarian meet &amp; greet</li> </ul> |
| <b>Spaces</b>                      | <ul style="list-style-type: none"> <li>Interactive nature display mounted in children's area as part of Environmental Design project by Seneca College Bachelor of Child Education students</li> </ul>  | <ul style="list-style-type: none"> <li>Maker Hub saw 103 visitors, 11 loans of robotics kits, \$154 revenue for 3D printed Christmas ornaments</li> <li>Staff putting together a small book collection on video, software, and 3D printing for Maker Hub</li> <li>Staff investigating 3D printer enclosure with air filter for health and safety reasons</li> <li>Maker Hub space expanded with removal of remaining storage shelves; looking at new furniture to complete the space</li> </ul> | <ul style="list-style-type: none"> <li>E-Solutions Group is chosen vendor for website remake; work begun in earnest; site mapping focus group on Dec 15</li> <li>Staff met with vendor to discuss automated remote library kiosks</li> </ul>     |
| <b>Positioning</b>                 | <ul style="list-style-type: none"> <li>Pop-up library appeared at Newmarket Theatre (20 interactions), Magna Centre (52), Christmas Market (130), Business Thrives conference (33)</li> </ul>   | <ul style="list-style-type: none"> <li>23 registered in online Nordic Crime book club</li> </ul>  | <ul style="list-style-type: none"> <li>Library checkout receipts changed in order to feature upcoming library events</li> <li>Rubik's Cube outside library to be modified with decals promoting library and Old Town Hall</li> </ul>             |
| <b>Resources</b>                   | <ul style="list-style-type: none"> <li>Volunteer Job Fair attracted 133 attendees</li> </ul>  | <ul style="list-style-type: none"> <li>Laptops now available for one-week loan outside of library; 10 machines available</li> <li>TinkerCad workshop attracted</li> </ul>   | <ul style="list-style-type: none"> <li>Arrangements being made to offer Hoopla downloadable video service in 2017</li> </ul>   |

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|---------------------------|--|---|---|
|                           |  | <p>12 attendees to learn 3D design software</p> <ul style="list-style-type: none"> <li>• Patron attending MS Excel class requested a letter of completion for employer</li> <li>• MS Office classes capacity increased from 8 to 10 due to demand</li> <li>• Gale Courses has seen 1165 enrollments, 386 completed courses since Aug 2014 launch</li> <li>• Newly launched 3<sup>rd</sup> adult book club is almost full</li> </ul> |   |
| Organization & Operations | <ul style="list-style-type: none"> <li>• Library participated in Take Our Kids to Work Day</li> <li>• CEO participated in annual Town emergency management exercise</li> </ul> | <ul style="list-style-type: none"> <li>• N6 library plus Bradford agreed on yearly joint subscription to Impact Survey</li> <li>• Position of Technology Services Coordinator made permanent in order to continue Maker Hub service</li> </ul>  | <ul style="list-style-type: none"> <li>• Library held development workshop for staff focusing on creating a Team Charter for staff relations</li> <li>• Snow removal by Town's contractor confirmed for coming season</li> <li>• 70% of items checked out on self-service machines</li> </ul> |