



**Newmarket Public Library Board  
Regular Board Meeting  
Wednesday, November 17, 2016  
Newmarket Public Library Board Room**

**Present:** Joan Stonehocker, Chair  
Tara Brown, Vice Chair  
Kelly Broome (joined by phone at 5:45 pm)  
Darcy McNeill  
Venkatesh Rajaraman  
Tom Vegh

**Regrets:** Jane Twinney

**Staff Present:** Todd Kyle, CEO  
Linda Peppiatt, Deputy CEO  
Lianne Bond, Administrative Coordinator

**The Library Board Chair called the meeting to order at 5:30 pm**

**Adoption of Agenda Items**

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under Business Arising.

**Motion 16.11.159**

**Moved by Darcy McNeill**

**Seconded by Tara Brown**

**That** Agenda items 1) to 3) be adopted as amended.

**Carried**

**Declarations**

None were declared.

**Consent Agenda Items:**

4. Adoption of the Regular Board Meeting Minutes for Wednesday, October 19, 2016
5. Strategic Operations Report for October, 2016
6. Library Statistical Data for October
7. Monthly Bank Transfer
8. Correspondence from Eleanor McMahon, Minister of Tourism Culture and Sport

**Motion 16.11.160**  
**Moved by Venkatesh Rajaraman**  
**Seconded by Darcy McNeill**

**That** Consent Agenda items 4) to 8) be received and approved as presented.

**Carried**

## **Closed Session**

**Motion 16.11.161**  
**Moved by Tara Brown**  
**Seconded by Tom Vegh**

**That** the Library Board move into a Closed Session meeting at 5:40 pm to discuss matters pertaining to Labour Relations.

**Carried**

**Motion 16.11.162**  
**Moved by Darcy McNeill**  
**Seconded by Venkatesh Rajaraman**

**That** the Library Board move out of a Closed Session meeting at 6:00 pm.

**Carried**

**Motion arising from the Closed Session meeting.**

**Motion 16.11.163**  
**Moved by Venkatesh Rajaraman**  
**Seconded by Tara Brown**

**That** the Library Board receive the report on 2017 economic adjustments for non-union employees and authorize the economic adjustment as described in the report.

**Carried**

## **Reports**

### **9. Sunday Usage**

A report showing an increase in Sunday usage year over year for all periods was reviewed by the Library Board.

**Motion 16.11.164**

**Moved by Tom Vegh**

**Seconded by Tara Brown**

**That** the Library Board received the report on Sunday usage.

**Carried**

**Business Arising**

**10. Library Board Action List**

The Library Board reviewed the Action List.

**Motion 16.11.165**

**Moved by Darcy McNeill**

**Seconded by Tara Brown**

**That** the Library Board received the Library Board Action List as presented.

**Carried.**

**11. Strategic Technology Committee**

A draft Terms of Reference for a Strategic Technology Subcommittee of the Newmarket Public Library Board was reviewed by the Library Board. Revisions to the draft was suggested and will be brought back to the next regularly scheduled Library Board meeting.

**New Business**

**12. Leadership by Design**

Ontario Library Board Association has a series of Leadership by Design e-learning modules available to Library Board members. Board members were interested in the e-learning series and asked for further information on the topics be forwarded to them.

**13. 2017 Ontario Library Association (OLA) Super Conference**

The 2017 OLA Super Conference is being held from February 1 – 4, 2017. Library Board members were invited to attend the Conference. Further information regarding the conference will be forwarded to Board members.

**Date(s) of Future Meetings**

**14.** The next regular Library Board meeting is rescheduled to December 14, 2016 at 5:30 in the Library Board room.

## **Adjournment**

**Motion 16.11.166**

**Moved by Venkatesh Rajaraman**

**Seconded by Darcy McNeill**

**That** there being no further business meeting adjourned at 6:50 pm.

**Carried**

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Joan Stonehocker  
Chair

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Todd Kyle, CEO  
Secretary/Treasurer