



# Newmarket Public Library Board

## Minutes

Date: Wednesday, June 19, 2024  
Time: 5:45 PM  
Location: Newmarket Public Library Boardroom  
Newmarket Public Library  
438 Park Avenue  
Newmarket ON L3Y 1W1

Members Present: Darryl Gray, Chair  
Kelly Broome, Vice Chair  
Victor Woodhouse  
Trevor Morrison  
Neila Poscente  
Beth Stevenson  
Rex Taylor

Staff Present: Tracy Munusami, CEO  
Lianne Bond, Administrative Coordinator  
Jennifer Leveridge, Manager, Library Services  
Biagio Rachiele, Manager, Library Operations

Guests: Susan Hoffman, Headed of Children's Services, Newmarket Library

### 1. Call to Order

The Chair called the meeting to order at 5:50 pm.

### 2. Adoption of Agenda Items

- 2.1 Adoption of the Regular Agenda
- 2.2 Adoption of the Closed Session Agenda
- 2.3 Adoption of the Consent Agenda Items

### Motion 24-06-101

**Moved by** Rex Taylor  
**Seconded by** Neila Poscente

**That** Agenda items 2.1 to 2.3 be adopted as presented.

**Carried**

**3. Declarations**

None were declared.

**4. Presentation - Summer Reading Club**

The Head of Children's services gave an overview of the TD Summer Reading Club program that libraries across Ontario participate in. The Summer Reading Club is sponsored by TD Bank and encourages literacy during the summer months for children ages 0 - 12 years.

**Motion 24-06-102**

**Moved by** Beth Stevenson  
**Seconded by** Victor Woodhouse

**That** the presentation on the Summer Reading Club be received.

**Carried**

**5. Consent Agenda Items**

5.1 Adoption of the regular Board meeting minutes for Wednesday, May 15, 2024

5.2 Strategic Operations Report for May

**Motion 24-06-103**

**Moved by** Trevor Morrison  
**Seconded by** Beth Stevenson

**That** Consent Agenda items 5.1 to 5.2 be approved and adopted as presented.

**Carried**

**6. Reports**

6.1 2023 Draft Audited Financial Statements

The Library Board reviewed the draft 2023 Audited Financial Statements completed by the auditing firm KPGM Enterprise.

**Motion 24-06-104**

**Moved by** Kelly Broome  
**Seconded by** Neila Poscente

**That** the Library Board approve the draft of the 2023 Audited Financial Statements as presented.

**Carried**

**7. Business Arising**

7.1 Library Board Action List

The Library Board reviewed and updated the Action List.

**Motion 24-06-105**

**Moved by** Beth Stevenson  
**Seconded by** Trevor Morrison

**That** the Library Board receive the Action List as presented.

**Carried**

**8. New Business**

8.1 2025 Draft Operating Budget

The Draft Operating Budget for 2025 was reviewed by the Board. The Board discussed the future funding challenges for the Library and strategies to identify priorities for the Library Board to consider.

**Motion 24-06-107**

**Moved by** Rex Taylor  
**Seconded by** Beth Stevenson

**That** the Library Board receive the draft 2025 Operating budget for information.

**Carried**

**9. Closed Session (if required)**

**10. Dates of Future Meetings**

10.1 The next regular Library Board meeting is scheduled for Wednesday, September 18, 2024.

**11. Adjournment**

**Motion 24-06-108**

**Moved by** Neila Poscente

**Seconded by** Rex Taylor

**That** there being no further business, the meeting adjourn at 6:50 pm.

**Carried**

---

Darryl Gray, Chair

---

Tracy Munusami, Secretary/Treasurer