



Town of Newmarket
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2025 Council and Committee of the Whole Meeting Schedule Staff Report to Council

Report Number: 2024-48

Department(s): Legislative Services

Author(s): Emily Thomas-Hopkins, Legislative Coordinator

Meeting Date: September 9, 2024

Recommendations

1. That the report entitled 2025 Council and Committee of the Whole Meeting Schedule dated September 9, 2024 be received; and,
2. That the 2025 Council and Committee of the Whole Meeting Schedule (**Attachment 1**) be adopted; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to seek Council's approval of the 2025 Council and Committee of the Whole meeting schedule.

Background

Each year, Council approves a draft schedule of meetings for the upcoming year. There may be occasions when additional special meetings are required, and these meetings are called on an as required basis. Additionally, the Procedure By-law provides that special meetings may be called by the Mayor or upon receipt of a petition signed by a majority of the Members of Council.

Discussion

2025 Meeting Schedule

Attachment 1 outlines the draft meeting schedule. Variations of the regular schedule include:

- There is a two week break in May due to the Victoria Day long weekend. This variation in the meeting cycle may be used to accommodate any special meetings, when required.
- Committee of the Whole/Council cycles have been adjusted to ensure meetings do not take place during the Association of Municipalities of Ontario's Annual Conference in August.
- Special Council meetings have been scheduled on July 14, 2025 and August 11, 2025 as a placeholder for public hearing matters, if required.

Newmarket Council and Committee of the Whole meetings continue to be livestreamed and archived on the Town's website, allowing anyone to watch meetings at their own convenience. Closed captioning is available for both livestreamed and archived videos, which has been provided as an accessibility feature to viewers since 2018.

Conclusion

This report recommends that Council adopt the 2025 Council and Committee of the Whole Meeting Schedule.

Business Plan and Strategic Plan Linkages

This report aligns with one of Council's actions of creating an environment for an engaged, accessible and inclusive community through meeting efficiencies.

Consultation

None.

Human Resource Considerations

None.

Budget Impact

None.

Attachments

Attachment 1 – 2025 Meeting Schedule for Council and Committee of the Whole

Approval

Kiran Saini, Manager of Legislative Services/Deputy Town Clerk

Lisa Lyons, Director of Legislative Services/Town Clerk

Esther Armchuk, Commissioner of Corporate Services

Jeff Payne, Commissioner of Community Services

Peter Noehammer, Commissioner of Development and Infrastructure Services

Ian McDougall, Chief Administrative Officer

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