



TOWN OF NEWMARKET  
395 Mulock Drive  
P.O. Box 328  
Newmarket, ON L3Y 4X7

www.newmarket.ca  
mmayes@newmarket.ca  
905.953.5300 Ext: 2102

November 14, 2016

## **JOINT CENTRAL YORK FIRE SERVICES AND CORPORATE SERVICES REPORT - FINANCIAL SERVICES 2016-52**

TO: Mayor Tony Van Bynen and Members of Council

SUBJECT: 2017 User Fees and Charges – Fire Services

ORIGIN: Fire Chief and Director, Financial Services/Treasurer

---

### **RECOMMENDATIONS**

- a) **THAT Joint Central York Fire Services and Corporate Services Report – Financial Services 2016-52 dated November 14, 2016 regarding 2017 User Fees and Charges – Fire Services be received and the following recommendations be adopted:**
- i. **THAT the attached Schedule “A”, being the Town of Newmarket 2017 Fire Services Fees Schedule, be approved and adopted by by-law;**
  - ii. **AND THAT the fee adjustments come into full force and effect January 1, 2017.**

### **COMMENTS**

#### **Purpose**

The purpose of this report is to recommend adjustments to the user fees and charges in Fire Services for 2017.

#### **Budget Impact**

The anticipated impact of the adjustment to Fire Services fees is not material.

#### **Summary**

CYFS is proposing to increase its fees and charges by 3% except for those that are regulated or established by Provincial legislation or third party. The increase is to reflect service cost increases including wages and benefits.

## **Background**

Based on the Service Pricing Policy, fees and charges are categorized by user and type of service. Fire Services Fees are considered to be a Consumer Good. It is preferable, or in the best interest of the user or community, to influence the use of the service for the overall health, safety, security, and sustainability of the whole community.

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

## **Analysis & Options**

The proposed change to 2017 fees and charges for Fire Services is a 3% increase to reflect service cost increases including wages and benefits. Attached is the proposed Fire Services user fee schedule for 2017.

Central York Fire Services has been retained to provide emergency services for the Township of King and the Town of Whitchurch-Stouffville. As per the agreements, CYFS receives an Annual Retainer Fee and Per Call Fee from King and Whitchurch-Stouffville. The annual retainer fee is adjusted annually by an amount equal to the percentage increase or decrease in the approved budget of CYFS. The current agreements expire at the end of 2016.

## **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

The adoption of the 2017 Fees and Charges by-law, implementing adjustments to Fire Services Fees, lies within the key focus area *Well-equipped & managed* of the Community Strategic Plan.

## **CONSULTATION**

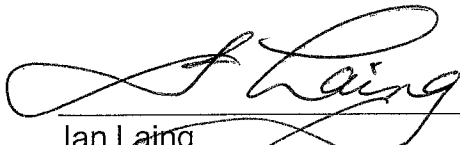
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on December 5). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 28, 2016.

## **BUDGET IMPACT (Current and Future)**

The anticipated impact of the adjustment to Fire Services fees is not material.

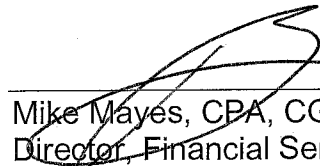
## CONTACT

For more information on this report, contact Mike Mayes at 905-953-5300, ext. 2102, or via email at [mmayes@newmarket.ca](mailto:mmayes@newmarket.ca) OR Ian Laing, Fire Chief, Central York Fire Services at 905-953-5300, ext. 3001 or [ilaing@newmarket.ca](mailto:ilaing@newmarket.ca).



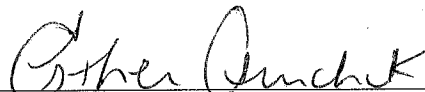
---

Ian Laing  
Fire Chief, Central York Fire Services



---

Mike Mayes, CPA, CGA, DPA  
Director, Financial Services/Treasurer



---

Esther Armchuk, B.A. LL.B.  
Commissioner, Corporate Services

MM/FW:ne  
Attachment

(1) 2017 User Fees Schedule A – Fire Services (2 pgs.)

**TOWN OF NEWMARKET  
2017 USER FEES  
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Apartment/Office Inspections Base Building	One to five storey premises	6 hours	Y	\$356.46	\$367.15	\$47.73	\$414.88	3.0%
	Six or more storey premises	8 hours	Y	\$475.29	\$489.55	\$63.64	\$553.19	3.0%
	Each additional unit	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Day Care Home	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Inspection	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Day Nursery	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Inspection	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Faxing or Mailing Reports	0.75 hours	Y	\$44.56	\$45.90	\$5.97	\$51.86	3.0%
Request for Report	First hour per fire unit/flat rate		N	\$450.00	\$450.00	\$0.00	\$450.00	0.0%
Hazardous Materials Response (any location)	Each additional 1/2 hour per fire unit		N	\$225.00	\$225.00	\$0.00	\$225.00	0.0%
	Per hour/firefighter plus material used		N	\$45.84	\$47.22	\$0.00	\$47.22	3.0%
	Per hour/officer plus material used		N	\$52.71	\$54.29	\$0.00	\$54.29	3.0%
Industrial & Commercial Inspection	Per single industrial unit	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	Each additional unit	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.73	3.0%
	LLBO Inspections	2 hours	Y	\$118.83	\$122.39	\$15.91	\$138.31	3.0%

**TOWN OF NEWMARKET  
2017 USER FEES  
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Provincial Highway Accident Responses	First hour per fire unit/flat rate		N	\$450.00	\$450.00	\$0.00	\$450.00	0.0%
	Each additional ½ hour per fire unit		N	\$225.00	\$225.00	\$0.00	\$225.00	0.0%
Property File Search	File Search and Response	1.5 hours	Y	\$89.12	\$91.79	\$11.93	\$103.72	3.0%
Retrofit Inspections (9.5, 9.6)		6 hours	Y	\$356.46	\$367.15	\$47.73	\$414.88	3.0%
Retrofit Inspections (9.8)		3 hours	Y	\$190.12	\$195.82	\$25.46	\$221.28	3.0%
Paid Duty Truck Stand-by	First hour per fire unit/flat rate		N	\$450.00	\$450.00	\$0.00	\$450.00	0.0%
	Each additional ½ hour per fire unit		N	\$225.00	\$225.00	\$0.00	\$225.00	0.0%
	Per hour/firefighter plus material used		N	\$45.84	\$47.22	\$0.00	\$47.22	3.0%
	Per hour/officer plus material used		N	\$52.71	\$54.29	\$0.00	\$54.29	3.0%
Fireworks Permit Fee			N	\$97.30	\$100.22	\$0.00	\$100.22	3.0%
Extinguisher Training Using Classroom and Burn Pan	Per session up to 20 people with own extinguishers							
Chronic False Alarm (preventable cause)-after two responses			Y	\$362.25	\$373.12	\$48.51	\$421.62	3.0%
	Per unit/per incident		N	\$450.00	\$450.00	\$0.00	\$450.00	0.0%