



# Legislative Orientation – Dismantling Anti-Black Racism Advisory Committee

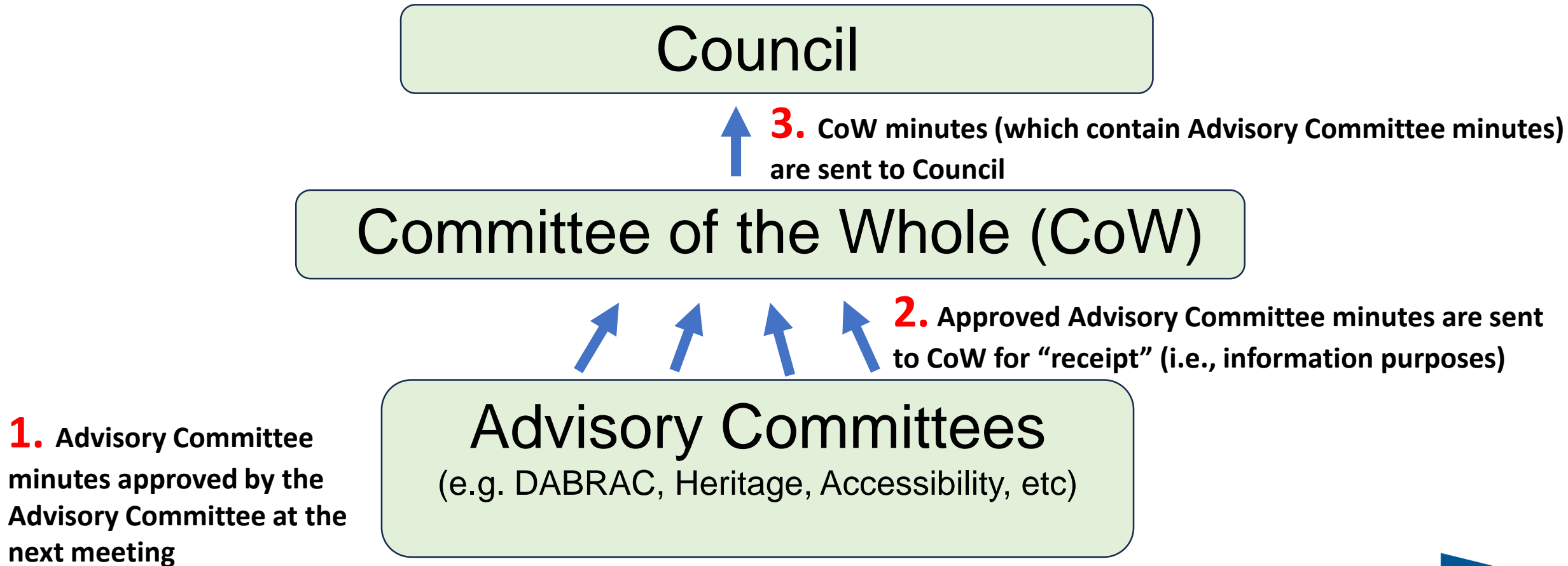


Delivered by Simon Granat, Legislative Coordinator

# Purpose

- To provide the Dismantling Anti-Black Racism Advisory Committee with an orientation on the governance structure of Advisory Committees in Newmarket.
- To provide an opportunity for the Committee Members to ask question about the administrative processes related to meetings.

# Governance Structure



# Orders of Business on an Agenda

1. Notice
2. Additions and Corrections to the Agenda
3. Conflict of Interest Declarations
4. Approval of minutes
5. Presentations and Deputations
6. Other Business / Items
7. New Business
8. Closed Session (if required)
9. Adjournment

# Agenda

- Agenda is published approximately a week before the meeting
- Agendas are public at [www.newmarket.ca/meetings](http://www.newmarket.ca/meetings)
- Advisory Committee Members can contact [clerks@newmarket.ca](mailto:clerks@newmarket.ca) to request adding an item to the agenda; these items must be submitted **2 weeks prior** to the agenda publishing.
  - Staff may consult with the Chair to discuss adding the item on the agenda and/or other avenues (i.e., through staff directly and/or with the local Councillor)
- Agenda items must be relevant to Advisory Committee business (applies to New Business as well)
  - Motions without prior notice may be considered under New Business if the matter is:
    - i. A statutory time requirement;
    - ii. An emergency; or,
    - iii. Time sensitivity.

# Terms of Reference

- An Advisory Committee's Terms of Reference Outline the Committee's governance, including mandate.

## **DABRAC's Mandate and Deliverables:**

1. Provide input, guidance, and support to the Town of Newmarket on addressing anti-Black racism;
2. Strengthen the Town of Newmarket's connection to its Black communities;
3. Facilitate transparent and effective communication and engagement with Town of Newmarket Black communities; and,
4. Work with the DABR Representatives to provide joint annual reports to Council on the Town of Newmarket progress in dismantling and eliminating Anti-Black Racism

## **The DABRAC will accomplish its mandate by:**

- Jointly reporting to Council once per year on the progress of the Dismantling Anti-Black Racism Implementation Plan;
- Focus on whether the Dismantling Anti-Black Racism Implementation Plan is delivering the results as measured by its impact on outcomes for the Newmarket Black community.

# Motions

- Motions are how business is dispensed in a meeting setting.
- Every motion requires a: 1) mover; 2) seconder; and 3) vote.
  - The Chair does not move or second motions, but always votes.
  - A tie vote on a motion means the vote is lost.
- Examples of a motions
  - That the Report is received.
  - That the minutes of September 11, 2024 are approved.

# Thank you!

## Staff Support for DABRAC

### Questions about meetings or agendas:

Simon Granat, Legislative Coordinator

[sgranat@newmarket.ca](mailto:sgranat@newmarket.ca) or 905-953-5300 extension 2207

### Questions about the DABR Implementation Plan or EDI in the Town:

Marsaydees Ferrell

[mferrell@newmarket.ca](mailto:mferrell@newmarket.ca) or 905-953-5300 extension 2072