



**DEVELOPMENT AND INFRASTRUCTURE SERVICES - ENGINEERING SERVICES**

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**M E M O R A N D U M**

**TO:** Jason Unger, B.E.S., M.PL., MCIP, RPP, Director, Planning and Building Services

**FROM:** Temi Fashina, Sr. Engineering Development Coordinator – Residential

**DATE:** April 11, 2024

**RE:** Application for Minor Variance  
Made by: MAHMOOD KHAN & BADARUL QAMAR KHAN  
File No.: MV-2024-018  
393 WOODSPRING AVENUE, NEWMARKET, ON  
Town of Newmarket Ward 7  
**Engineering Services File No.: R. Woodspring Ave.**

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We herein acknowledge receipt of the Application for Minor Variance wherein the following relief is requested from Zoning By-law 2010-40, as amended:

1. Relief from Section 5.3.1 Minimum Off-Street Parking Requirements to permit one parking space for an Accessory Dwelling Unit be provided within the garage whereas the By-law requires parking spaces be provided exterior to a garage.

We have been advised that parking requirements are typically commented on by the Planning Department and Planning have been supporting requests of this nature. For the sake of consistency, it is our opinion that Engineering should defer comments to the Planning Department and not object to this request at this time.

Should you have any questions please contact the undersigned.

Sincerely,

**ENGINEERING SERVICES**

A handwritten signature in black ink, appearing to read "Temi Fashina".

Temi Fashina  
Sr. Engineering Development Coordinator – Residential  
File No.: TF045M