



# Town of Newmarket

## Minutes

### Heritage Newmarket Advisory Committee

Date: Tuesday, November 21, 2023  
Time: 7:00 PM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Elaine Adam, Chair  
Julian Antonini  
Joshua Campbell, Vice Chair  
Councillor Bisanz (7:57 PM to 8:05 PM)  
Dan MacPherson  
Rob Shaw  
Pamela Vega (7:02 PM to 8:05 PM)

Staff Present: U. Mahmood, Planner COA & Cultural Heritage  
S. Granat, Legislative Coordinator

Guest: Shawn Trudel, Lead Project Technologist, Building Envelope and Restoration, Brown and Beattie Limited; and Frances Hill, President, YRSCC 1047

#### 1. Notice

Elaine Adam advised that members of the public may view this meeting through the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings), or attend in person at the Council Chambers at 395 Mulock Drive.

#### 2. Additions & Corrections to the Agenda

The Legislative Coordinator noted the following additions and corrections:

- Item 5.1 Heritage Newmarket Advisory Committee meeting minutes of October 17, 2023 corrected Julian Antonini's attendance; and,

- Item 4.2 Heritage Application for Window Replacements at 543 Timothy Street, Newmarket added Frances Hill, President, YRSCC 1047 as a co-deputant.

Moved by: Julian Antonini

Seconded by: Joshua Campbell

1. That the additions and corrections be approved.

**Carried**

### **3. Conflict of Interest Declarations**

None.

### **4. Presentations & Deputations**

#### **4.1 Heritage Newmarket Advisory Committee Refresher**

The Legislative Coordinator and the Planner - Committee of Adjustment presented the Heritage Newmarket Advisory Committee Refresher including role of the Chair, Heritage Permit Application in Heritage Conservation District, Meeting Procedures, Transparency and Openness, Conflict of Interest, Integrity Commissioner, Gifts, and Communications and Social Media.

Members queried presenters regarding Heritage Neighbourhood Districts and the creation of a Heritage Neighbourhood District.

Moved by: Dan MacPherson

Seconded by: Pamela Vega

1. That the presentation by Simon Granat, Legislative Coordinator and Umar Mahmood, Planner - Committee of Adjustment and Cultural Heritage regarding the Heritage Newmarket Advisory Committee Refresher be received.

**Carried**

#### **4.2 Heritage Application for Window Replacements at 543 Timothy Street, Newmarket**

Shawn Trudel, Lead Project Technologist, Building Envelope and Restoration, Brown and Beattie Limited presented regarding the Heritage Application for Window Replacements at 543 Timothy Street, Newmarket regarding Building Introduction, Why Replace the Windows, Heritage Designated Components, Window Repair Solutions Considered, Proposed Work, and Impact of Proposed Work on Heritage Components.

The Planner - Committee of Adjustment and Cultural Heritage provided staff comments.

Members queried the deputants on historical records and testing of bricks, awnings, wood options for doors and windows, life span of aluminum and wood windows, as well as window and door colour.

Moved by: Dan MacPherson

Seconded by: Joshua Campbell

1. That the deputation by Shawn Trudel, Lead Project Technologist, Building Envelope and Restoration Brown and Beattie Limited and Frances Hill, President, YRSCC 1047 regarding the Heritage Application for Window Replacements at 543 Timothy Street, Newmarket be received.

**Carried**

## **5. Approval of Minutes**

### **5.1 Heritage Newmarket Advisory Committee meeting minutes of October 17, 2023**

Moved by: Julian Antonini

Seconded by: Rob Shaw

1. That the Heritage Newmarket Advisory Committee meeting minutes of October 17, 2023 be approved.

**Carried**

## **6. Correspondence**

None.

## **7. Items**

### **7.1 Heritage Permit Application - Window and Door Replacements - 543 Timothy Street**

Moved by: Dan MacPherson

Seconded by: Joshua Campbell

1. That the Heritage Newmarket Advisory Committee support the issuance of a Heritage Permit for 543 Timothy Street - window and door replacements.

**Carried**

## **8. Committee Reports**

### **8.1 Elman W. Campbell Museum Board**

The Legislative Coordinator provided an update that recruitment has concluded and Council has appointed Members to the Elman W. Campbell Museum Board.

### **8.2 Lower Main Street South Heritage Conservation District Advisory Group**

Dan MacPherson provided a verbal update regarding the recent meeting of the Lower main Street South Heritage Conservation District Advisory group including initial thoughts to proposed cosmetic changes to a property.

## **9. New Business**

### **9.1 Heritage Newmarket Advisory Committee December Meeting**

The Legislative Coordinator canvassed the committee for whether to hold a December meeting. Committee members discussed not holding a December meeting, and the next meeting date in January.

## **10. Adjournment**

Moved by: Julian Antonini

Seconded by: Joshua Campbell

1. That the meeting be adjourned at 8:05 PM.

**Carried**

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Chair

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Date