



Newmarket Public Library Board

Minutes

Date: Wednesday, February 21, 2024
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darryl Gray - Chair
Kelly Broome – Vice Chair
Victor Woodhouse
Trevor Morrison
Beth Stevenson
Rex Taylor

Members Absent: Neila Poscente

Staff Present: Tracy Munusami, CEO
Lianne Bond, Administrative Coordinator
Biagio Rachiele, Manager, Library Operations
Jennifer Leveridge, Manager, Library Services

Guests: Tina Ranieri, Ward99 Architects Inc.
Lynn Georgeff, Human Resources Consultant, Town of Newmarket

1. Call to Order

The Chair called the meeting to order at 5:35 pm

2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

Motion 24-02-74

Moved by Rex Taylor

Seconded by Beth Stevenson

That items 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

None were declared.

4. Presentation: Welcoming Places and Spaces Design Study

The Consultant from Ward99 Architects reviewed the process they will undertake for the Welcoming Spaces and Places Design Study. The Study will create a phased multi-year plan to reinvigorate the design of the Library facility.

5. Consent Agenda Items

5.1 Adoption of the regular Library Board meeting minutes for Wednesday, January 17, 2024

5.2 Strategic Operations Report for January, 2024

Motion 24-02-75

Moved by Kelly Broome

Seconded by Victor Woodhouse

That items 5.1 to 5.2 be approved and adopted as presented.

Carried

6. Reports

There were no reports.

7. Business Arising

7.1 Services and Programming Needs Study Update

The Library Board reviewed the draft report on the findings from the Evenings and Weekends Consulting listening campaign. A final report will

be presented to the Library Board with recommendations for creative, innovative programming and services based on the findings from study.

Motion 24-02-76

Moved by Kelly Broome
Seconded by Rex Taylor

That the Library Board receive the update on the Services and Programming Needs Study.

Carried

7.2 Library Board Action List

The Library Board reviewed the Action List.

Motion 24-02-77

Moved by Trevor Morrison
Seconded by Beth Stevenson

That the Library Board receive the Action List as presented.

Carried

8. New Business

There was no new business.

9. Closed Session

9.1 Labour Relations

Motion 24-02-78

Moved by Victor Woodhouse
Seconded by Kelly Broome

That the Library Board move into Closed Session at 5:55 pm to discuss matters pertaining to Labour Relations of Employee Negotiations.

Carried

Motion 24-02-79

Moved by Kelly Broome
Seconded by Victor Woodhouse

That the Library Board move out of Closed Session at 6:20 pm.

Carried

Motion 24-02-80

Moved by Trevor Morrison
Seconded by Rex Taylor

Motions arising from Closed Session:

That the Closed Session minutes from Wednesday, January 17, 2024 be approved and adopted as presented.

Carried

Motion 24-02-81

Moved by Rex Taylor
Seconded by Beth Stevenson

That the Board support the agreement reached with CUPE Local 905.09 and 905.10 as reflected in the Memorandum of Settlement dated February 16, 2024.

Carried

10. Dates of Future Meetings

10.1 The next regular Library Board meeting is scheduled for Wednesday, March 20, 2024, at 5:30 pm in the Library Board room.

11. Adjournment

Motion 24-02-82

Moved by Victor Woodhouse
Seconded by Rex Taylor

That there being no further business the meeting adjourn at 6:52 pm.

Carried

Darryl Gray, Chair

Tracy Munusami, Secretary/Treasurer