



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Fourth Quarterly Update to the Outstanding Matters List 2023 Staff Report to Council

Report Number: 2024-05

Department(s): Legislative Services

Author(s): Emily Thomas-Hopkins, Legislative Coordinator

Meeting Date: February 5, 2024

Recommendations

1. That the report entitled the Fourth Quarterly Update to the Outstanding Matters List 2023 dated February 5, 2024 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment A**); and,
3. That the Outstanding Matters List Update be reduced from quarterly updates to semi-annually; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to present Council with the fourth quarterly update to the Outstanding Matters List in 2023.

Background

Since 2020, Staff have been presenting quarterly updates to the Outstanding Matters List ("List"). This report presents the fourth quarterly update of 2023, and will also make a recommendation to reduce the reporting frequency from quarterly to twice a year.

Discussion

An updated List (**Attachment A**) has been provided and is presented to Council for adoption. The items included in the attachment are only items from the List which require Council decision or consideration. The chart does not depict other projects or

work to which staff continue to dedicate resources. The chart does not include the Council-approved action items in Council's Priorities. Items in the attachment are enumerated for ease of reference for specific matters if there are questions about associated timeframes or subject matter.

As the List serves only as one means of updating Council and the public on various projects across the organization, staff recommend reducing the frequency of these update reports from quarterly to twice a year.

Staff have completed four (4) items on the Outstanding Matters List

(1) Street Calming Measures for Atkins Drive

Recommendations:

1. That Council direct Staff to install a stop sign at Bob Gapp Drive and Atkins Drive; and,
2. That Council direct Staff to paint wider lines along Atkins Drive from Stuffles Crescent to Quick Street to narrow and slow down traffic.

As of January 2024, a stop sign has been installed at Bob Gapp Drive and Atkins Drive, and Staff have painted wider lines along Atkins Drive from Stuffles Crescent to Quick Street.

(2) Lundy's Lane Traffic Operation Review

Recommendations:

6. That Staff be directed to conduct pedestrian counts on Red Deer Street at different times of the year; and,
7. That Staff be directed to conduct a review in relation to no parking and no stopping at Watson Avenue; and,
8. That Staff be directed to review additional enhanced enforcement options on Lundy's Lane and report to Council on the same.

Staff have completed pedestrian counts on Red Deer Street and results and recommendations of the findings will be brought forward in a report to an upcoming Committee of the Whole meeting. Staff have also completed a review in relation to no parking or stopping on Watson Avenue, and results and recommendations from the findings will be brought forward in a staff report to an upcoming Committee of the Whole meeting. Staff are currently reviewing enhanced enforcement options on Lundy's Lane and will report to Council once available.

(3) Catch and Release Pilot Program

Recommendations:

1. That Council endorse, in principle, a catch and release pilot project in partnership with Aurora Bassmasters at Fairy Lake; and,
2. That subject to completing research and securing all necessary approvals, Council direct staff to re-introduce fishing as a catch and release program at Fairy Lake as a pilot project, and to be evaluated after one year; and,
3. That subject to completing research and securing all necessary approvals, Council direct staff to construct and install one fishing dock with appropriate signage and safety measures subject to the cost of the docks being covered through successful fundraising by Aurora Bassmasters and other partners.

An [information report](#) was circulated to Council on January 22, 2024. The pilot program is scheduled to launch in late Spring 2024 and will run with ongoing review of several components. At the conclusion of the Fairy Lake Catch and Release Fishing Pilot Program, Staff will report back to Council with findings and recommendations regarding the program.

(4) Crossing Guard Kindness Campaign

Recommendations:

1. That staff be directed to design a kindness and safety campaign in regards to safety of crossing guards and to report back to Council.

An [information report](#) was circulated to Council that relayed a Crossing Guard Appreciation Campaign was launched by the Town that included a social media component, an appreciation luncheon, and an opportunity for Councillors to show their appreciation by providing crossing guards with Newmarket Choose Local gift cards.

Conclusion

Staff will continue to present to Council with an updated Outstanding Matters List on a semi-annually basis as identified in the recommendations of this report.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all Council's Priorities.

Consultation

Members of the Strategic Leadership Team (SLT) and Operational Leadership Team (OLT) were consulted.

Human Resource Considerations

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resource impacts and any such considerations will be noted in individual reports on those matters.

Budget Impact

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts and any such considerations will be noted in individual reports on those matters.

Attachments

Attachment A – Outstanding Matters List

Approval

Kiran Saini, Manager of Legislative Services/Deputy Clerk

Lisa Lyons, Director of Legislative Services and Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Peter Noehammer, Commissioner, Development and Infrastructure Services

Jeff Payne, Commissioner, Community Services

Ian McDougall, Chief Administrative Officer

Contact

For information about individual projects in **Attachment A**, please contact the responsible department Director or Commissioner.