



Town of Newmarket
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Off-Street Parking Program Extension Staff Report to Council

Report Number: 2023-91

Department(s): Legislative Services

Author(s): John Comeau, Acting Manager of Regulatory Services

Meeting Date: December 11, 2023

Recommendations

1. That the report entitled Off-Street Parking Program Extension dated December 11th, 2023 be received; and,
2. That Council approve George Richardson Park #4 and Bonshaw Park be added to the Town's Off-Street Parking Program; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this Report is to recommend that Council approve the addition of George Richardson Park #4 and Bonshaw Park to the Town's Off-Street Parking Program.

Background

During the COVID-19 Pandemic, Council implemented a pilot Off-Street Parking Program to help temporarily address the increased demand in off-street parking. This temporary program pilot was first introduced and passed by Council through [Staff Report 2020-95](#).

In November of 2021, as a result of [Staff Report 2021-77](#), Council established the Off-Street Parking Program to be implemented yearly from November 1st – April 15th, until the program could be reviewed through the Town's Residential Parking Review.

On December 4th, 2023, at a [Committee of the Whole](#) meeting, an item was raised under “New Business” requesting Staff investigate potentially increasing the amount of lots used for the Off-Street Parking Program in order to accommodate different areas in Town.

Discussion

In assessing whether or not Town parking lots are appropriate for use within the Off-Street Parking Program, Staff consider the following:

- acceptable lighting standards to mitigate public safety;
- the ability for snow plows to remain uninterrupted in-service delivery levels;
- adequate parking space availability; and
- low impact to operational resources in maintaining and administering this program

Through consultation with the Town’s Parks and Property Services and Public Works Services, Regulatory Services has identified George Richardson Park #4 and Bonshaw Park as areas that meet the above criteria. Town Staff are recommending Council approve the addition of George Richardson Park #4 and Bonshaw Park to the Town’s Off-Street Parking Program (see map in **Attachment 1**).

Town Staff will continue to review the Off-Street Parking Program through the Town’s Residential Parking Review, and will consider further changes to the program at that time.

Conclusion

Should Council approve the addition of the two lots, Staff will ensure appropriate signage is installed and the Town’s online portal has been updated. Regulatory Services will coordinate with the Town’s Communication’s Department to effectively communicate the change to residents.

Business Plan and Strategic Plan Linkages

This report supports the Town’s vision of a community Well Beyond the Ordinary and mission of Making Newmarket Even Better.

Consultation

Parks and Property Services and Public Works Services were consulted in preparation of this report.

Human Resource Considerations

None.

Budget Impact

The cost of adding additional signage to the two new lots is approximately \$600.

Attachments

Attachment 1 – Map of Off-Street Parking Options

Approval

Lisa Lyons, Director, Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Jeff Payne, Acting Chief Administrative Officer

Contact

John Comeau, Acting Manager of Regulatory Services