



Newmarket Public Library Board

Minutes

Date: Wednesday, October 18, 2023
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Kelly Broome
Victor Woodhouse
Councillor Morrison
Neila Poscente
Beth Stevenson
Rex Taylor

Members Absent: Darryl Gray

Staff Present: Tracy Munusami, CEO

Guests: Lynn Georgeff, Human Resources Consultant, Town of
Newmarket (left at 6:55
Caroline Anderson-Gronow, Supervisor, Programs and
Community Engagement (left at 6:09 pm)
Biagio Rachiele, Manager, Library Operations

1. Call to Order

In the absence of the Chair and Vice Chair, the Library Board appointed Victor Woodhouse to chair the meeting and was called to order at 5:33 pm.

Motion 23-10-41

Moved by Beth Stevenson

Seconded by Rex Taylor

That the Library Board appoint Board member Victor Woodhouse to chair the Library Board meeting.

Carried

2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

Motion 23-10-42

Moved by Rex Taylor

Seconded by Neila Poscente

That items 2.1 to 2.3 be adopted as presented

Carried

3. Declarations

None were declared.

4. Presentation - Newmarket Library Outreach Strategy

The Supervisor, Programs and Community Engagement gave an overview of the Library's Outreach Strategies to bring the Library out to the community. The Community Engagement Team has been focusing on attending outreach events in the community as part of its 2023 goals as well as running the Library's Makerhub.

Motion 23-10-43

Moved by Neila Poscente

Seconded by Beth Stevenson

That the Library Board receive the presentation on the Newmarket Library Outreach Strategy.

Carried

5. Consent Agenda Items

5.1 Adoption of the Regular Board meeting minutes for Wednesday, September 27, 2023

5.2 Strategic Operations report for September, 2023

Motion 23-10-44

Moved by Rex Taylor

Seconded by Beth Stevenson

That items 5.1 to 5.2 be approved and adopted as presented.

Carried

6. Reports

There were no reports.

7. Business Arising

7.1 Update on Services and Programming Needs Study

The CEO provided an update on the progress of the Services and Programming Needs Study and an overview of the approach for the study that will help library services meet the needs of the community.

Motion 23-10-45

Moved by Trevor Morrison

Seconded by Neila Poscente

That the Library Board receive the updated on the Services and Programming Needs Study.

Carried

7.2 Library Board Action List

The Library Board reviewed the Action List.

Motion 23-10-46

Moved by Neila Poscente

Seconded by Trevor Morrison

That the Library Board receive the Action List as presented.

Carried

8. New Business

There was no new business.

9. Closed Session

9.1 Labour Relations

Motion 23-10-47

Moved by Trevor Morrison

Seconded by Neila Poscente

That the Library Board move into a Closed Session at 6:09 pm to discuss matters pertaining to Labour Relations or employee negotiations.

Carried

Motion 23-10-48

Moved by Trevor Morrison

Seconded by Rex Taylor

That the Library Board move out of Closed Session at 6:55 pm.

Carried

Motion 23-10-49

Moved by Neila Poscente

Seconded by Rex Taylor

Motions arising from Closed Session:

That the Closed Session Minutes for Wednesday, September 27, 2023 be approved and adopted as presented.

Carried

Motion 23-10-50

Moved by Neila Poscente

Seconded by Rex Taylor

That the Library Board instruct the CEO to proceed with the directions recommended by the Library Board pertaining Labour relations.

Carried

10. Dates of Future Meetings

10.1 Library Board planning workshop to be held on Wednesday, November 8, 2023 at 5:30 pm in the Library Program room.

10.2 12.1The next regular Library Board meeting is scheduled for Wednesday, November 15, 2023 at 5:30 pm in the Library Board room

11. Adjournment

Motion 23-10-51

Moved by Rex Taylor

Seconded by Trevor Morrison

That there being no further business the meeting adjourn at 7:25 pm.

Carried

Darryl Gray, Chair

Tracy Munusami, Secretary/Treasurer