

**Schedule E – Legislative Services General Fees  
To  
2024 Fees and Charges Overarching Report  
Staff Report to Council**

**TOWN OF NEWMARKET  
2024 USER FEES**

**Department: Legislative Services - General Fees**

**Effective Date: Jan 1, 2024**

**Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.**

| SERVICE PROVIDED                                                                                                    | UNIT OF MEASURE | SUBJECT TO HST YES/NO | 2023 FEE BEFORE TAXES | 2024 FEE BEFORE TAXES | HST AMOUNT | TOTAL FEE       | % Increase |
|---------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------|-----------------------|-----------------------|------------|-----------------|------------|
| <b>VITAL STATISTICS</b>                                                                                             |                 |                       |                       |                       |            |                 |            |
| Death Registration                                                                                                  | Each            | N                     | \$32.80               | \$33.92               | \$0.00     | <b>\$33.92</b>  | 3.4%       |
| <b>GENERAL ADMINISTRATION</b>                                                                                       |                 |                       |                       |                       |            |                 |            |
| Municipal Information - Liquor Application                                                                          | Each            | N                     | \$189.35              | \$195.79              | \$0.00     | <b>\$195.79</b> | 3.4%       |
| Municipal Letter Special Occasion - Liquor                                                                          | Each            | N                     | \$53.06               | \$54.86               | \$0.00     | <b>\$54.86</b>  | 3.4%       |
| Ontario Land Tribunal Appeal Fee                                                                                    | Each            | N                     | \$512.50              | \$529.93              | \$0.00     | <b>\$529.93</b> | 3.4%       |
| General Administration                                                                                              | Each            | N                     | \$58.26               | \$60.24               | \$0.00     | <b>\$60.24</b>  | 3.4%       |
| Certificate of Compliance for each property which has had a Property Standard Order                                 | Each            | N                     | \$131.09              | \$135.55              | \$0.00     | <b>\$135.55</b> | 3.4%       |
| Certificate of Compliance for each property which has not had a Property Standard Order                             | Each            | N                     | \$66.06               | \$68.31               | \$0.00     | <b>\$68.31</b>  | 3.4%       |
| Certificate of Compliance for each property which has had an Order and charges have been laid                       | Each            | N                     | \$273.62              | \$282.92              | \$0.00     | <b>\$282.92</b> | 3.4%       |
| Certificate of Compliance for interior common area(s) which have had a Property Standards Order                     | Each            | N                     | \$131.09              | \$135.55              | \$0.00     | <b>\$135.55</b> | 3.4%       |
| Certificate of Compliance for interior common area(s) which have not had an Order                                   | Each            | N                     | \$66.06               | \$68.31               | \$0.00     | <b>\$68.31</b>  | 3.4%       |
| Certificate of Compliance for interior common area(s) which have had an Order and charges have been laid            | Each            | N                     | \$273.62              | \$282.92              | \$0.00     | <b>\$282.92</b> | 3.4%       |
| Certificate of Compliance for accessory building(s) or other structure(s) which have had a Property Standards Order | Each            | N                     | \$131.09              | \$135.55              | \$0.00     | <b>\$135.55</b> | 3.4%       |

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|------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------|-----------------------|-----------------------|------------|-----------|------------|
| Certificate of Compliance for accessory building(s) or other structure(s) which have not had an Order                        | Each            | N                     | \$66.06               | \$68.31               | \$0.00     | \$68.31   | 3.4%       |
| Certificate of Compliance for accessory building(s) or other structure(s) which have had an Order and charges have been laid | Each            | N                     | \$266.60              | \$275.66              | \$0.00     | \$275.66  | 3.4%       |
| Property Standards Appeal Fee                                                                                                | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41  | 3.4%       |
| Property Standards Reinspection Fee                                                                                          | Each            | N                     | \$189.35              | \$195.79              | \$0.00     | \$195.79  | 3.4%       |
| Private Parking Administration Fee                                                                                           | Each            | N                     | \$114.44              | \$118.33              | \$0.00     | \$118.33  | 3.4%       |
| By-law Reinspection Fee                                                                                                      | Each            | N                     | \$82.19               | \$84.98               | \$0.00     | \$84.98   | 3.4%       |
| Garbage Administration(large articles)                                                                                       | Each            | N                     | \$60.34               | \$62.39               | \$0.00     | \$62.39   | 3.4%       |
| Animal Control - Appeal                                                                                                      | Each            | N                     | \$133.17              | \$137.70              | \$0.00     | \$137.70  | 3.4%       |
| Licensing Appeal                                                                                                             | Each            | N                     | \$133.17              | \$137.70              | \$0.00     | \$137.70  | 3.4%       |
| <b>NOISE</b>                                                                                                                 |                 |                       |                       |                       |            |           |            |
| Noise Exemption Application                                                                                                  | Each            | N                     | \$78.03               | \$80.68               | \$0.00     | \$80.68   | 3.4%       |
| Noise Permit Fee for one day Event                                                                                           |                 | N                     | \$26.53               | \$27.43               | \$0.00     | \$27.43   | 3.4%       |
| Noise Permit Fee for two to five day Event                                                                                   | Each            | N                     | \$63.98               | \$66.16               | \$0.00     | \$66.16   | 3.4%       |
| Noise Permit Fee for Construction - 1 day                                                                                    | Each            | N                     | \$82.19               | \$84.98               | \$0.00     | \$84.98   | 3.4%       |
| Noise Permit Fee for Construction - under 6 months                                                                           | Each            | N                     | \$159.96              | \$165.40              | \$0.00     | \$165.40  | 3.4%       |
| Noise Permit Fee for Construction - over 6 months                                                                            | Each            | N                     | \$239.81              | \$247.96              | \$0.00     | \$247.96  | 3.4%       |
| <b>POOLS</b>                                                                                                                 |                 |                       |                       |                       |            |           |            |
| Permit Fee - Above Ground Pool                                                                                               | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41  | 3.4%       |
| Permit Fee - Hot Tub                                                                                                         | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41  | 3.4%       |

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|----------------------------------------------------------------------------------------------------|-----------------|-----------------------|-----------------------|-----------------------|------------|------------|------------|
| Permit Fee - Inflatable Pool                                                                       | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41   | 3.4%       |
| Permit Fee - In Ground Pool                                                                        | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41   | 3.4%       |
| Permit Fee - Ponds                                                                                 | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41   | 3.4%       |
| <b>SIGNS</b>                                                                                       |                 |                       |                       |                       |            |            |            |
| Sign By-law Exemption Fee                                                                          | Each            | N                     | \$189.35              | \$195.79              | \$0.00     | \$195.79   | 3.4%       |
| Ground Sign                                                                                        | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Fascia Sign                                                                                        | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Mural Sign                                                                                         | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Projecting Sign                                                                                    | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Construction Information Sign                                                                      | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Hoardings Sign                                                                                     | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| New Home Development Sign                                                                          | Each            | N                     | \$122.76              | \$126.93              | \$0.00     | \$126.93   | 3.4%       |
| Development Sign                                                                                   | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Subdivision Development Sign                                                                       | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Portable Sign                                                                                      | Each            | N                     | \$122.76              | \$126.93              | \$0.00     | \$126.93   | 3.4%       |
| Mobile Sign                                                                                        | Each            | N                     | \$122.76              | \$126.93              | \$0.00     | \$126.93   | 3.4%       |
| Inflatable Sign                                                                                    | Each            | N                     | \$486.90              | \$503.45              | \$0.00     | \$503.45   | 3.4%       |
| Banner Sign                                                                                        | Each            | N                     | \$122.76              | \$126.93              | \$0.00     | \$126.93   | 3.4%       |
| Election Sign Permit Fee                                                                           | Each            | N                     | \$250.00              | \$258.50              | \$0.00     | \$258.50   | 3.4%       |
| Election Sign Removal                                                                              | Per sign        | N                     | \$25.00               | \$25.85               | \$0.00     | \$25.85    | 3.4%       |
| Billboard Sign                                                                                     | Each            | N                     | \$1,833.14            | \$1,895.47            | \$0.00     | \$1,895.47 | 3.4%       |
| Billboard Sign Renewal                                                                             | Every 5 years   | N                     | \$611.74              | \$632.54              | \$0.00     | \$632.54   | 3.4%       |
| Variance Fee - Staff Review                                                                        | Per review      | N                     | \$305.87              | \$316.27              | \$0.00     | \$316.27   | 3.4%       |
| Variance Fee - Committee                                                                           | Per review      | N                     | \$611.74              | \$632.54              | \$0.00     | \$632.54   | 3.4%       |
| Sign Removal                                                                                       | Each            | N                     | \$184.15              | \$190.41              | \$0.00     | \$190.41   | 3.4%       |
| Lens Replacement                                                                                   | Each            | N                     | \$243.45              | \$251.73              | \$0.00     | \$251.73   | 3.4%       |
| <b>Sign Fees for Yonge St. N from Davis Dr. (affected by construction) until December 31, 2024</b> |                 |                       |                       |                       |            |            |            |

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|----------------------------------------------------------------------------|-----------------|-----------------------|-----------------------|-----------------------|------------|-----------|------------|
| Ground Sign                                                                | Each            | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98  | 3.4%       |
| Fascia Sign                                                                | Each            | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98  | 3.4%       |
| Mural Sign                                                                 | Each            | N                     | \$410.00              | \$423.94              | \$0.00     | \$423.94  | 3.4%       |
| Projecting Sign                                                            | Each            | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98  | 3.4%       |
| Construction Information Sign                                              | Each            | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98  | 3.4%       |
| Hoarding Sign                                                              | Each            | N                     | \$410.00              | \$423.94              | \$0.00     | \$423.94  | 3.4%       |
| New Home Development Sign                                                  | Each            | N                     | \$82.00               | \$84.79               | \$0.00     | \$84.79   | 3.4%       |
| Portable Sign                                                              | Each            | N                     | \$82.00               | \$84.79               | \$0.00     | \$84.79   | 3.4%       |
| Mobile Sign                                                                | Each            | N                     | \$82.00               | \$84.79               | \$0.00     | \$84.79   | 3.4%       |
| Inflatable Sign                                                            | Each            | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98  | 3.4%       |
| Banner Sign                                                                | Each            | N                     | \$102.50              | \$105.99              | \$0.00     | \$105.99  | 3.4%       |
| Billboard Sign Renewal                                                     | Every 5 years   | N                     | \$512.50              | \$529.93              | \$0.00     | \$529.93  | 3.4%       |
| Variance Fee - Staff Review                                                | Per review      | N                     | \$260.09              | \$268.93              | \$0.00     | \$268.93  | 3.4%       |
| Variance Fee - Committee                                                   | Per review      | N                     | \$520.19              | \$537.88              | \$0.00     | \$537.88  | 3.4%       |
| Sign Removal                                                               | Each            | N                     | \$156.06              | \$161.37              | \$0.00     | \$161.37  | 3.4%       |
| Commissioning of Documents (except foreign pensions) - resident            | Per document    | Y                     | \$21.85               | \$22.59               | \$2.94     | \$25.53   | 3.4%       |
| Commissioning of Documents (except foreign pensions) - non-resident        | Per document    | Y                     | \$24.03               | \$24.85               | \$3.23     | \$28.08   | 3.4%       |
| Certification of Town Documents                                            | Per document    | Y                     | \$6.24                | \$6.45                | \$0.84     | \$7.29    | 3.4%       |
| <b>PARKING ENFORCEMENT</b>                                                 |                 |                       |                       |                       |            |           |            |
| Parking Enforcement Private Special Events (minimum 3 hours)               | Per hour        | N                     | \$55.40               | \$57.28               | \$0.00     | \$57.28   | 3.4%       |
| Parking Enforcement Charities & Non-Profit Organizations (minimum 3 hours) | Per hour        | N                     | \$39.53               | \$40.87               | \$0.00     | \$40.87   | 3.4%       |
| Parking Enforcement Filming (minimum 3 hours)                              | Per hour        | N                     | \$67.10               | \$69.38               | \$0.00     | \$69.38   | 3.4%       |

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| <b>PARKING EXEMPTIONS</b>                                                 |                 |                       |                       |                       |            |                    |            |
| Parking Exemption - 24 - hour period                                      |                 | N                     | \$5.00                | \$5.17                | \$0.00     | <b>\$5.17</b>      | 3.4%       |
| Parking Exemption - 5 - day period                                        |                 | N                     | \$15.00               | \$15.51               | \$0.00     | <b>\$15.51</b>     | 3.4%       |
| <b>FILMING PERMIT (These fees were updated in 2023)</b>                   |                 |                       |                       |                       |            |                    |            |
| Administration Fee                                                        |                 | N                     | \$137.33              | \$142.00              | \$0.00     | <b>\$142.00</b>    | 3.4%       |
| Film Permit Fee                                                           | Each            | N                     | \$466.09              | \$481.94              | \$0.00     | <b>\$481.94</b>    | 3.4%       |
| Administration Fee - private property                                     |                 | N                     | \$159.18              | \$164.59              | \$0.00     | <b>\$164.59</b>    | 3.4%       |
| Municipal Property Fee                                                    | If applicable   | N                     | \$290.26              | \$300.13              | \$0.00     | <b>\$300.13</b>    | 3.4%       |
| Contribution to Main Street District BIA if filming within designated BIA |                 | N                     | \$1,040.38            | \$1,075.75            | \$0.00     | <b>\$1,075.75</b>  | 3.4%       |
| Security Deposit - No Special Effects                                     | Each            | N                     | \$1,560.56            | \$1,613.62            | \$0.00     | <b>\$1,613.62</b>  | 3.4%       |
| Security Deposit - Minor Special Effects                                  | Each            | N                     | \$5,201.88            | \$5,378.74            | \$0.00     | <b>\$5,378.74</b>  | 3.4%       |
| Security Deposit - Special Effects                                        | Each            | N                     | \$20,807.50           | \$21,514.96           | \$0.00     | <b>\$21,514.96</b> | 3.4%       |
| <b>FENCE</b>                                                              |                 |                       |                       |                       |            |                    |            |
| Application for Fence Variance                                            | Each            | N                     | \$298.59              | \$308.74              | \$0.00     | <b>\$308.74</b>    | 3.4%       |
| Request for an Appeal to the Appeal Committee                             | Each            | N                     | \$597.18              | \$617.48              | \$0.00     | <b>\$617.48</b>    | 3.4%       |
| Administration fee for fail to Appear to Hearing                          | Each            | N                     | \$104.04              | \$107.58              | \$0.00     | <b>\$107.58</b>    | 3.4%       |
| <b>REGISTRATION OF ACCESSORY DWELLING UNITS</b>                           |                 |                       |                       |                       |            |                    |            |
| Application (Non-refundable)                                              | Each            | N                     | \$260.09              | \$268.93              | \$0.00     | <b>\$268.93</b>    | 3.4%       |

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| Lost identification plate                                                             | Each                  | N                     | \$10.66               | \$11.02               | \$0.00     | \$11.02               | 3.4%       |
| Registration Letter (Resale)                                                          | Each                  | N                     | \$21.33               | \$22.06               | \$0.00     | \$22.06               | 3.4%       |
| Accessory Dwelling Unit Appeal                                                        | Each                  | N                     | \$106.64              | \$110.27              | \$0.00     | \$110.27              | 3.4%       |
| <b>MARRIAGES</b>                                                                      |                       |                       |                       |                       |            |                       |            |
| Marriage Licence (resident)                                                           | Each licence          | N                     | \$153.75              | \$158.98              | \$0.00     | \$158.98              | 3.4%       |
| Marriage Licence (non-resident)                                                       | Each licence          | N                     | \$169.13              | \$174.88              | \$0.00     | \$174.88              | 3.4%       |
| Civil Marriage Solemnization Service Fee                                              | Per service           | Y                     | \$461.25              | \$476.93              | \$62.00    | \$538.93              | 3.4%       |
| Witness Fee                                                                           | Per person            | Y                     | \$59.45               | \$61.47               | \$7.99     | \$69.46               | 3.4%       |
| Rehearsal Fee for offsite                                                             | Per service           | Y                     | \$88.15               | \$91.15               | \$11.85    | \$103.00              | 3.4%       |
| Marriage Licence/Ceremony package                                                     | Per service           | Y                     | \$568.88              | \$588.22              | \$76.47    | \$664.69              | 3.4%       |
| Recording/Videotaping a ceremony or celebration                                       | Per service           | Y                     | \$25.63               | \$26.50               | \$3.45     | \$29.95               | 3.4%       |
| Renewal of vows celebration package                                                   | Per service           | Y                     | \$461.25              | \$476.93              | \$62.00    | \$538.93              | 3.4%       |
| Administration fee to be charged for change of wedding/celebration date within 7 days |                       | Y                     | \$30.75               | \$31.80               | \$4.13     | \$35.93               | 3.4%       |
| Administration fee to be charged for cancellation before consultation                 |                       | Y                     | \$59.45               | \$61.47               | \$7.99     | \$69.46               | 3.4%       |
| Administration fee to be charged for cancellation after consultation                  |                       | Y                     | \$176.30              | \$182.29              | \$23.70    | \$205.99              | 3.4%       |
| Cancellation of ceremony the day of/no show                                           |                       | Y                     | \$461.25              | \$476.93              | \$62.00    | \$538.93              | 3.4%       |
| Cancellation of witnesses                                                             |                       | Y                     | \$51.25               | \$52.99               | \$6.89     | \$59.88               | 3.4%       |
| <b>LOTTERY LICENCES</b>                                                               |                       |                       |                       |                       |            |                       |            |
| Bingo                                                                                 | % from OLG            | N                     |                       |                       |            | % from OLG            |            |
| Nevada                                                                                | 3% of the prize value | N                     |                       |                       |            | 3% of the prize value |            |

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| Raffle                                              | 3% of the prize value | N                     |                       |                       |            | 3% of the prize value |            |
| <b>ELECTION CANDIDATE NOMINATIONS</b>               |                       |                       |                       |                       |            |                       |            |
|                                                     | Mayor                 | N                     |                       |                       |            | \$0.00                | N/A        |
|                                                     | Regional Councillor   | N                     |                       |                       |            | \$0.00                | N/A        |
|                                                     | Councillor            | N                     |                       |                       |            | \$0.00                | N/A        |
| <b>FREEDOM OF INFORMATION</b>                       |                       |                       |                       |                       |            |                       |            |
| Application                                         | Each                  | N                     |                       |                       |            | \$5.00                | N/A        |
| Photo Copies                                        | Per page              | N                     |                       |                       |            | \$0.20                | N/A        |
| CD (USB)                                            | Per disk              | N                     |                       |                       |            | \$10.00               | N/A        |
| Manually Searching Records<br>\$7.50 per ¼ hour     | Per hour              | N                     |                       |                       |            | \$7.50                | N/A        |
| Preparation of Record of Disclosure                 | Per hour              | N                     |                       |                       |            | \$7.50                | N/A        |
| Developing a Computer Program<br>\$15.00 per ¼ hour | Per hour              | N                     |                       |                       |            | \$7.50                | N/A        |