



CORPORATION OF THE TOWN OF NEWMARKET

BY-LAW NUMBER 2016-34

A BY-LAW FOR THE LICENSING, REGULATING AND GOVERNING OF TAXICAB BROKERS, OWNERS AND DRIVERS.

WHEREAS Section 151 of the *Municipal Act 2001*, S.O. 2001, c.25, as amended, establishes that a municipality may provide for a system of licences with respect to a business;

AND WHEREAS the Council of the Town of Newmarket deems it advisable to pass such a by-law;

THEREFORE BE IT ENACTED by the Council of the Corporation of the Town of Newmarket as follows:

1.0 DEFINITIONS:

The following words shall have the following meanings in this By-law.

"ACCESIBLE TAXICAB" means a motor vehicle that is used or designed for use as a taxicab in relation to the transportation of persons who have a disability;

"APPEALS COMMITTEE" means a committee that is appointed from time to time by Council for the purpose of hearing appeals regarding the revocation, suspension, cancellation or refusal to issue or renew a licence pursuant to this by-law;

"APPLICANT" means a person applying for a license to carry on a business, activity or undertaking pursuant to this by-law;

"BROKER" means any person who carries on the business of accepting orders for or dispatching taxicabs in any manner;

"CLEAN" means free of dirt and in good repair;

"COUNCIL" means Council of the Corporation of the Town of Newmarket;

"DIRECTOR" means the Director, Legislative Services of the Town or authorized designate;

"DISPATCH" means the communication in any manner to a driver of request to hire or engage a taxicab;

"DRIVER" means the operator of a taxicab who holds and maintains or is required to hold and maintain a Town taxicab driver's licence issued pursuant to this by-law;

"FEES AND CHARGES BY-LAW" means the Licensing Fees and Charges By-law, as amended for the Legislative Services Department;

"FARE" means the amount displayed on the taxicab meter at the conclusion of a trip, or the flat rate allowed pursuant to this by-law for the trip, together with any additional charges allowed pursuant to this by-law;

“LEASE” means an agreement between an owner and a person, under which the owner provides his licensed taxicab to be used by a person to operate as a taxicab;

“LICENSE” means the authorization obtained or granted or issued pursuant to this by-law to carry on a business, activity or undertaking;

“LICENSED” means to have in one’s possession a valid and current licence issued pursuant to this by-law;

“LICENSEE” means any person who is licensed pursuant to this by-law or a licensee applying for renewal of a license as the context requires;

“MUNICIPALITY” means the Corporation of the Town of Newmarket or the geographic area of the Town of Newmarket as the context requires;

“OFFICER” means a Police Officer as defined under the Police Services Act, R.S.O. 1990, c. P15, as amended, an individual appointed by the Town as a Municipal Law Enforcement Officer pursuant to section 15 of the Police Services Act, as amended, or any other individual designated by the Town to enforce this By-law;

“OPERATE” when used in reference to a taxicab includes to drive the said vehicle and to make or have it available to the public in service as a taxicab, and operated, operating and operation have corresponding meanings;

“OWNER” means the owner of a taxicab licence and where a person has entered into a lease agreement with the owner, the lessee for the purposes of this by-law shall also be deemed as the owner, as the context requires;

“PASSANGER” means any person other than the driver, who is seated or otherwise situated within a taxicab or accessible taxicab;

“PERSON” includes a natural individual and his heirs, executors, administrators or other legally appointed representatives: and a corporation, partnership or other form of business association;

“PRIORITY LIST” means a list of persons maintained by the Director , who may be eligible to receive a taxicab licence in accordance with the provisions of this by-law;

“TARIFF CARD” means the notice of permitted fares as set out in this by-law and as issued by the Director;

“TAXICAB” means a motor vehicle that is designed or customarily used for the transportation of passengers, where such motor vehicle is offered or made available for hire together with a driver for the conveyance of passengers or goods, but “taxicab” does not include a livery cab, limousine or a bus as defined in the *Highway Traffic Act*;

TAXICAB METER” means a measuring device used in a taxicab or accessible taxicab to calculate the fare payable for a trip;

“TAXICAB PLATE” and “PLATE” means a metal numbered plate issued by the Town to a person licensed pursuant to this by-law;

“TINT FREE” means free from any type of tinting, coloured spray or other reflective material on a vehicle windshield and windows which substantially obscures the interior of the vehicle when viewed from the outside or, reduces the visibility of the driver, passenger or passengers;

“TOWN” means the Corporation of the Town of Newmarket or the geographic limits of the Town as the context requires;

“TRIP” means the distance and time traveled or estimated to be traveled, measured from the time and location where the passenger or property enters the taxicab or when the taxicab meter is first engaged, whichever comes first, to the time and location where the passenger or goods reach their destination and leave the taxicab, or the taxicab meter is disengaged, whichever comes last;

“TRIP SHEET” means the written record of the details of each trip as recorded by the driver of the taxicab;

2.0 GENERAL LICENSING PROVISIONS

- 2.1 Administration of this by-law shall be the responsibility of the *Director*, who is hereby authorized to issue licences to owners, brokers and drivers in accordance with the provisions of this by-law.
- 2.2 The Director may revoke, cancel, suspend or refuse to renew or issue a license pursuant to the provisions of this by-law.
- 2.3 The Director may issue a licence on a temporary basis where it is deemed necessary or advisable to do so.
- 2.4 An application for a new licence, renewal or a transfer of taxicab shall be completed and submitted to the Director on the forms provided, along with the prescribed licensing fees as set out in the *Fees and Charges By-law*.
- 2.5 Acceptance of the application and fee shall not represent approval of the application nor shall it obligate the Town to issue a licence.
- 2.6 No person shall promote or carry on business under any name other than the name endorsed upon the license, except in accordance with the provisions of this by-law.
- 2.7 No person shall act as or be a broker unless he is licensed as a broker pursuant to this by-law.
- 2.8 No person shall act as or be an owner unless he is licensed as an owner pursuant to this by-law.
- 2.9 No person shall act as or be a driver unless he is licensed as a driver pursuant to this by-law.
- 2.10 The term of each licence shall, unless otherwise authorized by this by-law, be valid for a period of (1) one year from the 1st day of May in the year of issuance or renewal up to and including the 30th day of April of the following year, with the option of a (2) year licence with the expiry date of the 30th day of April in the second year unless sooner revoked, amended, cancelled, suspended, or voluntarily relinquished to the Town.
- 2.11 No corporation may be licensed as a driver pursuant to this by-law.
- 2.12 An applicant is entitled to be licensed and a licensee is entitled to have such licence renewed, except where:
 - (1) the past conduct of the applicant or licensee affords reasonable grounds for belief that the applicant or licensee will not carry on the activity for which the applicant is applying for or the licensee is licensed for, in accordance with law and with integrity and honesty;

- (2) the applicant or licensee is carrying on activities that are, or will be if the applicant was licensed, in contravention of this by-law;
 - (3) there are reasonable grounds for belief that the premises, accommodation, equipment, vehicle or facilities in respect of which the license is required, do not comply with the provisions of this by-law or other applicable law;
 - (4) there are reasonable grounds for belief that an applicant or licensee has provided a false statement or false information for the purpose of obtaining a licence;
 - (5) the applicant or licensee is not in compliance with any Town land use by-law or any other Town by-law, or any other requirement under the *Planning Act* or any other Act.
- 2.13 An application for renewal of a licence issued pursuant to this by-law shall be delivered, along with the prescribed fee, in person to the Director, before the expiry date of such license. If an application for renewal of a licence is delivered to the Director after the expiry date of the licence, the applicant shall submit an application as a new applicant.
- 2.14 A licence issued to a broker, owner and/or driver under this by-law is not transferable.
- 3.0 REVOCATION, SUSPENSION, CANCELLATION OR REFUSAL TO RENEW OR ISSUE
- 3.1 The Director may revoke, suspend, cancel or refuse to renew or issue a licence:
- (1) where the past conduct of the applicant or licensee affords reasonable grounds for belief that the applicant or licensee will not carry on the activity for which the applicant is applying for or the licensee is licensed for, in accordance with law and with integrity and honesty; and/or
 - (2) where the applicant or licensee has been found by the Director or Officer to fail to comply with any provision of this by-law.
- 3.2 Upon such revocation, suspension, cancellation or refusal to renew or issue, a written notice signed by the Director shall be delivered to the applicant or licensee within seven (7) business days as provided for hereunder:
- (1) such notice shall set out and give reasonable particulars of the grounds for the decision; and
 - (2) shall inform the applicant or licensee of his entitlement to a hearing before the Appeals Committee, if he delivers within seven (7) business days after the date of service or the date of mailing of the notice, whichever is later, a written request for a hearing; and
 - (3) if a written request from the applicant or licensee is not received by the Director within the prescribed time, the decision of the shall be final and the licensee shall deliver within twenty four (24) hours of the expiration of the appeal period, the licence and owner's plate.

- 3.3 Where a hearing held pursuant to this by-law has taken place and the license was revoked, suspended, cancelled or refused for renewal, the licensee shall return the licence to the Director within seventy-two hours (72) of receiving the written notice of the decision of the Appeals Committee sent pursuant to the provisions of this by-law.
- 3.4 When a person has had his license revoked, suspended or cancelled under this by-law the Director or Officer may enter upon the business premise or into the vehicle of the licensee for the purpose of receiving, taking, or removing the said licence and/or owner's plate.
- 3.5 When a person has had his license revoked, suspended or cancelled under this by-law he shall not refuse to deliver or in any way obstruct or prevent the Director or Officer from obtaining, the said licence or the owner's plate.

4.0 APPEALS COMMITTEE HEARING

- 4.1 Upon receipt of a written request for a hearing from an applicant or licensee, the Director shall advise the Appeals Committee and request the Appeals Committee to convene a meeting and shall give the applicant or licensee written notice of the date, time and location of such meeting which shall not be less than seven (7) business days after the date of the notice.
- 4.2 The Director shall make a recommendation to the Appeals Committee with respect to revocation, suspension, cancellation or refusal to renew or issue a licence or recommend that a license be issued subject to certain terms and conditions.
- 4.3 Before the Appeals Committee makes any decision, a written notice advising the applicant or licensee of the recommendations being made by the Director with respect to the licence, shall be given to the applicant or licensee by the Director.
- 4.4 The applicant or licensee shall have the right to make a submission in support of an application or renewal or retention of a license at such hearing and if the applicant or licensee who has been given written notice of the hearing does not attend such hearing, the Appeals Committee may proceed with the hearing in the applicants or licensee's absence, and the applicant or licensee shall not be entitled to any further notice of the proceedings.
- 4.5 The decision of the Appeals Committee is final and is not subject to an appeal.

5.0 SERVING OF NOTICE OR ORDER

- 5.1 Any notice or order required to be given pursuant to this by-law by the Director. shall be deemed to be sufficiently served if delivered personally or sent by registered mail or by prepaid first class mail addressed to the person to whom service is to be made at the address on the application or the last known address on file in the Director's Office.
- 5.2 Notice or Orders served by either registered mail or by prepaid first class mail shall be deemed to have been received on the fifth (5) day following the mailing of the notice or order.

6.0 NOTIFICATION OF CHANGE OF INFORMATION

- 6.1 When a licensee who is a natural individual changes his/her name, address, or any information relating to the license, the licensee shall notify the Director. within seven (7) business days after the change, of information relating to the licence and shall if required by the Director return the licence immediately to the Director for amendment.
- 6.2 Where a licensee is a corporation and there is change in the information as set out in the application for licence, such as the names or addresses of the officers or Directors, the location of the corporate head office or any change in the ownership of shares, the licensee shall notify the Director of the change within seven (7) business days thereof, and shall if required by the Director, return the licence immediately to the Director for amendment.

7.0 FARES

- 7.1 The fares to be charged by the owners and drivers of taxicabs for the conveyance of passengers shall be such fares as are set by Council from time to time and no owner or driver shall charge any fare in excess of those set by Council.
- 7.2 Notwithstanding the foregoing section, the fares referred to in this by-law shall not apply to:
- (1) taxicabs being used for the transportation of children to and from school or to taxicabs operating under contract to any government agency for the transportation of children with disabilities;
 - (2) taxicabs being used for the transportation of passengers with a destination outside the Town who agree with the taxicab driver, prior to the commencement of the trip, to pay a flat rate.
- 7.3 When a driver picks up a passenger within the Town and such passenger has a destination outside the Town, the driver and the passenger may agree before the commencement of the trip, on a flat rate.
- 7.4 Notwithstanding Section 7.1 any broker having a contract to provide taxicab services for either York Region Mobility and/or one of the school boards in York Region, will be permitted to operate his taxicabs on a flat rate; provided that evidence of such contract has been filed with the Director in a form and manner approved by the Director .

8.0 BROKER REGULATIONS

- 8.1 Every broker shall:
- (1) maintain at least one (1) Newmarket taxicab licence to operate a brokerage and maintain a business office, from which the taxicab brokerage is operated, and such office shall be in compliance with all Town land use by-laws, any other Town by-law, and any requirement under the *Planning Act* or any other Act;
 - (2) require all owners who have entered into arrangements with the broker for the provisions of taxicab brokerage services, to use the same design, shape and colour scheme of roof sign, and to attach to each front door of the taxicab an identifying decal which shall include the name of the taxicab broker, in a form approved by the Director , and shall produce and file a sample of the roof sign and identifying decal with the Director ;

- (3) submit to the Director by the 1st day of the following months; January, March, May, July, September and November a list, showing in numerical order by taxicab plate number,
 - (a) the name of every owner; and
 - (b) the name of every driver operating any taxicab in the Town with whom the broker has entered into any agreement for the provision of services; and such list shall note any additions or deletions to the previously submitted list as to owners or drivers who are or are no longer affiliated with the broker.
- (4) keep a record of each taxicab dispatched on a trip, the time and date of receipt of the order, the pick-up location and the final destination; these records shall be retained for a period of twelve (12) months; and such records shall be produced upon request of the Director ;
- (5) supply the Director with a copy of the Broker's Federal Radio Licence call sign and frequency number, if any;
- (6) upon request, inform any customer of the anticipated length of time required for a taxicab to arrive at the pick-up location;
- (7) when volume of business is such that service will be delayed to a prospective customer, the broker shall inform the customer of the approximate length of the delay, before accepting the request;
- (8) dispatch a taxicab to any person requesting service at a pick-up location within the Town, unless the person requesting service has not paid for a previous trip;
- (9) carry on business only in the name in which the broker is licensed;
- (10) not dispatch any taxicab if the owner or driver, in the opinion of the Director , has contravened any provision of this by-law;
- (11) submit a written report within seventy-two (72) hours, or at such time as the Director may prescribe; whenever a taxicab licensed pursuant to this by-law is involved in an accident, whether such accident was in or out of the limits of the Town.

8.2 The Director may, when the offices are open enter upon the business premises of any licensee to insure that the provisions of this by-law are being or have been complied with.

8.3 In the course of such inspection the Director is entitled to request and have produced within seventy-two (72) hours all relevant licences, permits and documentation required pursuant to this by-law and to have access to all invoices, vouchers, appointment books and trip sheets or like documents of the person being inspected, provided such documents are relevant for the purpose of the inspection.

9.0 BROKER PROHIBITIONS

9.1 No broker shall:

- (1) accept orders for, or in any way dispatch or direct orders to a taxicab licensed under this by-law when the activity would be illegal or in contravention of any other law or provincial statute;

- (2) in any way dispatch or direct orders to, operate or permit to operate a taxicab for a pick-up location within the Town, when the owner or the driver or the taxicab is not licensed pursuant to this by-law;
- (3) dispatch or direct orders for a parcel delivery to a taxicab driver unless the taxicab driver first consents to making the parcel delivery;
- (4) require any taxicab driver to accept any order necessitating the expenditure of money by the driver, on behalf of the customer;
- (5) enter into an agreement for the provisions of brokerage services with an owner or driver who is affiliated with another broker;
- (6) dispatch any taxicab driver to a pick-up location within the Town, unless the taxicab he is operating is licensed pursuant to this by-law;
- (7) charge a fare or enter into an agreement to charge a fare, which is not in accordance with the provisions of this by-law;
- (8) acting alone or in concert with a subsidiary, affiliate or partnership, own, hold or control more than two thirds (2/3) of the taxicab licensed by the Town;

10.0 OWNER AND/OR TAXICAB OWNER REGULATIONS

10.1 Every owner shall:

- (1) keep at all times in the taxicab a copy of each of the following documents:
 - (a) the motor vehicle permit in good standing issued by the Ontario Ministry of Transportation in the owner's name;
 - (b) the taxicab licence maintained in good standing and issued pursuant to this by-law;
 - (c) a certificate of automobile insurance for the taxicab in accordance with this by-law.
 - (d) affixed, in a holder, or in a location and in a manner approved by the Director , the current tariff card;
- (2) keep at all times on the taxicab:
 - (a) the owner's plate firmly affixed to the right rear bumper, or at a location and in a manner approved by the Director ;
 - (b) the owner's plate number for that taxicab in numbers of at least 15cm in height in a location and in a manner approved by the Director ;
 - (c) the name of the broker with whom the plate is associated with, in letters of 15cm in height, in a location and in a manner approved by the Director ;
 - (d) numbering and lettering affixed on the vehicle in a colour that is in contrast with the colour of the vehicle;

- (e) an electrically illuminated roof sign which is securely attached to the top of the taxicab in a manner approved by the Director; and such roof sign shall be wired to the taxicab meter and working in conjunction with the meter so that it is not illuminated when the meter is engaged and is illuminated when the meter is in vacant status.
 - (3) employ or use only the services of a driver licensed pursuant to this by-law;
 - (4) provide the Director with
 - (a) the name of the broker with whom he is affiliated with; and
 - (b) the name of every driver operating his taxicab and such names shall be supplied within seventy-two (72) hours of the time when the driver has commenced to operate the said taxicab, and
 - (c) where applicable, file with the Director a copy of any lease agreement the owner may have with the driver.
 - (5) immediately repair any mechanical defect in the vehicle that becomes known to him and/or as reported to him by a driver;
 - (6) submit a written report within seventy-two (72) hours or at such time as the Director may prescribe, whenever a taxicab licensed pursuant to this by-law is involved in an accident, whether such accident was in or out of the limits of the Town.
 - (7) where a taxicab licensed owner and/or taxicab owner is a corporation, ensure that a minimum of one officer or Director of the corporation is licensed as a driver pursuant to this by-law.
- 10.2 Every taxicab licence owner and/or taxicab owner who ceases to be affiliated with a broker shall:
- (1) remove from the vehicle the roof light, radio and telephone number of the taxicab broker the owner is leaving;
 - (2) change and remove from the vehicle the colour scheme and all decals or other taxicab brokerage markings on the vehicle;
 - (3) return to the broker all business cards, promotional material and other equipment belonging to that broker.

11.0 TAXICAB OWNER PROHIBITIONS

11.1 No taxicab licensed owner and/or taxicab owner shall:

- (1) permit a taxicab to be operated with mechanical defects;
- (2) affix or permit any person to affix to any taxicab except the taxicab for which it was issued, the licence or owner's plate issued pursuant to this by-law;
- (3) operate or permit to operate a taxicab not licensed pursuant to this by-law;
- (4) operate or permit to operate a taxicab when the interior is not clean and/or not in good repair;

- (5) operate or permit to operate a taxicab when the exterior body is damaged or has rust;
- (6) operate or permit to operate a taxicab with tinted windows;
- (7) operate or permit to operate a taxicab with any decal or roof-sign being used by a taxicab broker with whom the owner is not affiliated;
- (8) display or permit the display of any sign, emblem, decal, ornament or advertisement, on or in his/her taxicab, except in a form approved by the Director;
- (9) operate or permit to operate a taxicab unless a taxicab meter is installed, and the meter complies with the rates as may be set by Council from time to time and has been tested and sealed by the Director ;
- (10) take a taxicab off the road for a period longer than thirty (30) consecutive days during any calendar year; provided a cab may be temporarily retired on more than one occasion within a calendar year so long as the total period of temporary retirement does not exceed thirty (30) days in that calendar year; or
- (11) operate or permit to operate a taxicab licensed as an accessible taxicab, without a driver who has not been trained in the proper operation of the equipment and in the special needs of passengers with disabilities.

12.0 DRIVER REGULATIONS

12.1 Every applicant for a taxicab driver's licence shall:

- (1) attend in person for setting up a date and time for a taxi test and pay the prescribed sitting fee as may be set by Council from time to time;
- (2) score a minimum of 80% on a written test; the test shall be set by the Director and shall deal with the requirements of this by-law and the geography of the Town and surrounding areas. If the applicant is found to be cheating on his test he will not be permitted to rewrite the test for a period of six (6) months;
 - (a) if the applicant is not successful the first time, the waiting period for re-testing is one(1) week;
 - (b) if the applicant is successful in writing the test, the test will be valid for six (6) months from the date of the test and if the applicant does not obtain the licence within that time period he will be required to rewrite the test.

12.2 Every applicant or licensee for a driver's license shall submit the following original documentation to the Director:

- (1) proof of Canadian citizenship, or
- (2) proof of landed immigrant status, or
- (3) a valid work permit issued by the Government of Canada, and
- (4) a valid current Class "G" Ontario Driver's Licence, and

- (5) a new driver shall provide a current and valid *vulnerable sector screening report* issued within sixty (60) days of the application by the Police Service having jurisdiction where he resides, and which is to the satisfaction of the *Director*.
- (6) Notwithstanding section 12.2 (5), every *taxicab driver* and *taxicab owner licensee* seeking to renew their *licence* shall produce a current and valid Criminal Background Check, issued within thirty (30) days of the application for renewal and which is to the satisfaction of the *Director*.
- (7) his/her driver's abstract current within thirty (30) days; and
- (8) a certificate prepared by a duly qualified medical doctor licensed to practice medicine in Ontario, which states that the applicant or licensee is fit and able to operate a motor vehicle; such certificate shall be required every two years, or earlier if so required by the Director ; and
- (9) a letter of employment from the taxicab broker for whom he will be employed with and operating as a taxi driver; and
- (10) any other documentation that may be required by the Director .

12.3 Every taxicab driver shall:

- (1) at all times while operating a taxicab in the Town display his licence in a location visible to passengers using the taxicab;
- (2) at all times while operating a taxicab wear in a prominent place on the outside of clothing his licence so that it is visible at all times when he is operating the taxicab;
- (3) maintain and carry a valid Ontario Driver's Licence at all times when operating a taxicab;
- (4) be at liberty to refuse to serve any person who is in possession of an animal, other than a person who is in possession of an assistance dog (ie. seeing eye dog);
- (5) drive the taxicab in the most direct traveled route to the point of destination, unless otherwise directed by the passenger;
- (6) keep in the taxicab a current street guide or map of the Town and surrounding area satisfactory to the Director ;
- (7) while operating the taxicab, maintain the interior of the taxicab in clean condition and good repair;
- (8) report, each day, upon completion of the operation of the taxicab, all defects in the taxicab to the owner;
- (9) keep a daily trip sheet showing, for each taxicab:
 - (a) a record of all trips made by the taxicab that day;
 - (b) taxicab driver(s) name;
 - (c) the date, time and location of the beginning and the termination of each trip;
 - (d) the meter readings at the start and finish of each working period;

- (e) the amount of the fare collected for each trip recorded on the taxi meter;
 - (f) Ministry of Transportation licence plate number of the taxicab; and
- (10) retain all trip sheets for a least twelve (12) months and make them available for inspection at the request of the Director ; and
 - (11) submit a written report within seventy-two (72) hours or at such time as the Director may prescribe whenever a taxicab is involved in an accident, whether such accident was in or out of the limits of the Town.

13.0 DRIVER PROHIBITIONS

13.1 No taxicab driver shall:

- (1) smoke, or permit anyone to smoke, any pipe, cigar, cigarette or any tobacco products in any taxicab;
- (2) carry any passenger, other than paying passengers, while the vehicle is being used as a taxicab or while on duty;
- (3) use any tariff card, other than that obtained from the Director , or remove, exchange, lend or otherwise dispose of the tariff card;
- (4) operate a taxicab when the meter has not been adjusted in accordance with the rates as may be set by Council from time to time and/or when the meter has not been approved and sealed by the Director ;
- (5) operate a taxicab when the taxicab meter does not operate properly;
- (6) operate a taxicab when the taxicab meter seal is missing and/or improperly affixed;
- (7) operate a taxicab without a Town of Newmarket taxi plate, a roof light and the taxi number and company name on the vehicle, as required under the provisions of this by-law;
- (8) operate for the purpose of a pick-up location in the Town, a taxicab not licensed pursuant to this by-law;
- (9) operate for the purpose of a pick-up location in the Town, a taxicab without being a licensed driver pursuant to this by-law.

13.2 When a taxicab driver has had his Ontario Driver's Licence suspended, cancelled or revoked, or where the said licence has expired and no longer valid, the driver's licence issued under this by-law shall be deemed to be suspended as of the date of suspension, expiration, cancellation or revocation of the Ontario Driver's Licence and the driver shall immediately return to the Director the licence issued under this by-law.

13.3 If at any time the taxicab drivers photograph is not a reasonable likeness of the driver due to physical changes or the passage of time, the Director may require that the driver attend at the Director's Office for the purpose of taking an updated photograph.

14.0 SALE OF TAXICAB LICENCE

- 14.1 No owner shall sell a taxicab licence unless he has held that licence as an owner for at least three (3) years, except when the taxicab licence has been issued from the Priority List, in which case it must have been held for a minimum of five (5) years.
- 14.2 It shall be deemed to be a sale of a taxicab licence when at least fifty-one percent (51%) of the voting rights attached to all shares of a corporation, which is duly licensed under this by-law as an owner, are sold or otherwise disposed of.
- 14.3 When the Director approves a sale of a taxicab licence, the new owner must submit his taxicab for inspection.
- 14.4 Unless otherwise expressly provided for in this By-law, no sale of a taxicab licence shall be approved unless the purchaser is a person entitled to be licensed pursuant to this by-law.
- 14.5 An owner selling a taxicab licence shall:
- (1) request permission to sell the taxicab licence, in writing, to the Director;
 - (2) complete and file with the Director a declaration as supplied by the Director ;
 - (3) provide a fully detailed contract of sale of the taxicab licence;
 - (4) return to the Director the taxicab licence issued in his name with respect to the taxicab licence which is being sold.
- 14.6 The applicant for the purchase of the taxicab licence shall:
- (1) complete and file with the Director an application for a taxicab licence ;
 - (2) pay the prescribed fee as set by Council from time to time with respect to the renewal of a taxicab licence .

15.0 SALE OF TAXICAB LICENCE UPON DEATH

- 15.1 Where the owner of a taxicab licence dies, the licence is suspended, and the plate shall be removed from the taxicab forthwith.
- 15.2 Upon the death of an owner, the taxicab plate shall be returned to the Director and after filing documentation sufficient to prove that the taxicab is an asset of the estate, the licence may be transferred to the estate of the deceased owner and may be held in the name of the estate and used by the estate, provided it is operated in accordance with the provisions of this by-law and by a person qualified under this by-law.
- 15.3 If the taxicab licence is transferred to the estate of a deceased owner, it can be held in the estate for a period of up to only one year from the date of transfer and if it is not transferred out of the estate within that period, the Director may revoke it.
- 15.4 To transfer a taxicab licence to the estate of a deceased owner, the following must be filed with the Director:
- (1) an original or certified copy of a death certificate;

- (2) a statutory declaration of the person who is the Estate Trustee or Guardian or the Attorney under Power of Attorney or other legally appointed representative as the case may be;
- (3) proof that the person transferring the taxicab licence has legal status to effect the transfer;
- (4) proof of automobile insurance in the name of the estate;
- (5) proof of ownership of the motor vehicle, in the name of the estate; and
- (6) any other supporting documentation deemed necessary by the Director .

16.0 INSURANCE

- 16.1 Every owner shall submit a copy of the insurance policy or a certificate of automobile insurance to the Director that is issued by an insurer duly authorized to issue insurance within the Province and Ontario and for each taxicab, coverage shall be in the amount of at least \$2 million (\$2,000,000.00) dollars for personal injury and property damage arising out of any one accident or occurrence, and such policy shall be endorsed to the effect that the Director will be given at least fifteen (15) days' notice in writing of any cancellation, expiration or variation in the policy amount.
- 16.2 The licence of an owner who ceases to have automobile insurance in good standing and properly endorsed in accordance with the provisions of this by-law, shall be deemed to be suspended as of the date on which the cessation of automobile insurance came to the attention of the Director, and the licence shall be reinstated only on there being delivered to the Director, written proof of automobile insurance in accordance with the provisions of the by-law.
- 16.3 All automobile insurance renewal policies or certificates of automobile insurance shall be filed with the Director five (5) business days prior to the expiry date of the current automobile insurance policy.

17.0 TAXICAB APPROVAL

- 17.1 An owner licensed under this by-law who disposes of his taxicab or otherwise ceases to use his taxicab for the purposes permitted under this by-law, before using a new taxicab shall:
 - (1) produce and file the motor vehicle permit in good standing, issued by the Ontario Ministry of Transportation, in the owner's name;
 - (2) produce and file a valid automobile insurance certificate;
 - (3) submit the vehicle for inspection and approval by the Director ;
 - (4) pay the prescribed fee as may be set by Council from time to time;
 - (5) produce and file a Safety Standard Certificate, issued under the *Highway Traffic Act*, current within thirty (30) days;
 - (6) produce and file all documents relating to the vehicle, including, if applicable, a leasing agreement or similar documentation relating to ownership, or vehicle operation;

- (7) submit the vehicle to be used, for inspection by the Director during normal office hours and such vehicle shall not be used as a taxicab until the inspection has taken place, the approval given, and the provisions of this by-law have been satisfied;
- (8) if the inspection and approval provided for under the provisions of this by-law cannot be completed during normal office hours, the vehicle can be used, provided the owner returns the vehicle for inspection on the date and time specified by the Director ;
- (9) upon the owner meeting all requirements and provisions of this by-law and subject to the Director's approval, the vehicle shall be deemed to be licensed as a taxicab.

18.0 MODEL YEAR RESTRICTION

18.1 No broker, owner or driver /person shall operate or permit to be operated under a taxicab licence:

- (1) A vehicle that is of a model year older than ten (10) years, calculated from the 1st day of January of the model year of the vehicle, and such vehicle shall be replaced by October 31 of the tenth year accordingly :

2007 model year shall be replaced by October 31st of 2016
 2008 model year shall be replaced by October 31st of 2017
 2009 model year shall be replaced by October 31st of 2018
 2010 model year shall be replaced by October 31st of 2019
 2011 model year shall be replaced by October 31st of 2020
 2012 model year shall be replaced by October 31st of 2021
 2013 model year shall be replaced by October 31st of 2022
 And so on

- (2) a vehicle that is of a model year less than ten (10) years if the vehicle has been deemed unfit by the Director .

19.0 TAXICAB METER REQUIREMENTS

19.1 Every owner shall ensure that his taxicab meter is:

- (1) submitted for testing, inspection and sealing by the Director at such time and such place as may be directed by the Director and in any event shall be submitted for testing to the Licensing Officer each time the meter is repaired or removed from the taxicab for any reason;
- (2) in good working condition, immediately repaired when necessary, and inspected and resealed in accordance with the requirements of this by-law.

20.0 TAXICAB INSPECTION

20.1 The Director may require for any reason and at any time, an owner or driver to submit his taxicab for inspection at an appointed place and time and the owner shall submit his taxicab for inspection when required to do so by the Director or, Officer.

- 20.2 In the course of such inspection the Director is entitled to request and have produced all relevant licences, permits and documentation required pursuant to this by-law and to have access to all invoices, vouchers, appointment books and trip sheets or like documents of the taxicab driver and/or vehicle being inspected, provided such documents are relevant for the purpose of the inspection.
- 20.3 The Director shall give notice to the owner of (1) one mandatory inspection in a calendar year.
- 20.4 Upon receipt of a notice of inspection each owner or driver shall attend with the taxicab at the appointed time and place and shall:
- (1) produce to the Director :
 - (a) the motor vehicle permit in good standing, issued by the Ontario Ministry of Transportation in the vehicle owner's name
 - (b) his Ontario Driver's Licence
 - (c) his taxicab driver's licence and
 - (d) a copy of the automobile insurance certificate, endorsed to show the vehicle being registered and insured;
 - (2) produce and file with the Director a Safety Standard Certificate issued under the *Highway Traffic Act* current within thirty (30) days.
- 20.5 Failure to submit a vehicle with the above documentation for inspection as required shall result in the taxicab plate being suspended by the Director until such time as the vehicle has been inspected and approved pursuant to this by-law.
- 21.0 ACCESSIBLE TAXICABS
- 21.1 Accessible Taxicab plates may be issued at the discretion of the Director. Accessible Taxicab plates issued after May 1, 2006 shall remain the property of the Town.
- 21.2 All of the provisions of this by-law in respect of owners, drivers and taxicabs shall apply to an owner, driver and taxicab licensed as an Accessible Taxicab.
- 21.3 In addition to the requirements for taxicabs set out in this by-law, vehicles to be licensed as an Accessible Taxicab shall, as a minimum, permit the loading, transportation and off-loading of persons utilizing a wheelchair or scooter and shall comply with all relevant federal and provincial regulation.
- 21.4 Notwithstanding any other provisions of this by-law in respect of the dispatching of taxicabs, when a customer who is confined to the use of a wheelchair or scooter, requests the service of an Accessible Taxicab, the broker shall ensure that such call shall receive priority over any other request for service to which the taxicab has been dispatched provided that the Accessible Taxicab has not been engaged.
- 21.5 A Brokerage, Owner, or an Operator of an Accessible Taxicab bearing a valid and subsisting Taxi Licence issued by another municipality may transport Person(s) with Disability within the Town provided that a contract has been filed in a form and manner approved by the Director.

22.0 TAXICAB PLATE PRIORITY LIST

- 22.1 Those persons whose names appeared on the Priority List under the provisions of Schedule 18 of By-law 2002-151 as adopted by Council on December 16, 2002 shall, if they continuously comply at all times with all of the requirements of this by-law, have their names placed and maintained on the Priority List in the order in which they appeared on the previous Priority List, as of the date of the enactment of this by-law, with the following exception:
- (1) No person who has been issued an owner's licence from the Priority List may re-enter his name on the Priority List. This clause is not retroactive for applicants who have had their name entered and are currently on the Priority List.
- 22.2 No new Priority List applications will be accepted after May 1, 2006.
- 22.3 A person whose name appears on the Priority List under the provisions of Schedule 18 of By-law #2002-151 and who meets the requirements of Section 12.2 and has submitted to the Director the appropriate application and the prescribed fee as may be set by Council from time to time, may have his name maintained on the Priority List, provided the following requirements are met:
- (1) the person meets all requirements of this by-law;
 - (2) the application for an owner's licence is in good standing;
 - (3) the person has been licensed as a driver in the Town for twenty-four (24) months prior to the date that the application for the taxicab licence was filed with the Director ;
 - (4) the person has provided to the Director a statement in writing signed by the owner and/or broker with whom the person was employed with or with whom the person provided service as a taxicab driver, taxi dispatcher or an employee of the broker, stating that the person worked as such for an average of at least thirty-five (35) hours per week for eighty-eight (88) weeks of the twenty-four (24) month period immediately before the application was filed with the Director ; and
 - (5) the person has filed a statutory declaration with the Director that confirms that he meets the requirements of Section 22.3 subsections (3) and (4);
- 22.4 A person who is on the Priority List may reapply to be maintained on that list and once approved such application shall be valid from January 1st and expire on December 31st of each year in which the person applies.
- 22.5 Any person whose name is on the Priority List and who fails to provide documentation to the satisfaction of the Director in order to satisfy the provisions of this by-law or does not renew his application with the Director ten (10) days after the expiry date, shall be removed from the Priority List. Notice of such removal will be given pursuant to the provisions of this by-law.
- 22.6 As each person on the Priority List is issued a plate, the Priority List shall be reduced so that no person's names are remaining on the list. Those persons whose names appeared on the Priority List under Schedule 18 of By-law #2002-151 as adopted by Council on December 16, 2002 shall, if they continuously comply at all times with all of the provisions of this by-law, have their names maintained on the Priority List in the order in which they appeared on the previous Priority List.

22.7 Upon the depletion of the Priority List as established by this by-law, licences issued thereafter shall remain the property of the Town. The issuance of such licences thereafter shall be in a form and manner as determined by the Director.

22.8 A person whose name has been placed on the Priority List shall have his name removed from the Priority List if at any time after his name has been placed on the Priority List:

- (1) he acquires, by purchase or otherwise a taxicab licence or an interest of any kind, whether direct or indirect, in a taxicab licence or becomes a shareholder in or a partner in or acquires some other interest in, a company or firm holding a taxicab licence ; or
- (2) his license issued pursuant to this by-law lapses or is cancelled or revoked or suspended and/or is not in compliance with any provision of this by-law; or
- (3) he ceases to earn his living in the Region of York on a full-time basis as a driver, owner, broker or as an employee of a broker, provided that a driver, owner or broker whose license has been suspended under this by-law shall be deemed not to cease to earn his living on a full-time basis as a driver during the period of his suspension; or
- (4) he sells a licensed taxicab .

22.9 A person's name may appear only once on the Priority List.

22.10 For the purpose of this section, no corporation shall be allowed to renew its status on the Priority List.

23.0 ISSUANCE OF PLATE FROM PRIORITY LIST

23.1 The Director may issue one taxicab licence for each one thousand five hundred (1500) persons residing in the Town.

23.2 Whenever a licence is issued, it shall be issued to the applicant whose name appears first chronologically on the Priority List, provided that the applicant meets all other provisions of this by-law.

23.3 If an applicant whose name appears on the Priority List is offered a taxicab licence by the Director which he refuses, his name shall be removed from the Priority List and no new application will be accepted from such applicant.

23.4 A taxicab owner's licence issued to a person on the Priority List shall be issued on a probationary basis for a period of five (5) years, during which period the owner shall:

- (1) operate the taxicab on a regular shift basis;
- (2) maintain a good operating record;
- (3) not sell, or otherwise dispose of his taxicab licence except for financial or health reasons and as approved by the Director .

23.5 No person, by virtue of the submission of an application for a taxicab owner's licence or by virtue of the placing of their name on the Priority List, shall obtain a vested right to a taxicab owner's licence or to remain on the Priority List at any time and Council reserves the right to amend or repeal this by-law and any successor by-laws and to place further additional requirements or restrictions on such applicants or persons at any time and from time to time, or to purge or eliminate the Priority List at any time or from time to time.

24.0 REVIEW OF THE PRIORITY LIST

24.1 The Director shall review the Priority List at regular intervals, at a minimum of once per calendar year, to determine that the listed persons are in compliance with the provisions of this by-law.

25.0 EXEMPTION FOR MEDICAL LEAVE

25.1 If an applicant on the Priority List is required to take medical, educational or a leave of absence for any period of time he shall provide to the Director:

- (1) a letter from a duly qualified medical doctor licensed to practice medicine in Ontario detailing the nature of the illness and the expected date of return to work; or
- (2) documentation from the educational institution in which the applicant will be attending to the satisfaction of the Director ; and
- (3) a request for permission to take a leave of absence, but in no case shall such leave exceed a one (1) year period.

26.0 POWER OF ENTRY

26.1 No *Person* shall hinder or obstruct, or attempt to hinder or obstruct, any *Officer* who is exercising a power or performing a duty under this By-law.

26.2 Any Officer may enter on a property at any reasonable time for the purpose of carrying out an inspection to determine whether or not the following are being complied with:

- (1) the provisions of this bylaw;
- (2) an order issued under this bylaw; or
- (3) an order made under Section 431 of the *Municipal Act*.

26.3 Where such an inspection is conducted, the person conducting the inspection may;

- (1) require the production for inspection of documents or things relevant to the inspection;
- (2) inspect and remove documents or things relevant to the inspection, for the purpose of making copies and extracts;
- (3) require information from any person related to the inspection including that person's name, address, phone number and identification; and
- (4) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of inspection.

26.4 The Town may undertake an inspection pursuant to an order issued under Section 438 of the *Municipal Act*.

26.5 The Town's power of entry may be exercised by an, officer, as well by any person under his or her direction.

27.0 PENALTY

27.1 Every person who contravenes a provision of this by-law, including an Order issued under this by-law, is guilty of an offence.

27.2 If a person is in contravention of any provision of this by-law, and the contravention has not been corrected, the contravention of the provision shall be deemed to be a continuing offence for each day or part of a day that the contravention remains uncorrected.

27.3 If an Order has been issued under this by-law, and the Order has not been complied with, the contravention of the Order shall be deemed to be a continuing offence for each day or part of a day that the Order is not complied with.

27.4 Every person who is guilty of an offence under this by-law shall be subject to the following penalties:

- (1) Upon a first conviction, to a fine not less than \$350.00 and not more than \$100,000.00;
- (2) Upon a second or subsequent conviction for the same offence, to a fine of not less than \$1,000.00 and not more than \$100,000.00;
- (3) Upon conviction for a continuing offence, to a fine of not less than \$1,000.00 and not more than \$10,000.00 for each day or part of a day that the offence continues;
- (4) Upon conviction of a multiple offence, for each offence included in the multiple offence, to a fine of not less than \$1,000.00 and not more than \$10,000.00.

27.5 For the purpose of this by-law, "multiple offences" means an offence in respect of two or more acts or omissions each of which separately constitutes an offence and is a contravention of the same provision of this by-law.

27.6 For the purpose of this by-law, an offence is a second or subsequent offence if the act giving rise to the offence occurred after a conviction had been entered at an earlier date for the same offence.

28.0 SEVERABILITY

28.1 If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in force.

28.2 Where the provisions of this by-law conflict with the provisions of any other by-law, the more restrictive provisions shall apply.

29.0 SHORT TITLE

29.1 This By-law may be referred to as the "Taxicab Licensing By-law".

30.0 REPEAL/EFFECTIVE DATE

30.1 By-law Number 2013-28 is hereby repealed and this by-law shall come into force and effect upon its adoption.

ENACTED THIS 27th DAY OF JUNE, 2016.

Tony Van Bynen, Mayor

Andrew Brouwer, Town Clerk