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Library Board Report

To: Newmarket Public Library Board
From: Tracy Munusami, CEO
Date: November 22, 2023
RE: Revised Room Rental Policy

Key Issue:

Policy review – update to Library’s Room Rental Policy, and revised room rental rates.

Recommendation:

That the Library Board approved the revisions to the Room Rental Policy as presented.

Background:

A review of the current Room Rental Policy has only required minor changes to reflect current terminology and practices. A review of room rental rates was also conducted as rates were last increased January 1, 2022.

In accordance with the September, 2017 Board motion that delegated authority for setting fees in line with average inflation, this report is to update the Library Board on the 2024 rental fee structure. The last revision to rates was January 1, 2022. The revised room rental rates have been increase by 4 % and would be effective January 1, 2024.