



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, April 20, 2016
Newmarket Public Library Board Room**

Present: Joan Stonehocker – Chair
Tom Vegh – Vice Chair
Tara Brown
Kelly Broome-Plumley
Darcy McNeill
Venkatesh Rajaraman
Joe Sponga (left at 6:30 pm)

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 16.04.108

Moved by Kelly Broome-Plumley

Seconded by Joe Sponga

That Agendas 1) to 3) be adopted as presented

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, March 16, 2016
5. Adoption of the Closed Session Meeting Minutes for Wednesday, March 16, 2016
6. Strategic Operations Report for March, 2016
7. Library Statistical Data for March, 2016
8. Monthly Bank Transfer

Motion 16.04.109

Moved by Tara Brown

Seconded by Kelly Broome-Plumley

That Consent Agenda Items 4) to 8) be received and approved as presented.

Carried

9. Motion to Convene into a Closed Session

There were no closed session items.

Policy

10. Fundraising Policy

The CEO reviewed with the Library Board the draft Fundraising Policy. The Board asked for additional wording regarding issuing of income tax receipts.

Motion 16.04.110

Moved by Tom Vegh

Seconded by Tara Brown

That the Library Board approved the Fundraising Policy as amended.

Carried

Reports

11. First Quarter Financial Statements

First Quarter Financial Statements indicated the Library is on target in 2016 for both expenditures and revenue.

Motion 16.04.111

Moved by Joe Sponga

Seconded by Darcy McNeill

That the Library Board receive the First Quarter Financial Statements as presented.

Carried

12. Strategic Implementation Fund

A report on the Strategic Implementation Fund to revise the budget and plan for the fund was reviewed by the Library Board.

Motion 16.04.111

Moved by Tara Brown

Seconded by Kelly Broome-Plumley

That the Library Board approved the revised budget and plan for the Strategic Plan Implementation Fund as presented.

Carried

Business Arising

13. Library Board Action List

The Library Board reviewed the Action List. The Board confirmed that election of a Vice-Chair as per Item number 9-15 of the Library Board Actions List will be held at the May 18, 2016 Regular Board meeting.

Motion 16.04.112

Moved by Darcy McNeill

Seconded by Venkatesh Rajaraman

That the Library Board receive the Action List as presented.

Carried

14. Joint Newmarket Public Library/Town of Newmarket Council Workshop

It was requested that the Joint Newmarket Public Library/Town of Newmarket Council Workshop be scheduled prior to an upcoming Town of Newmarket Council meeting scheduled in the second quarter.

New Business

15. Code of Conduct – Media Interest

The CEO provided a verbal report on the media interest involving the Library. The CEO will contact local social services agencies for further assistance regarding this matter.

Date(s) of Future Meetings

16. The next regular Library Board meeting will be Wednesday, May 18, 2016 at 5:30 pm in the Library Board room.

Adjournment

Motion 16.04.113

Moved by Venkatesh Rajaraman

Seconded by Tara Brown

That there being no further business meeting adjourned at 7:00 pm.

Carried



Joan Stonehocker
Chair



Todd Kyle, CEO
Secretary/Treasurer