Newmarket Public Library
Inspiring Growth

Newmarket Public Library Board
Regular Board Meeting
Wednesday, March 16, 2016
Newmarket Public Library Board Room

Present:	Joan Stonehocker – Chair Tom Vegh – Vice Chair Tara Brown Kelly Broome-Plumley Darcy McNeill
Regrets:	Venkatesh Rajaraman Joe Sponga
Guest:	Lynn Georgeff, Director of Human Resources, Town of Newmarket (left at 5:57 pm)
Staff Present:	Todd Kyle, CEO Linda Peppiatt, Deputy CEO Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under New Business.

Motion 16.03.97
Moved by Kelly Broome-Plumley
Seconded by Darcy McNeill

That Agendas 1) to 3) be adopted as amended.

Carried

Declarations
None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, February 17, 2016
5. Adoption of the Closed Session Meeting Minutes for Wednesday, January 20, 2016

6. Adoption of the Closed Session Meeting Minutes for Wednesday, February 18, 2016
7. Strategic Operations Report for February, 2016
8. Library Statistical Data for February, 2016
9. Monthly Bank Transfer

Motion 16.03.98
Moved by Tom Vegh
Seconded by Tara Brown

That Consent Agenda Items 4) to 9) be received and approved as presented.

Carried

10. Motion to Convene into a Closed Session

Motion 16.03.99
Moved by Kelly Broome-Plumley
Seconded by Darcy McNeill

That the Library Board moved in to a Closed Session at 5:37 pm for the purpose of discussing Labour Relations matters.

Carried

Motion 16.03.100
Moved by Darcy McNeill
Seconded by Tara Brown

That the Library Board move out of Closed Session at 5:55 pm

Carried

Motions arising from the Closed Session:

Motion 16.03.101
Moved by Tara Brown
Seconded by Tom Vegh

That the Library Board receive the report by the CEO regarding Labour Relations dated March 16, 2016.

And That the Memorandum of Settlement between the Newmarket Public Library and CUPE Locals 905.09 and 905.10 (library workers) be ratified, copies of which are available through the CEO.

And That upon receipt of the renewal Agreement the CEO be authorized to sign same.

Carried

The Library Board thanked the Director of Human Resources, Town of Newmarket, for assistance with negotiations.

Policy

11. Fundraising Policy

The CEO reviewed with the Library Board the draft Fundraising Policy. Library Board members requested to further review the draft policy and asked that the it be brought back to the next regularly scheduled Library Board meeting.

Motion 16.03.102
Moved by Tom Vegh
Seconded by Kelly Broome-Plumley

That the Library Board receive the Draft Fundraising Policy and defer to the next regularly scheduled Library Board meeting.

Carried

Reports

12. Report on Council Workshop: Framework for Future Facilities and Land Use

The CEO gave a verbal report on the Council Workshop on Future Facilities and Land Use he attended on March 29, 2016. The Library Board was asked to participate in a Joint Library / Town of Newmarket Council Workshop regarding this.

Motion 16.03.103
Moved by Darcy McNeill
Seconded by Tara Brown

That the Library Board receive the verbal report on the Council Workshop: Framework for Future Facilities and Land Use;
And that the Library Board participate in a Joint Library / Town of Newmarket Council Workshop regarding Future Facilities and Land Use.

Carried

13. Asset Replacement Fund (ARF) Review

The CEO gave a verbal report on the review of the Library's ARF completed by the Director of Finance, Town of Newmarket. The Library ARF schedule is to be updated in time for the 2017 Budget submission.

Motion 16.03.104
Moved by Kelly Broome-Plumley
Seconded by Darcy McNeill

That the Library Board receive the verbal report on the Asset Replacement Fund Review;
And that a written report on the Library Asset Replacement Fund comes back to the Library Board at the regularly scheduled meeting in June, 2016.

Carried

Business Arising

14. Library Board Action List

The Library Board reviewed and updated the Action List.

Motion 16.03.105
Moved by Tom Vegh
Seconded by Tara Brown

That the Library Board receive the Action List as amended.

Carried

New Business

15. 2016 Draft Business Plan

A draft 2016 Business Plan was presented to the Library Board for review.

Motion 16.03.105
Moved by Tom Vegh
Seconded by Tara Brown

That the Library Board receive the 2016 Business Plan as presented.

Carried

16. Town of Newmarket Council Committee Workshop

Library Board members will attend the Town of Newmarket Council Committee Workshop on Monday, April 11th from 6:30 – 8:30 pm in Council Chambers.

17. Library Board Member Attendance

The Library Board discussed the three consecutive absences by a Library Board member. In accordance with the Public Libraries Act Public Libraries Act, R.S.O. 1990, c. P.44, section 13, and the Newmarket Public Library Board Governance Policy, section 6.4, a member must be excused by the Library Board should the member be absent for three consecutive months.

Motion 16.03.106
Moved by Darcy McNeill
Seconded by Tara Brown

That the Library Board excuses the three consecutive absences of Board member Venkatesh Rajaraman.

Carried

Date(s) of Future Meetings

18. The next regular Library Board meeting will be Wednesday, April 20, 2016 at 5:30 pm in the Library Board room.

Adjournment

Motion 16.03.107
Moved by Tom Vegh
Seconded by Kelly Broome-Plumley

That there being no further business meeting adjourned at 6:40 pm.

Carried

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer