



## MEMORANDUM

**To:** Newmarket Public Library Board

**From:** Todd Kyle, CEO

**Date:** May 18, 2016

**Re:** Membership Policy

---

A review of the Library's Membership Policy has recommended changes to the Policy in order to make permanent certain pilot projects regarding qualifications and privileges of cardholders.

Specifically, the new Policy outlines that:

- all people who live, work, or attend school in York Region are entitled to a free NPL card;
- those without adequate identification can register or renew for online/workstation access only;
- temporary anonymous access to online services only is available;
- a restricted-borrowing card is available to temporary shelter residents; and
- third-party access to membership information is consistent with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA); this means that parents or guardians would have the right to access information of children under the age of 16, rather than 18.

The following motion is recommended:

**THAT the Board approve revisions to the Membership Policy as drafted.**