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# First Quarterly Update to the Outstanding Matters List for 2023 Staff Report to Council

Report Number: Report Number to be Assigned by Legislative Services

Department(s): Legislative Services

Author(s): Simon Granat, Legislative Coordinator

Meeting Date: June 19, 2023

## Recommendations

1. That the report entitled First Quarterly Update to the Outstanding Matters List for 2023 dated June 19, 2023 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment A**); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

## Purpose

To present Council with the first quarterly update to the Outstanding Matters List in 2023.

## Background

At the February 24, 2020 Committee of the Whole meeting staff presented a report on the procedure By-law Review for the 2018-2022 term of Council and identified that the Outstanding Matters List ("List") would be presented quarterly. This serves as the first quarterly update for this term of Council.

## Discussion

An updated List (**Attachment A**) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment A are only items from the List which require Council decision or consideration. The chart does not include other

projects or work to which staff continue to dedicate resources such as Council's priorities.

Corresponding item numbers have been enumerated to ensure Council's ease of reference for specific matters should there be specific questions about timeframes for the subject matter.

## **Staff have completed 2 items on the Outstanding Matters List**

### **(1) Black History Month**

#### **Recommendations:**

1. That henceforth February be proclaimed as Black History Month; and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

This item has been removed as staff have issued the 2023 Black History Month proclamation and updated internal processes to proclaim Black History Month annually.

### **(2) Dismantling Anti-Black Racism Action Plan**

#### **Recommendation:**

2. That Staff develop an initial two-year implementation plan and report back to Council within 6 weeks; and,
3. That Staff be directed to report on options for Human Resources support; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

This item has been removed as staff provided report [2023-11 Dismantling Anti-Black Racism Implementation Plan](#) at the March 6, 2023 Committee of the Whole – Electronic meeting.

## **Conclusion**

Staff will continue to provide Council with an updated Outstanding Matters List quarterly to reflect the current status of items for Staff to report have been directed to report back.

## **Business Plan and Strategic Plan Linkages**

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all five pillars of Council's Priorities.

## **Consultation**

Members of the Operational Leadership Team and Strategic Leadership Team were consulted as part of this report.

## **Human Resource Considerations**

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters.

## **Budget Impact**

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

## **Attachments**

**Attachment A** – Outstanding Matters List

## **Approval**

Lisa Lyons, Director of Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Peter Noehammer, Commissioner, Development & Infrastructure Services

Jeff Payne, Commissioner, Community Services

Ian McDougall, Chief Administrative Officer

## **Contact**

For more information about individual projects contained in Attachment A, please contact the responsible Department Director or respective Commissioner.