



Town of Newmarket

Minutes

Committee of the Whole - Electronic

Date: Monday, April 17, 2023
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Councillor Simon
Councillor Woodhouse
Councillor Twinney
Councillor Morrison
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Members Absent: Deputy Mayor & Regional Councillor Vegh

Staff Present: I. McDougall, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
J. Payne, Commissioner, Community Services
K. Saini, Deputy Town Clerk
J. Unger, Director of Planning & Building Services
A. Romano, Waste Program Coordinator
A. Chard, Senior Communications Officer
H. Fryer, Supervisor, Customer Service
J. Comeau, Supervisor of Licensing and Property Standards
P. Chow, Senior Planner - Policy
K. Huguenin, Legislative Coordinator
S. Granat, Legislative Coordinator

For consideration by Council on April 24, 2023.
The meeting was called to order at 1:01 PM.
Mayor Taylor in the Chair.

1. Notice

Mayor Taylor advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at [Newmarket.ca/meetings](https://www.newmarket.ca/meetings). Residents who would like to provide comment on an item on this agenda were encouraged to provide their feedback in writing through email to Legislative Services at clerks@newmarket.ca or by providing a deputation electronically or in-person. He advised residents that their comments would form part of the public record.

2. Additions & Corrections to the Agenda

The Clerk provided the following addition to the agenda:

- Item 5.1 A presentation regarding 2022-2026 Council Strategic Priorities Update.

Moved by: Councillor Woodhouse

Seconded by: Councillor Broome

1. That the addition be approved.

Carried

3. Conflict of Interest Declarations

None.

4. Public Hearing Matter(s)

None.

5. Presentations & Recognitions

5.1 2022 - 2026 Council Strategic Priorities Update

Ian McDougall, Chief Administrative Officer provided an introduction regarding the 2022-2026 Council Strategic Priorities (CSP). He provided an overview of the process of the work that began with a facilitator and the CSP working group who worked on the design and helped to prepare the recommended package.

The CSP working group provided a presentation regarding the work that has been done to-date and shared the priorities: 1) community and economic vibrancy, 2) community access to services, 3) creating exceptional experiences, 4) environmental sustainability, and 5) building a diverse and inclusive community. The working group shared next steps.

Members queried staff regarding key performance indicators, distribution and communication, and priorities with a customer focused lens.

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the presentation regarding the 2022 - 2026 Council Strategic Priorities Update provided by the Council Strategic Priorities Working Group be received.

Carried

5.2 Film By-law

Esther Armchuk, Commissioner, Corporate Services provided an introduction to the Film By-law and advised that staff made recommendations including the establishment of a special film zone in the downtown business improvement area (BIA), a broader circulation of all film proposals, increased public notice of filming activity and a proposed change to the fee structure for film permits.

John Comeau, Supervisor of Licensing and Property Standards provided updates on the film by-law which included fees and charges, administrative penalties, authorities to deny a permit application, encouraging use of local businesses, environmental concerns and next steps.

Members asked questions regarding the local impact on local businesses, clarification on the administrative penalties, involvement of the BIA, impact and special fees and the special film zone.

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the presentation regarding the Film By-law provided by John Comeau, Supervisor of Licensing and Property Standards be received.

Carried

6. Deputations

6.1 2023 Annual Servicing Allocation Review

Frank Orsi provided a deputation regarding the 2023 Annual Servicing Allocation Review. He requested full allocation for Landmark Estate Phase 5.

Members queried about development charges and the allocation.

Moved by: Councillor Woodhouse

Seconded by: Councillor Broome

1. That the deputation provided by Frank Orsi regarding the 2023 Annual Servicing Allocation Review be received.

Carried

7. Consent Items

Moved by: Councillor Simon

Seconded by: Councillor Morrison

1. That sub-items 7.4, 7.5, 7.6 and 7.7 be adopted on consent. See following sub-items 7.1, 7.2 and 7.3 for motion.

Carried

7.1 2022 - 2026 Council Priorities Update Report

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the report entitled 2022-2026 Council Priorities Update Report dated April 17, 2023, be received; and,
2. That Council endorse and approve in principle the 2022-2026 Council Priorities document (Attachment A); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.2 Film By-law

An alternate motion was presented and is noted in bold below.

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the report entitled Film By-law Staff Report dated March 27, 2023 be received; and,
2. That the report entitled Film By-law Updates dated April 17, 2023 be received; and,
3. That Council approve the draft Film By-law; and,
4. That Council amend AMPS By-law 2019-52; and,

5. That Council further amend the Fees and Charges By-law 2022-61, to reflect that the special zone impact fee for Local Companies is a minimum \$1000 fee and the special zone impact fee for Outside Companies is a minimum \$2500 fee; and,
6. That the high and low impact fees, when and if occurring within the special film zone, be set aside into an account designated for use by the Business Improvement Area.
7. That Council amend Delegation By-law 2016-17; and,
8. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.3 2023 Annual Servicing Allocation Review

Moved by: Councillor Broome

Seconded by: Councillor Woodhouse

1. That the report entitled 2023 Annual Servicing Allocation Review dated April 17, 2023 be received; and,
2. That Council reinstate servicing allocation to developments in Attachment 1 to this staff report; and,
3. That Council commit servicing allocation to developments as outlined in Table 1 of this staff report; and,
4. That the Town's remaining servicing capacity (the Town Servicing Allocation Reserve) of 2654 persons be maintained for future development, of which, 50 persons is to be held in the Small Developments Reserve; and,
5. That Council authorize Staff to commit 132 persons of servicing allocation to 43 Lundy's Lane, 592 Watson Avenue, and 40, 36, 32 Bolton Avenue upon the execution of the Site Plan Agreement; and,

6. That Council authorize Staff to commit servicing capacity to new residential developments that do not require a Zoning By-law Amendment and contain no more than 10 residential units through the Small Developments Reserve; and,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.4 Non-Competitive Approval to TeraNet for Easement Mapping Data Licencing

1. That the report entitled non-competitive approval to Teranet for the Extension of the Easement Mapping Data Licencing dated April 17th 2023 be received; and,
2. That the existing contract with Teranet Enterprises Inc. for the Town's Easement Mapping Project be extended non-competitively for an additional term of five years from January 1st 2023 to December 31st 2027, at an additional cost of \$31,320.00 plus HST; and,
3. That the extension agreement be signed by the Director, Information Technology and the Manager of Procurement Services; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

7.5 Carnival Licence Application for Joe Persechini Charity Midway

1. That the report entitled Carnival Licence Application for Joe Persechini Charity Midway dated April 17, 2023 be received; and,
2. That Council approve the Carnival Licence for Joe Persechini Charity Midway; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**7.6 Central York Fire Services - Joint Council Committee Meeting
Minutes of February 7, 2023**

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of February 7, 2023 be received.

**7.7 Central York Fire Services - Joint Council Committee Meeting
Minutes of March 7, 2023**

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of March 7, 2023 be received.

8. Action Items

None.

9. Notices of Motion

None.

10. Motions Where Notice has Already been Provided

None.

11. New Business

11.1 Newmarket Historical Society

Councillor Bisanz advised of an event posted by the Newmarket Historical Society. Frank Moritsugu, who is a World War II Canadian Army Veteran, is invited to speak about the Japanese-Canadian internment in WWII, which he experienced first-hand. There is no fee to attend this event on April 17, 2023 at 7 PM, donations are welcome.

11.2 Run for Southlake

Councillor Broome provided a reminder regarding the Run for Southlake event on April 30, 2023. To learn more, visit runforsouthlake.ca.

12. Closed Session

Moved by: Councillor Kwapis

Seconded by: Councillor Morrison

1. That Council resolve into Closed Session to discuss the following matters:
 - a. Property in Ward 5 - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board as per Section 239(2)(e) of the Municipal Act, 2001.
 - b. Property in Ward 5 - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose as per Section 239(2)(f) of the Municipal Act, 2001.

Carried

Committee of the Whole resolved into Closed Session at 2:38 PM.

Committee of the Whole (Closed Session) Minutes are recorded under separate cover.

Committee of the Whole resumed into Open Session at 3:28 PM.

13. Adjournment

Moved by: Councillor Kwapis

Seconded by: Councillor Simon

1. That the meeting be adjourned at 3:29 PM.

Carried

John Taylor, Mayor

Kiran Saini, Deputy Clerk