



# **Central York Fire Services**

## **Minutes**

### **Joint Council Committee**

Date: Tuesday, March 7, 2023

Time: 9:30 AM

Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Councillor Gilliland, Town of Aurora, Chair  
Councillor Broome, Town of Newmarket, Vice Chair  
Councillor Gallo, Town of Aurora  
Councillor Gaertner, Town of Aurora  
Councillor Morrison, Town of Newmarket  
Councillor Simon, Town of Newmarket

Staff Present: I. McDougall, Chief Administrative Officer, Town of Newmarket  
D. Nadorozny, Chief Administrative Officer, Town of Aurora  
I. Laing, Fire Chief, Central York Fire Services  
R. van Kessel, Director of Finance – Treasurer, Town of Aurora  
J. Inglis, Deputy Chief, Central York Fire Services  
R. Volpe, Deputy Chief, Central York Fire Services  
C. Duval, Assistant Deputy Chief, Central York Fire Services  
M. Mayes, Director of Financial Services/Treasurer, Town of Newmarket  
A. Tang, Manager of Finance & Accounting, Town of Newmarket  
A. Gibson, Senior Financial Analyst, Town of Newmarket  
K. Saini, Deputy Town Clerk, Town of Newmarket  
K. Huguenin, Legislative Coordinator  
S. Granat, Legislative Coordinator

The meeting was called to order at 9:33 AM.  
Councillor Gilliland in the Chair.

**1. Notice**

Chair Gilliland advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at [newmarket.ca/meetings](http://newmarket.ca/meetings).

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Presentations**

**4.1 Preliminary Fourth Quarter Results 2022**

Anita Gibson, Senior Financial Analyst provided a presentation regarding Preliminary Fourth Quarter Results 2022. This included operating results, operating expenditures, operating revenues, and reserve transfers. She advised that on page 8 of the presentation, there was a correction to expenditures. The total of \$6,202,526 is for the year, not quarter.

Members of Joint Council Committee asked questions regarding the wellness program, the Q4 Operating Results and asked for clarification of the variance savings.

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the presentation provided by Anita Gibson, Senior Financial Analyst regarding the Preliminary Fourth Quarter Results 2022 be received.

**Carried**

**5. Deputations**

None.

**6. Approval of Minutes**

None.

**7. Items**

**7.1 CYFS Third Quarter Report 2022 Fire Services Information Report to Council**

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the Fire Services Information Report to Council JCC-2023-04 CYFS Third Quarter Report 2022 dated February 28, 2023, be received.

**Carried**

**7.2 CYFS Preliminary Fourth Quarter Report 2022**

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That Fire Services Report JCC-2023-05 CYFS Preliminary Fourth Quarter Report 2022 dated March 7, 2023, be received; and,
2. That CYFS Preliminary Fourth Quarter Report 2022 be received for information purposes; and,
3. That JCC approves the draw of \$34,931 from CYFS general reserve to cover the year-end operating deficit.

**Carried**

**7.3 Correspondence - Office of the Fire Marshall**

Fire Chief Laing provided a reminder from the Office of the Fire Marshal to all members of Council to learn about requirements for municipal fire protection and requirements that champion the level of service. He advised it is open to all members of Council.

Moved by: Councillor Gaertner

Seconded by: Councillor Broome

1. That the correspondence from the Office of the Fire Marshall be received.

**8. New Business**

**8.1 International Woman's Day**

Councillor Broome advised that the International Woman's Day event held at the Central York Fire Services Fire Station 4-5 in Aurora on March 4, 2023 was well attended.

**8.2 CYFS By-law**

Councillor Gaertner sought clarification regarding enabling by-laws for Central York Fire Services. The Deputy Chief advised about a by-law that regulates CYFS and provided general information on specialty rescues.

**8.3 Snow Removal Around Fire Hydrants**

Members asked about snow removal around fire hydrants to ensure that hydrants were clear and accessible. The Deputy Chief advised that while there is no by-law in Central York Fire Services that speaks to residents clearing the snow around hydrants, they are encouraged to do so through public education and communication.

**8.4 CYFS Recruitment**

Central York Fire Services had a recruitment in January 2023 for five positions due to retirements or replacements. The official start date for the new recruits is April 11, there is a nine week training program and graduation is June 8. More information will be provided.

**9. Closed Session**

The Chair advised that there were no items requiring closed session.

**10. Adjournment**

Moved by: Councillor Simon

Seconded by: Councillor Gaertner

1. That the meeting be adjourned at 10:27 AM.

**Carried**

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Councillor Gilliland, Chair

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Date