



# **Central York Fire Services**

## **Minutes**

### **Joint Council Committee**

Date: Tuesday, January 10, 2023

Time: 9:30 AM

Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Councillor Broome, Town of Newmarket  
Councillor Gaertner, Town of Aurora  
Councillor Gallo, Town of Aurora  
Councillor Gilliland, Town of Aurora  
Councillor Morrison, Town of Newmarket  
Councillor Simon, Town of Newmarket

Staff Present: I. McDougall, Chief Administrative Officer, Town of Newmarket  
R. McDougall, Acting Chief Administrative Officer, Town of Aurora  
I. Laing, Fire Chief, Central York Fire Services  
R. Van Kessel, Director of Finance – Treasurer, Town of Aurora  
J. Inglis, Deputy Chief, Central York Fire Services  
R. Volpe, Deputy Chief, Central York Fire Services  
M. Mayes, Director of Financial Services/Treasurer, Town of Newmarket  
A. Tang, Manager of Finance & Accounting, Town of Newmarket  
K. Saini, Deputy Town Clerk, Town of Newmarket  
T. Quinlan, Director Human Resources, Town of Newmarket  
K. Huguenin, Legislative Coordinator  
S. Granat, Legislative Coordinator

The meeting was called to order at 9:33 AM.

**1. Notice**

Chief Laing, Central York Fire Services (CYFS) welcomed and introduced the new Joint Council Committee (JCC) for the 2022-2026 term of Council to staff who liaise with JCC.

**2. Appointment of Chair and Vice Chair**

Kiran Saini, Deputy Clerk, Newmarket advised that JCC adopted a practice to rotate the Chair and Vice Chair positions after every two years. She requested nominations for Chair from Aurora and Vice Chair from Newmarket.

Moved by: Councillor Gallo

Seconded by: Councillor Simon

1. That Councillor Rachel Gilliland be appointed as Chair of the Central York Fire Services - Joint Council Committee.

**Carried**

Moved by: Councillor Morrison

Seconded by: Councillor Gallo

1. That Councillor Kelly Broome be appointed as Vice-Chair of the Central York Fire Services - Joint Council Committee.

**Carried**

**3. Additions & Corrections to the Agenda**

None.

**4. Conflict of Interest Declarations**

None.

**5. Presentations**

**5.1 Joint Council Committee 2022-2026 Term Orientation**

Ian Laing, Fire Chief provided an introduction to the presentation. Jeremy Inglis, Deputy Chief, CYFS, provided a presentation regarding the Joint

Council Committee 2022-2026 Term Orientation which included Joint Council Committee (JCC) responsibilities, CYFS primary response areas, service levels, community risk assessment and the current collective agreement.

Members asked questions regarding service levels and the contracted area for Whitchurch-Stouffville. Deputy Chief Volpe advised that he will schedule a meeting with Councillors to discuss the contracted area.

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the presentation provided by Jeremy Inglis, Deputy Fire Chief, Central York Fire Services regarding Council Orientation 2022 be received.

**Carried**

## **5.2 Central York Fire Services Draft 2023 Operating and Capital Budgets Presentation**

Mike Mayes, Director of Financial Services/Treasurer, Town of Newmarket provided an introduction regarding the Central York Fire Services Draft 2023 Operating and Capital Budgets and introduced Andrea Tang, Manager of Financial Services, Town of Newmarket.

Andrea Tang provided information regarding the CYFS budget process, operating budget, how shared services allocation are determined between Newmarket and Aurora and a list of proposed initiatives for proposed capital budget and next steps.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the presentation provided by Andrea Tang, Manager of Financial Services regarding Central York Fire Services Draft 2023 Operating and Capital Budgets be received.

**Carried**

**6. Deputations**

None.

**7. Approval of Minutes**

**7.1 Central York Fire Services - Joint Council Committee Meeting  
Minutes of September 6, 2022**

Moved by: Councillor Gallo

Seconded by: Councillor Broome

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of September 6, 2022 be approved.

**Carried**

**8. Items**

**8.1 Central York Fire Services Draft 2023 Operating and Capital Budgets  
Report**

Members asked questions regarding the current forecast and upcoming master fire plan.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That Fire Services Report JCC-2023-02 CYFS Draft 2023 Operating and Capital Budgets dated January 10, 2023, be received; and,
2. That the Joint Council Committee (JCC) receive the draft budgets; and,
3. That the JCC recommends the draft budgets to Aurora Council for review and then to Newmarket Council for approval, per the Joint Services Agreement.

**Carried**

**8.2 Essentials of Municipal Fire Protection – A Decision Maker’s Guide**

Moved by: Councillor Gallo

Seconded by: Councillor Gaertner

1. That Fire Services Report JCC-2023-01 – Ontario Fire Marshal – Essentials of Municipal Fire Protection – A Decision Maker’s Guide Seminar, dated January 10, 2023 be received for information purposes.

**Carried**

### **8.3 Approval of 2023 Meeting Schedule**

Moved by: Councillor Gallo

Seconded by: Councillor Broome

1. That the Joint Council Committee approve the following meeting schedule for 2023:
  - February 7, 2023
  - March 7, 2023
  - April 4, 2023
  - May 2, 2023
  - June 6, 2023
  - July 4, 2023
  - September 5, 2023
  - October 3, 2023
  - November 7, 2023

**Carried**

## **9. New Business**

### **9.1 Draft Master Plan**

Councillor Gallo asked about the timing for the draft master plan. Deputy Inglis advised the draft master plan is scheduled to be presented on March 7, 2023.

**10. Closed Session**

Chair Gilliland advised that there was no requirement for a Closed Session.

**11. Adjournment**

Moved by: Councillor Morrison

Seconded by: Councillor Gallo

- 1. That the meeting adjourn at 10:27 AM.

**Carried**

\_\_\_\_\_  
Councillor Gilliland, Chair

\_\_\_\_\_  
Date