



## **MEMORANDUM**

**To:** Newmarket Public Library Board

**From:** Todd Kyle

**Date:** April 20, 2016

**Re:** First Quarter Financial Statement

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Attached is the First Quarter Financial Statement for the Library.

The Library is on target for the first quarter of 2016 in both expenditures and revenue, and there are no significant issues to report at this time that might affect our ability to meet budget for 2016.

The following motion is recommended:

**THAT the Library Board receive the First Quarter Financial Statement as presented**