

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, January 5, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Councillor Hempten  
Athol Hart, Chair  
Billie Locke  
Joan Seddon  
Rohit Singh  
Malcolm Watts

Absent: Soni Felix Raj

Staff Present: D. Ruggle, Senior Planner, Community Planning  
C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:00 p.m.

A. Hart in the Chair.

### **Additions & Corrections to Agenda**

None.

### **Declarations of Interest**

None.

### **Approval of Minutes**

1. Heritage Newmarket Advisory Committee Minutes of December 1, 2015.

Moved by: Joan Seddon  
Seconded by: Councillor Hempten

THAT the Heritage Newmarket Advisory Committee Minutes of December 1, 2015 be approved.

**Carried**

## **Presentations/Deputations**

None.

## **Correspondence**

2. Correspondence from the Town of Newmarket Planning and Building Services Department dated December 14, 2015 regarding an Application for Official Plan and Zoning By-law Amendments, 16333 Leslie Street - Northeast corner of Leslie Street and Veterans Way, Block 102, Plan 65M-3963, 724 Ontario Inc., Files: D14-NP1523 (ZBA) and D9-NP1523 (OPA).

The Senior Planner – Community Planning provided an overview of the application and advised that there are no heritage related concerns with the proposal. Discussion ensued regarding the density of the proposal.

Moved by: Billie Locke  
Seconded by: Councillor Hempen

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated December 14, 2015 regarding an Application for Official Plan and Zoning By-law Amendments, 16333 Leslie Street - Northeast corner of Leslie Street and Veterans Way, Block 102, Plan 65M-3963, 724 Ontario Inc., Files: D14-NP1523 (ZBA) and D9-NP1523 (OPA) be received.

## **Carried**

3. Correspondence from the Town of Newmarket Planning and Building Services Department dated December 18, 2015 regarding Notice of the Adoption by the Town of Newmarket of Official Plan Amendment Number 12.

The Senior Planner – Community Planning provided an overview of Official Plan Amendment Number 12 related to 955 and 995 Mulock Drive and the associated proposal. The amendment has been approved and is currently in its appeal period in accordance with the Planning Act.

Moved by: Malcolm Watts  
Seconded by: Joan Seddon

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated December 18, 2015 regarding Notice of the Adoption by the Town of Newmarket of Official Plan Amendment Number 12 be received.

## **Carried**

4. Correspondence from Ms. Barbara Horvath, Clerk, Yonge Street Quaker Meeting House and Ms. Evelyn Schmitz-Hertzberg, Clerk, Accessibility Project dated December 21, 2015 regarding a request for financial contribution for the Quaker Meeting House Accessibility Project.

The Chair provided a summary of the process that resulted in the application. Discussion ensued regarding the balance of the heritage fund account, the project and means of increasing the balance of the heritage fund. The Committee inquired on the methods that other municipalities utilize to fund heritage projects with a discussion to occur on the next agenda.

Moved by: Councillor Hempen  
Seconded by: Joan Seddon

THAT the correspondence from Ms. Barbara Horvath, Clerk, Yonge Street Quaker Meeting House and Ms. Evelyn Schmitz-Hertzberg, Clerk, Accessibility Project dated December 21, 2015 regarding a request for financial contribution for the Quaker Meeting House Accessibility Project be received;

AND THAT the Heritage Newmarket Advisory Committee provide financial support in the amount of \$5000.00 from the Heritage Reserve Fund to the Quaker Meeting House Accessibility Project.

### **Carried**

### **Items**

5. Designated Property Maintenance and Concerns

- a) Fernbank House

The Senior Planner – Community Planning provided an update on painting of the tail wing at the Fernbank House. Discussion ensued regarding the home lease, maintenance and plans for repurposing the house.

- b) Designation Requests

The Chair advised that the review panel for the Request for Proposal for a heritage consultant will be meeting on January 6, 2016 to evaluate the proposals that were received.

c) Inventory

The Chair advised that a matter related to demolition of a plaqued home on Tecumseth Street has been brought to his attention. The Committee inquired why the property was not noted on the Cultural Map and discussion ensued regarding the Committee of Adjustment decision and circulation of the application to Heritage Newmarket.

6. Plaques

a) Site plaques

The Chair advised that he has been communicating with Town staff with respect to plaques related to the establishment of the Town and noting the location of the World War Two Military Camp. He is currently awaiting confirmation that funding for each plaque project has been secured.

b) Residence plaques

M. Watts provided a verbal update on the work of the Plaque Subcommittee and advised files are being reviewed and sorted. He provided a further update with respect to plaque creation. Discussion ensued regarding plaque approval mechanisms, and it was suggested that in future, plaque requests be formally approved by the Committee and subsequently adopted by Council to ensure that the properties are listed on the cultural map and registered with the Building Department.

c) Heritage location plaques

No update to provide.

7. Discussion regarding Heritage Conservation District Signage Guidelines.

The Senior Planner – Community Planning provided an update on the request made at the Lower Main Street South Heritage Conservation District Advisory Group meeting with respect to guidelines for signage and outdoor patios. Discussion ensued regarding engineering, accessibility and heritage considerations for outdoor patios. The Chair suggested that a subcommittee be formed to review outdoor patio and signage considerations.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT a subcommittee be established to develop guidelines for signage and patios on Main Street to address their cultural significance and visual appearance;

AND THAT Athol Hart, Malcolm Watts and Councillor Hempen be appointed to the subcommittee, with the Senior Planner – Community Planning to participate in a resource capacity.

**Carried**

8. Discussion regarding a Vacant Heritage Property By-law.

The Senior Planner – Community Planning provided background information related to a previous Heritage Newmarket request for enactment of a Heritage Property Standards By-law and advised that the By-law Department will be working on a review of the Property Standards By-law in Q3, 2016. He suggested that the Committee work with By-law staff to ensure that heritage considerations are noted in the by-law review. Discussion ensued regarding prioritizing the Property Standards By-law review.

9. Heritage Newmarket Budget

No update to provide.

10. Reports of Committee Members

a) Architecture, Recreation, Culture, Heritage (ARCH) Committee

No update to provide.

b) Elman W. Campbell Museum Board

No update to provide.

c) Lower Main Street South Heritage Conservation District Advisory Group

No update to provide.

d) Newmarket Historical Society Board of Directors

No update to provide.

## **New Business**

None.

## **Adjournment**

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT the meeting adjourn.

## **Carried**

There being no further business, the meeting adjourned at 8:32 p.m.

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Date

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Athol Hart, Chair