



Newmarket Public Library Board

Minutes

Date: Wednesday, September 21, 2022
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darcy McNeill, Chair
Jane Twinney, Vice Chair
Kelly Broome
Darryl Gray
Art Weis
Victor Woodhouse

Members Absent: Jane Twinney, Vice Chair
Art Weis

Staff Present: Tracy Munusami, CEO
Jennifer Leveridge, Manager, Library Services
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. Call to Order

The Chair called the meeting to order at 5:30 pm.

2. Adoption of Agenda Items

- 2.1 Adoption of the Regular Agenda
- 2.2 Adoption of the Closed Session Agenda
- 2.3 Adoption of the Consent Agenda Items

Motion 22-09-279

Moved by Victor Woodhouse
Seconded by Darryl Gray

That items 2.1 to 2.3 be adopted as presented

Carried

3. Declarations

None were declared.

4. Consent Agenda Items

4.1 Adoption of the Regular Board meeting minutes for Wednesday, June 15, 2022

4.2 Adoption of the Closed Session minutes for Wednesday, December 15, 2021 and Wednesday, June 15, 2022

4.3 Strategic Operations report for June, July and August, 2022

4.4 Second Quarter Financial Statements for 2022

Motion 22-09-280

Moved by Kelly Broome
Seconded by Darryl Gray

That items 4.1 to 4.4 be approved and adopted as presented.

Carried

5. Policies

5.1 Health and Safety Policy Renewals

No changes are recommended to the Health and Safety policies.

Motion 22-09-281

Moved by Victor Woodhouse
Seconded by Darryl Gray

That the Library Board approve the Health and Safety Policy, Workplace Violence Policy and Workplace Harassment Policy without change.

Carried

6. Reports

There were no reports.

7. Business Arising

7.1 Accessibility Audit

The Library Board reviewed the report Accessibility report and what items can be actioned on based on current operating and capital requests submitted for 2022 and 2023. The Board requested that the Library go ahead with a Class D cost estimate. This can be conducted by the engineering consultants who conducted the Accessibility Audit.

Motion 22-09-282

Moved by Kelly Broome

Seconded by Victor Woodhouse

That the Library Board receive the report for information;

And That the Board direct the staff to build the accessibility recommendations into future budget requests;

And That a Class D cost estimate be conducted by the engineering consultants who conducted the audit.

Carried

7.2 Library Board Action List

The Library Board reviewed the Action List.

Motion 22-09-283

Moved by Darryl Gray

Seconded by Victor Woodhouse

That the Library Board Action List be received as presented.

Carried

8. New Business

8.1 Anti-Black Racism Task Force Library Recommendations

The Library Board reviewed the recommendations from the Dismantling Anti-Black Racism Task Force that directly impact the Library. Many of the

recommendations reinforce the Library's strategic direction and hold the Library accountable to the community.

Motion 22-05-284

Moved by Kelly Broome

Seconded by Darryl Gray

That the Library Board receive the report for information.

Carried

8.2 Upcoming Events: Canadian Library Launch and Newmarket Chamber of Commerce Business Excellence Awards

The Library is participating in the launch of the Canadian Library exhibit on Wednesday, September 28th at 2 pm in the multipurpose room. The art exhibit is being installed in locations across the country to honour missing and murdered Indigenous women and children.

The Library is a Finalist for the Newmarket Chamber Business Excellence Awards in the category of Leadership in Diversity, Equity & Inclusion. Members of the Library Board and staff will be attending the Business Excellence awards on Wednesday, October 12th at 5:30 pm at New Roads Performing Arts Centre.

9. Closed Session - If Required

10. Dates of Future Meetings

10.1 The next regular Library Board meeting is scheduled for Wednesday, October 19, 2022 at 5:30 pm in the Library Board room.

11. Adjournment

Motion 22-09-285

Moved by Darryl Gray

Seconded by Victor Woodhouse

That there being no further business the meeting adjourn at 6:00 pm.

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer