



Newmarket Public Library Board

Minutes

Date: Wednesday, October 19, 2022
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darcy McNeill, Chair
Kelly Broome, joined via Zoom
Darryl Gray
Art Weis
Victor Woodhouse

Members Absent: Jane Twinney, Vice Chair

Staff Present: Tracy Munusami, CEO
Jennifer Leveridge, Manager, Library Services
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

Guests: Jamie Hardie, Hardie and Company, via Zoom, left at 6:20 pm

1. Call to Order

The Chair called the meeting to order at 5:35 pm. The Chair welcomed a 4th year Business Student who will be observing the Board meeting as part of their course work.

2. Presentation

2.1 Library Re-Branding - Jamie and Sydney Hardie, Hardie and Company

The Consultant gave an overview of the re-branding process that the Library will undertake.

Motion 22-10-286

Moved by Victor Woodhouse
Seconded by Kelly Broome

That the Library Board receive the Presentation on Library Re-Branding
Carried

3. Adoption of Agenda Items

- 3.1 Adoption of the Regular Agenda
- 3.2 Adoption of the Closed Session Agenda
- 3.3 Adoption of the Consent Agenda Items

Motion 22-10-287

Moved by Darryl Gray
Seconded by Victor Woodhouse

That items 3.1 to 3.3 be adopted as presented.
Carried

4. Declarations

None were declared.

5. Consent Agenda Items

- 5.1 Adoption of the Regular Board meeting minutes for Wednesday, September 21, 2022
- 5.2 Strategic Operations Report for September, 2022
- 5.3 Library Bank Transfer

Motion 22-10-288

Moved by Art Weis
Seconded by Darryl Gray

That items 5.1 to 5.3 be approved and adopted as presented.
Carried

6. Policies

6.1 Electronic Monitoring

It is recommended that the Library adopt the Town of Newmarket's Electronic Monitoring policy for library employees. This policy is in accordance with the Ontario Working for Workers Act, 2022 (Bill 88).

Motion 22-10-289

Moved by Victor Woodhouse

Seconded by Darryl Gray

That the Library Board approve and adopt the Town of Newmarket Electronic Monitoring Policy as presented, applicable to library employees.

Carried

7. **Reports**

There were no reports

8. **Business Arising**

8.1 Library Board Action List

The Library Board reviewed the Action List.

Motion 22-10-290

Moved by Kelly Broome

Seconded by Victor Woodhouse

That the Library Board receive the Action List as presented.

Carried

9. **New Business**

There was no New Business

10. **Closed Session (If required)**

There was no requirement for a Closed Session

11. **Dates of Future Meetings**

11.1 The next regular Library Board meeting is scheduled for Wednesday, November 16, 2022 at 5:30 pm in the Library Board room.

12. **Adjournment**

Motion 22-10-291

Moved by Darryl Gray

Seconded by Kelly Broome

That there being no further business, the meeting adjourn at 6:30 pm

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer