



Newmarket Public Library Board

Minutes

Date: Wednesday, June 15, 2022

Time: 6:00 PM

Members Present: Darcy McNeill, Chair
Kelly Broome
Darryl Gray
Victor Woodhouse

Members Absent: Jane Twinney, Vice Chair
Leslee Mason
Art Weis

Staff Present: Tracy Munusami, CEO
Jennifer Leveridge, Manager, Library Services
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. Meeting Location

The Board meeting was held at King Public Library, 1970 King Road, King City, ON

2. Tour of King Public Library

The Manager of Community Engagement and Marketing from King Public Library provided a tour of the new Library facility to Library Board members.

3. Call to Order

The Chair called the meeting to order at 6:55 pm.

4. Adoption of Agenda Items

4.1 Adoption of the Regular Agenda

4.2 Adoption of the Closed Session Agenda

4.3 Adoption of the Consent Agenda Items

Motion 22-06-268

Moved by Darryl Gray

Seconded by Victor Woodhouse

That items 4.1 to 4.3 be adopted as presented.

Carried

5. **Declarations**

None were declared.

6. **Consent Agenda Items**

6.1 Adoption of the Regular Board meeting minutes for Wednesday, May 11, 2022

6.2 Strategic Operations Report for May, 2022

6.3 Library Bank Transfer

Motion 22-06-269

Moved by Darryl Gray

Seconded by Victor Woodhouse

That items 6.1 to 6.3 be approved and adopted as presented.

Carried

6.4 Correspondence from Bradford West Gwillimbury Public Library regarding the dissolution of Simcoe County Library Co-operative

The CEO provided additional background information to Library Board members regarding the correspondence from Bradford West Gwillimbury Public Library and what services the Simcoe County Library Co-operative provided to Simcoe County Libraries.

Motion 22-06-270

Moved by Darryl Gray

Seconded by Victor Woodhouse

That the Library Board receive the correspondence from Bradford West Gwillimbury Public Library on the dissolution of the Simcoe County Library Co-operative.

Carried

7. Reports

7.1 2021 Draft Audited Financial Statements

The Library Board reviewed the draft Audited Financial Statements for 2021 completed by Deloitte LLP.

Motion 22-06-271

Moved by Kelly Broome

Seconded by Darryl Gray

That the Library Board approve the draft 2021 Audited Financial Statements as presented.

Carried

8. Business Arising

8.1 Efficiency Review - IT Integration

The Library and the Town of Newmarket IT Services now have an agreement on how both can integrate IT services for further efficiencies. The IT Integration report outlined the agreement and areas where efficiencies will be achieved.

Motion 22-06-272

Moved by Kelly Broome

Seconded by Victor Woodhouse

That the Library Board receive the Operational Efficiencies Review: IT Integration report for information.

Carried

8.2 Library Board Action List

The Library Board reviewed the Action List.

Motion 22-06-273

Moved by Darryl Gray
Seconded by Victor Woodhouse

That the Library Board receive the Action List as presented.

Carried

9. New Business

9.1 Storywalk® and Sponsorship Presentation

The Library has an opportunity to seek sponsorship to implement a permanent StoryWalk® in a Town of Newmarket park. A presentation was provided to Board members outlining the opportunity and two potential park locations for the StoryWalk®.

Motion 22-06-274

Moved by Darryl Gray
Seconded by Kelly Broome

That the Library Board receive the StoryWalk® and Sponsorship Presentation;

And That the Library Board direct staff to take all reasonable actions to secure a sponsor to support the Library StoryWalk®;

And That the Library Board authorize the use of up to \$50,000 from the Reserve Funds to procure the StoryWalk®

Carried

10. Closed Session

10.1 Labour Relations or Employee Negotiations, per section 16.1.4.(d) of the Public Libraries Act, R.S.O. 1990 Chapter P. 44

Motion 22-06-275

Moved by Darryl Gray
Seconded by Kelly Broome

That the Library Board move into a Closed Session for Labour relations or Employee negotiations at 7:43 pm.

Carried

Motion 22-06-276

Moved by Darryl Gray

Seconded by Victor Woodhouse

That the Library Board move out of Closed Session at 7:45 pm.

Carried

Motion Arising from Closed Session

Motion 22-06-277

Moved by Victor Woodhouse

Seconded by Darryl Gray

That the Library Board receive the report on annual economic adjustments for non-union staff.

Carried

11. Dates of Future Meetings

11.1 The next regular Library Board meeting is scheduled for Wednesday, September 21, 2022 at 5:30 pm in the Library Board room.

12. Adjournment

Motion 22-06-278

Moved by Kelly Broome

Seconded by Victor Woodhouse

That there being no further business the meeting adjourn at 7:46 pm.

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer