



## **Town of Newmarket**

### **Minutes**

### **Elman W. Campbell Museum Board of Management**

Date: Thursday, April 28, 2022

Time: 7:30 PM

Location: Electronic VIA ZOOM

Members Present: Jackie Playter, Chair  
Councillor Morrison (7:46 PM - 7:55 PM)  
Ron Atkins  
Billie Locke  
Cathie Searle

Members Absent: Norman Friend

Staff Present: W. Broydell, Curatorial Assistant  
J. Grossi, Acting Deputy Clerk  
K. Huguenin, Legislative Coordinator  
J. Charpentier, Program Instructor - Heritage, Recreation & Culture Services

#### **1. Notice**

Jackie Playter advised that members of the public were encouraged to watch the live stream at [newmarket.ca/meetings](http://newmarket.ca/meetings), or attend this meeting in person at the Council Chambers at 395 Mulock Drive.

#### **2. Call to order**

The meeting was called to order at 7:31 PM. Jackie Playter in the Chair.

#### **3. Regrets**

None.

#### **4. Additions & Corrections to the Agenda**

None.

**5. Conflict of Interest Declarations**

None.

**6. Approval of Minutes**

**6.1 Elman W. Campbell Museum Board Meeting Minutes of March 10, 2022**

Moved by: Billie Locke

Seconded by: Cathie Searle

1. That the Elman W. Campbell Museum Board Meeting Minutes of March 10, 2022 be approved.

**Carried**

**7. Business arising from the Minutes**

Jackie Playter advised she had no update on new signage or the patio.

**8. Correspondence and Communications**

None.

**9. Financial Report**

Jackie Playter advised that she would reach out to Financial Services for additional information and provide a full report for the next meeting.

**10. Museum Report**

The Curatorial Assistant provided an update on the Museum maintenance.

- Glass for the sidedoors was replaced
- Rollers on the carriage storage systems were lightly sanded for preventative maintenance. Due to the recent basement flood, they had started to rust
- A new computer panel was installed in the stove
- Computer hub in furnace room has been raised on cinder blocks
- Art shelf has been raised on cinder blocks

A concern was raised regarding the shelf on cinder blocks. The Town plumber checked drainage and made sure everything was cleared. The Curatorial Assistant to report back at next meeting to determine the cause of the flood.

The Program Instructor - Heritage, Recreation & Culture Services provided an update on the programs including Wee Fun Wednesdays, summer activities and Easter Fun. April is Volunteer Recognition month and five Museum volunteers were nominated for the Ontario Volunteer Service Awards. May is Museum Month and many activities are planned.

Moved by: Ron Atkins

Seconded by: Billie Locke

1. That the Museum Report be received.

**Carried**

#### **11. Friends of the Museum Report**

Billie Locke advised that the Museum is planning a garage sale on July 16, 2022 and are looking for volunteers and working on logistics. If possible, maintaining participation limits is preferred.

Moved by: Councillor Morrison

Seconded by: Ron Atkins

1. That the Friends of the Museum report be received.

**Carried**

#### **12. New Business**

Councillor Morrison advised that he talked to the Manager of Regulatory Services regarding the patio at the Old Flame Brewing Company. He advised that there would not be a patio at the side due to the frequent use of the laneway; there would be one in the front of the building. There was no update on signage but he will report back at the next Museum Board meeting on May 19, 2022.

#### **13. Next Meeting**

The next meeting of the Elman W. Campbell Museum Board is May 19, 2022 at 7:30 PM.

**14. Adjournment**

The meeting adjourned at 7:55 PM.

---

Jackie Playter, Chair

---

Date