



Town of Newmarket

Minutes

Elman W. Campbell Museum Board of Management

Date: Thursday, March 10, 2022

Time: 7:30 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Jackie Playter, Chair
Councillor Morrison (7:35 PM - 8:02 PM)
Ron Atkins
Billie Locke
Cathie Searle

Members Absent: Norman Friend

Staff Present: W. Broydell, Curatorial Assistant
J. Charpentier, Program Instructor - Heritage, Recreation &
Culture Services
J. Grossi, Acting Deputy Clerk

1. Notice

Jackie Playter encouraged members of the public to attend an electronic Advisory Committee or Board Meeting by joining through the ZOOM information provided with the agenda.

2. Call to order

The meeting was called to order at 7:30 PM. Jackie Playter in the Chair.

3. Regrets

None.

4. Additions & Corrections to the Agenda

None.

5. Conflict of Interest Declarations

None.

6. Approval of Minutes

6.1 Elman W. Campbell Museum Board Meeting Minutes of November 18, 2021

Moved by: Ron Atkins

Seconded by: Cathie Searle

1. That the Elman W. Campbell Museum Board Meeting Minutes of November 18, 2021 be approved.

Carried

7. Business arising from the Minutes

None.

8. Correspondence and Communications

None.

9. Financial Report

Jackie Playter provided a financial report which included an overview of the Museum budget and reserve. The Cultural Assistant advised that the Trust Account information was not available at this time.

Moved by: Ron Atkins

Seconded by: Billie Locke

1. That the financial report be received.

Carried

10. Museum Report

The Curatorial Assistant provided an overview of the 2021 Year End museum report which outlined the impacts of COVID-19, grant opportunities, exhibitions, programming and special Events. They also provided the February Museum Report highlighting a new security system with cameras installed, new front door and the new exhibits planned for 2022.

Moved by: Councillor Morrison

Seconded by: Ron Atkins

1. That the Museum Year End Report be received.

Carried

Moved by: Billie Locke

Seconded by: Ron Atkins

1. That the Museum Report be received.

Carried

11. Friends of the Museum Report

Billie Locke provided an update from the Friends of the Museum and advised that fundraising opportunities would continue this year through a return of the garage sales. Members discussed possible locations for the events and logistics.

Moved by: Cathie Searle

Seconded by: Ron Atkins

1. That the Friends of the Museum Report be received.

Carried

12. New Business

12.1 2021 Patio Program

Members discussed the 2021 patio program at the Old Flame Brewery Company and concerns regarding the placement relative to the Museum driveway. They discussed the impact that the patio would have on the residents accessing the Museum for their regular programming.

12.2 Sign at the Elman W. Campbell Museum

Jackie Playter asked for an update regarding the sign at the Museum as it was to be replaced.

13. Next Meeting

The next Elman W. Campbell Museum Board Meeting was scheduled for April 21, 2022.

14. Adjournment

Moved by: Cathie Searle

Seconded by: Councillor Morrison

1. That the meeting be adjourned at 8:02 PM.

Carried

Jackie Playter, Chair

Date