



Town of Newmarket
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First Quarterly Update to the Outstanding Matters List for 2022 Staff Report to Council

Report Number: 2022-32

Department(s): Legislative Services

Author(s): Jaclyn Grossi, Acting Deputy Town Clerk

Meeting Date: May 2, 2022

Recommendations

1. That the report entitled First Quarterly Update to the Outstanding Matters List for 2022 dated May 2, 2022 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment A**); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution

Purpose

The purpose of this report is to present Council with the first quarterly update to the Outstanding Matters List in 2022.

Background

At the February 24, 2020 Committee of the Whole meeting, staff presented a report on the Procedure By-law Review for the 2018-2022 term of Council and identified that the Outstanding Matters List ("List") would be presented on a quarterly basis. Council adopted the [fourth quarterly update](#) for 2021 at their February 7, 2022 Council - Electronic meeting, and this report serves to present the first quarterly update for 2022.

Discussion

An updated List (Attachment A) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment A are only items from the List, which require Council decision or consideration. The chart does not depict other projects or work that staff continue to dedicate resources towards. It also does not include the

Council-approved action items contained in the REV it Up Campaign or within Council's Strategic Priorities.

Corresponding item numbers have been enumerated to ensure that Council has ease of reference for specific matters should there be questions about associated timeframes or the subject matter itself.

Staff have completed 5 items on the Outstanding Matters List

The following items have been removed from the List as of April 20, 2022:

(1) Heritage Designations - York Region Administrative Building and Newmarket Canal System

Recommendations:

That The Strategic Leadership Team/Operational Leadership Team recommend that the following be referred to staff for review and report:

- a. That the Heritage Newmarket Advisory Committee propose to the Region of York that the Administration Centre building be designated, due to its noted architect; and,
- b. That the Heritage Newmarket Advisory Committee recommend the Town of Newmarket designate the Newmarket Canal system.

This item has been removed as staff provided a report to Council at their March 21, 2022 Committee of the Whole - Electronic meeting. If there are no objections to the designation in accordance with the provisions of the Ontario Heritage Act, staff will place a designation by-law on a future Council agenda.

(2) Traffic Calming Measures - Penn Avenue

Recommendation:

That staff be directed to conduct a study to investigate traffic calming measures on Penn Avenue west of Main Street North to Maple Leaf Public School.

This item has been removed as staff provided a report to Council at their March 21, 2022 Committee of the Whole - Electronic meeting. A new item has been added to the List to capture the request for an all-way stop at various intersections on Penn Avenue as item #15.

(3) Traffic Calming Measures - Atkins Drive and Quick Street

Recommendation:

That staff be directed to report back to Council regarding traffic calming measures in the area of the intersection of Atkins Drive and Quick Street.

This item has been removed as staff circulated information report INFO-2022-02 entitled Atkins Drive – Traffic Calming Measures on January 21, 2022.

(4) All Way Stop at Frederick Curran Lane and Art West Avenue

Recommendations from Council – Electronic meeting of June 21, 2021:

That Council direct staff to investigate the addition of stop signs at the intersection of Frederick Curran Lane and Art West Way, making it an all-way stop intersection, and to report back to Council at the earliest opportunity.

Recommendations from Council – Electronic meeting of February 7, 2022:

That the report entitled Art West Avenue and Frederick Curran Lane Intersection All-Way Stop Request dated January 31, 2022 be deferred to a Committee of the Whole - Electronic meeting within the next 60 days; and,

That staff be directed to report back to Council with alternative safety options related to pedestrianization within the next 60 days.

This item has been removed as staff provided a report to Council at their January 31, 2022 Committee of the Whole – Electronic meeting, and a subsequent report at their April 11, 2022 Committee of the Whole – Electronic meeting which addressed alternative safety options for pedestrians.

(5) All-way Stop Sign - Best Circle

Recommendations from Council – Electronic meeting of September 20, 2021:

That Council direct Staff to report back to Council by Q4 2021 regarding a three way stop to be added to the west side of Best Circle and Stonehaven Avenue.

Recommendations from Council – Electronic meeting of February 7, 2022:

That the report entitled Stonehaven Avenue and Best Circle (West) All-Way Stop Review dated January 31, 2022 be referred to staff; and,

That staff be directed to report back to Council with alternate mitigation measures within the next 60 days

This item has been removed as staff provided a report to Council at their January 31, 2022 Committee of the Whole – Electronic meeting, and a subsequent report at their April 11, 2022 Committee of the Whole – Electronic meeting which addressed alternative mitigation measures.

Conclusion

Staff will continue to provide Council with an updated Outstanding Matters List quarterly in 2022 to reflect the current status of items which Staff have been directed to report back to Council on.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all six pillars of Council's Strategic Priorities.

Consultation

Members of the Strategic Leadership Team (SLT) and Operational Leadership Team (OLT) were consulted in this report.

Human Resource Considerations

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters

Budget Impact

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

Attachments

Attachment A – Outstanding Matters List

Approval

Lisa Lyons, Director of Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Peter Noehammer, Commissioner, Development & Infrastructure Services

Jeff Payne, Commissioner, Community Services

Ian McDougall, Chief Administrative Officer

Contact

For more information about individual projects contained in Attachment A, please contact the responsible Department Director or respective Commissioner.