



Newmarket Public Library Board

Minutes

Date: Wednesday, December 15, 2021
Time: 5:30 PM
Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Darcy McNeill, Chair
Kelly Broome
Darryl Gray
Leslee Mason
Art Weis
Victor Woodhouse

Absent: Jane Twinney, Vice Chair

Staff Present: Tracy Munusami, CEO
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. **Call to Order**

The Chair called the meeting to order at 5.35 pm.

2. **Adoption of Agenda Items**

- 2.1 Adoption of the Regular Agenda
- 2.2 Adoption of the Closed Session Agenda
- 2.3 Adoption of the Consent Agenda Items

Motion 21-12-237

Moved by Kelly Broome

Seconded by Leslee Mason

That items 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

None were declared.

4. Consent Agenda Items

4.1 Adoption of the Regular Board meeting minutes for Wednesday, November 17, 2021

4.2 Strategic Operations Report for November, 2021

Motion 21-12-238

Moved by Victor Woodhouse

Seconded by Art Weis

That items 4.1 to 4.2 be approved and adopted as presented.

Carried

5. Reports

5.1 Community Fridge Partnership

The Newmarket Food Pantry is starting a Community Fridge initiative and it has been proposed that the first Community Fridge be located in front of the Library.

Motion 21-12-239

Moved by Kelly Broome

Seconded by Darryl Gray

That the Library Board receive the report and endorse the Community Fridge Partnership.

Carried

5.2 Room Rental Rate Increases

The Library Board reviewed the report on room rental rate increases which included a new rate for use of the Library for filming purposes. The Board discussed the proposed film rates and recommended a further review of rental rates for filming purposes.

Motion 21-12-240

Moved by Leslee Mason

Seconded by Victor Woodhouse

That the Library Board receive the report on Room Rental Rate increases;

And that a further review be conducted on rates to be charged for the use of the Library as a film site with results brought back to the Library Board.

Carried

6. Business Arising

6.1 Draft Strategic Plan Framework

The Library Board reviewed the draft Strategic Plan Framework and provided feedback. The next steps for the strategic planning will be to finalize the plan which will be presented by the Consultants to the Library Board.

6.2 Library Board Action Tracking List

The Board reviewed the Action List.

Motion 21-12-241

Moved by Victor Woodhouse

Seconded by Art Weis

That the Library Board receive the Action List as presented.

Carried

7. New Business

7.1 2022 Ontario Library Association Super Conference

The Ontario Library Association's 2022 Super Conference will be held virtually from February 1 - 5, 2022. Library Board members were invited to sign-up for access to the Super Conference sessions which will be available for six months following the conference.

8. Closed Session

8.1 Labour Relations or Employee Negotiations, per section 16.1.4.(d) of the Public Libraries Act, R.S.O. 1990 Chapter P. 44

Motions arising from Closed Sessions:

Motion 21-12-242

Moved by Darryl Gray

Seconded by Leslee Mason

That the Library Board move into Closed Session at 6:25 pm to discuss Labour relation matters.

Carried

Motion 21-12-243

Moved by Art Weis

Seconded by Kelly Broome

That the Library Board move out of Closed Session at 6:38 pm.

Carried

Motion 21-12-244

Moved by Art Weis

Seconded by Victor Woodhouse

Motions Arising from Closed Session:

That the Closed Session Minutes for January 20, 2021, May 19, 2021, June 16, 2021, July 12, 2021 and September 15, 2021 be approved and adopted as presented.

Carried

Motion 21-12-245

Moved by Leslee Mason

Seconded by Victor Woodhouse

That the Library Board receive the report on the 2022 economic adjustments for non-union employees.

Carried

9. Dates of Future Meetings

9.1 The next Library Board meeting is scheduled for Wednesday, January 19, 2022 at 5:30 pm. Electronic via Zoom.

10. Adjournment

Motion 21-12-245

Moved by Kelly Broome

Seconded by Darryl Gray

That there being no further business the meeting adjourn at 6:41 pm.

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer

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